

COLOMA TOWNSHIP PARK DISTRICT
MONTHLY BOARD MEETING MINUTES
August 11, 2020

The regular monthly board meeting was held on Tuesday, August 11, 2020. The regular monthly board meeting was called to order at 6 pm.

Present: Commissioners Bubbers, Sigel, Shipman, Stindt, & Sterba
Absent: None
Also Present: Thomas J. Rynott, Director of Parks and Recreation

Commissioner Stindt motioned to approve the minutes of the regular monthly board meeting for July 14, 2020 as presented. Commissioner Shipman seconded the motion, roll call vote, all ayes, motion carried.

Commissioner Sterba motioned to approve the July bills in the following amounts:

Corporate Fund	11,460.35
Liability Fund	2,926.00
Recreation Fund	1,080.39
Bond Construction #37/#38 Fund	16,040.19
Museum Fund	14,524.56
IMRF Fund	667.73
Bond & Interest Retirement Fund	0.00
Bowman Park Fund	84.95
Logan Park Fund	37.87
Tee Baseball Fund	0.00
Police Fund	2,384.40
Total	\$ 49,206.44

Commissioner Stindt seconded the motion, roll call vote, all ayes, motion carried.

Rynott informed the board that Lynnsey Spangler, of Rock Falls, had been offered the office assistant position with a start date of August 10th. Rynott elaborated that Spangler has come to the park district from the Business Employment Skills Team, who had offered to reimburse the park district for her wages 100% for up to four months.

Rynott presented copies of a United Way of Whiteside County newsletter informing all members that this year's annual recognition banquet had been canceled due to concerns over the COVID-19 pandemic.

After a final construction walk-through of the Sigel Shelter in Centennial Park the board of commissioners requested that Director Rynott ensure that Jim Holloway, of Sjostrom & Sons, finish caulking that was supposed to be done before the check for the remaining sum of the contract be submitted.

Shipman motioned to withhold payment to Sjostrom & Sons until the agreed upon caulking work is completed. Stindt seconded the motion. Roll call vote, all ayes, motion carried.

Rynott updated the board on the status of 2020's Tree Bid. Rynott claimed that the lowest bidder, Cole's Complete Tree Service, had obtained and submitted all of the necessary documents and certifications to the Director and upon a motion from the board would begin work on the contract in the coming weeks.

Commissioner Sterba motioned to approve Donny Cole's tree service bid for the amount of \$31,500. Commissioner Stindt seconded the motion. Roll call vote, Commissioners Stindt, Sterba, and Shipman voted aye, Commissioner Bubbers voted nay, motion carried.

Rynott updated the board on the status of 2020's Akiti Property Bid. Rynott claimed that the lowest bidder, Stichter Excavating, had submitted all of the necessary working documents and certifications and would begin work at the Akiti Property in the coming weeks. Rynott assured the board that he had communicated to Stichter Excavating that they are not to begin work without the presence of the Director.

Rynott updated the board on the status of the Sieglinger Park Concrete Project. Rynott expressed that per his conversations with attorneys Allison Fagerman, of the Law Office of Allison Fagerman, and Jason Anselment, of the Illinois Association of Park Districts, and David Webber, of Wendler Engineering, he anticipates being able to remove Murray & Sons from the project without creating any unforeseen legal consequences or losing Wendler Engineering as a financial partner. Rynott further explained that Allison Fagerman was, at present, preparing a letter to be sent to Murray & Sons informing them of the Park

District's intent to remove them from the project in a way that will be legally binding and secure. Rynott assured the board that Fagerman had reviewed all relevant materials including two signed contracts, all correspondence between Murray and the park district, and a project record prepared by Dave Webber.

Rynott presented copies of the second real estate tax distribution in the amount of \$27,161.11. Rynott affirmed that this amount had been directly deposited into the district's corporate fund and thereafter distributed out in the designated amounts into all other pertinent funds.

Rynott presented copies of a letter from Rock Falls City Administrator Robbin Blackert. The letter encouraged all Whiteside County tax bodies to participate in an intervention of Walgreen's real estate assessment revaluation and determined reduction. Rynott asked the board for a resolution to participate in this intervention.

Commissioner Shipman motioned to submit a resolution letter to Robbin Blackert informing Whiteside County of the park district disapproval of Walgreen's property tax valuation reassessment. Stindt seconded the motion. Roll call vote, all ayes, motion carried.

Rynott introduced the concept of a drive through christmas light show at Centennial Park for 2020. Rynott explained that the City's Tourism Department and Chamber of Commerce had both expressed a great deal of enthusiasm over the project and committed to helping make it a reality. Rynott expressed that he would make this his project over the next three months and that he would keep the board abreast as to budgeting and logistical concerns.

Commissioners Sterba and Bubbers communicated to Director Rynott several locations in the park system that would need attention. Rynott assured the board that these areas would receive the maintenance department's attention as soon as possible.

Commissioner Bubbers motioned to have David Brenner, Superintendent of Maintenance, redo the Sigel Shelter's sign due to spacing issues. Commissioner Stindt seconded the motion. Roll call vote, all ayes, motion carried.

Commissioner Stindt motioned to build benches and plaques for both Marc Wolens and Dick Ackridge as a thank you for all of their support and generosity towards the park district over the years. Commissioner Sterba seconded the motion. Roll call vote, all ayes, motion carried.

Rynott presented a copy of the maintenance and vandalism report prepared by David Brenner to the park board.

Commissioner Bubbers motioned to adjourn the Park Board meeting. Commissioner Shipman seconded the motion, roll call vote, all ayes, motion carried.

Next meeting is scheduled for Tuesday, September 8th, 2020 at the Park District office at 508 E. 11th Street, Rock Falls, Illinois.

Adjourned at 8:30 PM

Minutes Submitted by

Thomas J. Rynott

Director of Parks & Recreation

Date

Donald E. Stindt, Secretary

Coloma Township Park District

Board of Commissioners