

COLOMA TOWNSHIP PARK DISTRICT
MONTHLY BOARD MEETING MINUTES
November 12, 2019

The regular monthly board meeting was held on Tuesday, November 12, 2019. The regular monthly board meeting was called to order at 6 pm in the Park District Office located at 508 East 11th Street in Rock Falls, Illinois.

Present: Commissioners Sigel, Bubbers, Stindt, & Shipman

Absent: Commissioner Logan

Also Present: Thomas J. Rynott, Director of Parks and Recreation

Michael P. Sterba, Retired Director of Parks and Recreation

Commissioner Shipman motioned to approve the minutes of the regular monthly board meeting of October 8, 2019 as presented. Commissioner Sigel seconded the motion, roll call vote, all ayes, motion carried.

Commissioner Stindt motioned to approve the October bills in the following amounts:

Corporate Fund	45,004.50
Liability Fund	2,234.80
Recreation Fund	2,756.21
Bond Construction #37 Fund	109,685.74
Museum Fund	156.56
IMRF Fund	761.60
Bond & Interest Retirement Fund	276,846.75
Bowman Park Fund	4,193.65
Logan Park Fund	350.00
Police Fund	<u>2,139.53</u>
Total	\$441,894.54

Commissioner Stindt seconded the motion, roll call vote, all ayes, motion carried.

President Bubbers opened and read aloud sealed bids for the interest rate of the Non-Referendum bond issue. Community State Bank bid an interest rate of 2.75% and Sauk Valley Bank delivered a bid of 1.89%. Commissioner Sigel motioned to approve the sealed bid offer from Sauk Valley Bank, in Rock Falls, at an interest rate of 1.89%, Stindt seconded the motion. Roll call vote, all ayes, motion carried.

President Bubbers then directed that the approved interest rate be inserted into the bond ordinance document. Commissioner Shipman motioned to approve non-referendum bond issue ordinance 11/12/19/A as presented. Sigel seconded the motion. Roll call vote, all ayes, motioned carried.

Commissioner Sigel motioned to go into public hearing, Commissioner Shipman seconded the motion. No comments were received. Commissioner Stindt motioned to come out of public hearing, sigel seconded the motion, approved.

Megan Horseman, Director of the Rock Fall's Tourism Department, requested to be heard by the board to discuss the possibility of holding a lumberjack festival in Centennial Park in the fall of 2020. After some deliberation Horseman was informed that it is the opinion of the board that

Centennial Park would not be an appropriate venue for such an event. This decision was arrived at over concern relating to the desire to sell alcohol at the event and a paucity of parking space to accommodate the expected amount of attendance.

Sigel motioned to approve the tax levy to be made available for a thirty (30) day public inspection period. Stindt seconded the motion. Final approval will take place at the December board meeting after the completion of the public inspection period. Rynott informed the board that he would need to file the tax levy by the fourth (4th) Tuesday of December.

Rynott presented a copy of the \$10,000.00 grant received from the Dillon Foundation. Rynott further informed the board that a confirmation and thank you letter had been sent.

Rynott updated the board as to the status of the ongoing project at Sieglinger Park. Rynott explained that progress at Sieglinger Park has been slowed by multiple requests by Murray & Sons to change the means and methods, as well as material used. Rynott stated that at this point the concrete has been excavated, save the outside slab on the north-end of the building, and all parties are in discussion on how best to proceed. Rynott finished by saying that he would continue to keep a close eye on the project, put pressure on Wendler and Murray, and keep the board informed as to new information.

Rynott updated the board as to the status of construction of the new shelter at Centennial Park. Rynott confirmed that the project was near completion and that later this week final details will be made such as completing a formalized checklist, installing the proper toilets, and performing basic clean up.

Rynott presented the annual treasurer's report which he informed the board would need to be published as required by law.

Rynott presented the prepared tree service bid documents. Bubbers recommended that Rynott wait to request sealed bids until the spring of 2020 because of the lateness in the current season.

Rynott announced that the park district had received its fifth tax distribution for the year of 2019 in the amount of \$14,539.41.

Rynott displayed a copy of the Illinois Public Risk Fund safety grant awarded to the park district in the amount of \$361.00 for the improvement of our safety related equipment. Rynott reported that this will be used to purchase a new backpack blower for the maintenance department.

Rynott reported that he had recently given an IParks assessor, Jason Johnston, a full tour of our facilities for his yearly inspection. He further reported that he found it to be a very educational experience as he learned a lot about how small improvements can be made to our parks to mitigate risk and increase safety control. Furthermore Rynott noted that he had attached a list of recommendations generated by Johnston that he would work with the maintenance team to comply with in the spring.

Rynott announced that the park district had received its personal property replacement tax refund in the amount of \$12,276.11. He stipulated that these funds have been appropriately and proportionately distributed into the rec and corporate funds.

Director Rynott presented copies of the maintenance and vandalism report prepared by the maintenance crew member Alex Montanez for the month of December.

President Bubbers suggested that Rynott design sign prototypes to be manufactured and placed in the parks that would waive the park district of any responsibility in the event of sledding or ice skating incidents. Rynott informed the board that he would do so as soon as possible.

Stindt motioned to change the office hours to 8:30 A.M. - 5:00 P.M. with a closed lunch between 12-1 year round. Logan seconded the motion.

Sigel motioned to give Joan Fritz, former bookkeeper, a \$300.00 retirement bonus in honor of her many years with the park district.

President Bubbers gave notice of his resignation effective immediately. Stindt motioned to appoint commissioner Sigel to the vacant President position, Shipman seconded the motion. Stindt motioned to nominate Bubbers the Vice President Position, Shipman seconded the motion.

Commissioner Sigel motioned to adjourn the Park Board meeting. Commissioner Logan seconded the motion, roll call vote, all ayes, motion carried.

Next meeting is scheduled for Tuesday, December 10, 2019 at the Park District office at 508 E. 11th Street, Rock Falls, Illinois.

Adjourned at 7:45 PM

Minutes Submitted by

Thomas J. Rynott

Director of Parks & Recreation

Date

Donald E. Stindt, Secretary

Coloma Township Park District

Board of Commissioners

