

COLOMA TOWNSHIP PARK DISTRICT
MONTHLY BOARD MEETING MINUTES
September 10, 2019

The regular monthly board meeting was held on Tuesday, September 10, 2019. The regular monthly board meeting was called to order at 6pm in the Park District Office located at 508 East 11th Street in Rock Falls, Illinois.

Present: Commissioners Sigel, Bubbers, Stindt, Logan, and Shipman

Absent: None

Also Present: Thomas J. Rynott, Director of Parks and Recreation

Michael P. Sterba, Retired Director of Parks and Recreation

Commissioner Stindt motioned to approve the minutes of the regular monthly board meeting of August 13th, 2019 as presented. Commissioner Sigel seconded the motion, roll call vote, all ayes, motion carried.

Commissioner Shipman motioned to approve the August bills in the following amounts:

Corporate Fund	68,988.64
Liability Fund	3,914.00
Recreation Fund	8,353.94
Bond Construction #37 Fund	60,594.93
Museum Fund	114.59
Logan Park Fund	833.39
Police Fund	3,397.94
Tee Ball Fund	<u>76.62</u>
Total	147,928.93

Commissioner Stindt seconded the motion, roll call vote, all ayes, motion carried.

Sterba proposed issuing the non-referendum bond for December 1, 2019. Commissioner Sigel motioned to approve the non-referendum bond issue at a rate of no greater than \$270,000.00. Commissioner Logan seconded the motion at the recommended amount.

Rynott announced that the George Logan Sr. Memorial plaque and bench had been successfully installed at Centennial Park by Kevin Meinin of Rock Falls. Rynott added that the firetruck directly adjacent to the memorial had also been repainted, by Jan Keupker, to complement the new memorial.

Rynott reported that Joyce Doyle, of Rock Falls, had assumed the bookkeeping position for the Park District as of August 24, 2019. He further informed the board that in his opinion Ms. Doyle had so far proven to be an outstanding employee who is dedicated to her post.

Rynott informed the board the Donny Cole, of Cole's Tree Service, had fulfilled all of the conditions of his contract with the park district as of August 13th. He then noted that Mr. Cole had, thus, been fully compensated to the extent of his contractual agreement.

Rynott notified the board that he had become concerned regarding resolution discussions at Sieglinger park pertaining to the removal and reconstruction of cracked concrete. He opined that both parties involved, Wendler Engineering and Murray & Sons Construction, had been uncooperative, using delaying tactics to stifle all progress towards a resolution. Rynott

speculated that legal recourse may be necessary if a resolution is not reached by the next board meeting.

Rynott updated the board as to the status of the under-construction park shelter in Centennial Park. He praised Scott Brown, of Wendler Engineering, for his communication and oversight on the project. Rynott asserted that, to the best of his knowledge and awareness, all necessary measures and precautions had been taken at the site and that the project is expected to be consummated by the end of October, 2019.

Rynott noted that he had spoken with Kevin Meinin, of Rock Falls, about completing roof installation work at Bowman Park. Rynott stated the Mr. Meinin informed him that he would begin work the following week.

Rynott announced that the park district had received its 3rd tax redistribution of the year in the amount of \$55,868.58 from the Whiteside County Collector.

Rynott notified the park board that Joyce Doyle, the park district's bookkeeper, had created an updated bookkeeping guide that will be a resource for all bookkeeping and financial matters in the future.

Rynott presented a thank you letter addressed to the park district from the Rock Falls Police Department. He stated that the thank you letter was in response to offering permission to the RFPD to use park property at no expense for their youth 'PACT' camp.

Rynott presented the first request of payment received from Sjostrom & Sons regarding the construction contract for the new park shelter at Centennial Park. The amount of the pay request was for \$39,051.44 of the total contract amount of \$166,500.00.

Rynott presented former recreation manager Michele Kreczmer's letter of resignation to the board. He informed the board that Ms. Kreczmer was leaving as an employee in good standing, and had accepted a new position at greater pay with the Sterling Park District in a similar role. Rynott then notified the board that he had received authorization from Commissioners Bob Bubbers and John Sigel to begin a candidate search to fill the vacancy. He stated that he would be posting the job on the Illinois Parks & Recreation Association Job Board at a cost of \$165.00 and Indeed.com at a cost of \$25.00 per day. Rynott stated to the board that he would be assuming the responsibilities of the Recreation Manager until the vacancy is filled.

Executive Director Rynott presented copies of the maintenance and vandalism report prepared by the Superintendent of Maintenance David Brenner for the month of August.

Commissioner Sigel suggested allowing Director Rynott to use the Park Vehicle to go back and forth from work because of the 24/7 on call basis of the position. Commissioner Logan motioned to allow Rynott to use the park vehicle during non-office hours on the condition that its use be exclusively for business purposes. Commissioner Stindt seconded the motion.

Commissioner Sigel motioned to adjourn the Park Board meeting. Commissioner Logan seconded the motion, roll call vote, all ayes, motion carried.

Next meeting is scheduled for Tuesday, October 8, 2019 at the Park District office at 508 E. 11th Street, Rock Falls, Illinois.

Adjourned at 7:30 PM

Minutes Submitted by

Thomas J. Rynott

Director of Parks & Recreation

Date	Donald E. Stindt, Secretary
	Coloma Township Park District
	Board of Commissioners