

COLOMA TOWNSHIP PARK DISTRICT
MONTHLY BOARD MEETING MINUTES
February 20, 2018

The regular monthly board meeting was held on February 20, 2018. The regular monthly board meeting was called to order at 6pm in the Park District Office located at 508 East 11th Street in Rock Falls, Illinois.

Present: Commissioners, Bubbers, Logan, Sigel, Walker
Absent: Commissioner Stindt (vacation)
Also Present: Michael P. Sterba, Director of Parks & Recreation

Commissioner Bubbers motioned to approve the minutes of the regular monthly board meeting of January 9, 2018 as presented. Commissioner Walker seconded the motion, roll call vote, all ayes, motion carried.

Commissioner Walker motioned to approve the January Bills in the following amounts:

Corporate Fund	\$	19,460.16
Recreation Fund		2,801.66
Retirement Fund		3,533.07
Bond Construction #36 Fund		14,573.25
Museum Fund		940.61
Bowman Park Development Fund		15,000.00
Police Fund		694.80
Liability Fund		<u>2,806.07</u>
Total	\$	<u>44,809.62</u>

Commissioner Logan seconded the motion, roll call vote, all ayes, motion carried.

The following is a listing of the Work Fare People from Coloma Township, Whiteside County Probation Office, Project Chance, Department of Human Services, Experience Works and Partnership for Employment that have worked for us the past month. Also included are total days worked in January and in 2018.

	Coloma TWP	Best	Probation Dept.	Whiteside County Housing	Dept. Human Services	Housing Authority	Partners/ Employment
Days in January	0	0	1	4	0	0	0
Days in 2018	0	0	4	4	0	3	0

Coloma Township: Richard Holcomb

Whiteside County Court Services: Jessie Quimby

Director Michael P. Sterba reported that there were two new items since the last Park Board meeting regarding the Wallingford and Dillon Park ball diamond lights.

1. The Park District paid its first installment for the Dillon Park ball diamond lights of \$15,000 to Sauk Valley Bank. The payments are due every quarter for the next several years.
2. I have been in contact with Musco Lighting, and they are going to do a lighting scan at both Wallingford and Dillon Park to make sure that the lights are at adequate foot candles.

Director Michael P. Sterba reported that there was nothing new to report since the last Park Board meeting regarding the John Celletti Memorial Bench. It looks like the family will have a dedication ceremony sometime this spring.

Director Michael P. Sterba reported that there was nothing new to report since the last Park Board meeting regarding the Jerry Celletti Memorial Monument at the north end of Centennial Park. Sterba believes the Celletti family is planning on doing the dedication ceremony sometime this spring.

Director Michael P. Sterba reported that there was a new LED security light installed at the south end of Centennial Park, pointing directly at the footbridge. The light has a dusk to dawn sensor so that anyone in the park after dark will have some security protection.

Director Michael P. Sterba reported that there was nothing new to report since the last Park Board meeting regarding the Wallingford Park steel roofs. However, the Park Board needs to have a serious discussion about how we are going to handle the silver storage building at Wallingford Park. We need to decide if we want to side it and put a new roof on it, or something different. As we all know, Nim Scanlan did not have enough materials to complete that building, but it might be something he would be willing to complete if the Park Board agrees to pay for the materials. First, we need to get an idea of where we want to start.

Director Michael P. Sterba reported that he had recently spoke with Jeff Murray of Murray & Sons Construction regarding the 5% retainer fee for the Sieglinger Park ADA update project. We have visited the site, and it looks like all of the contract had been completed. Thus, I believe we should pay the last 5% to them and call the project complete. We will be receiving a lien waiver from Murray & Sons Construction upon presenting him with a check.

Director Michael P. Sterba reported that the new backstop has been installed at Logan Park by River City Fence of Clinton, Iowa. Dan Wheeler, the owner of River City Fence has submitted an invoice so that we can get him paid. Sterba will then send the bill on to Common Wealth Edison so we can be reimbursed for the work. Dan Wheeler of River City Fence will also provide us with a lien waiver upon receiving his check for the project.

Director Michael P. Sterba reported that there was nothing new to report since the last Park Board meeting regarding developing a master plan for the Akiti property on the southwest corner of Centennial Park.

Director Michael P. Sterba reported that the IAPD/IPRA state conference was held Thursday through Saturday, January 18th through the 20th at the Chicago Hilton. Enclosed were copies of sessions that Sterba, Fritz, and Farringer attended for the Park Board's review.

Director Michael P. Sterba reported that he had a meeting scheduled with Amy Huffman to discuss the possibility of her becoming the new Park District attorney on Monday, January 8th, at her office on Route 30 in Rock Falls. After a lengthy discussion with Amy, she respectfully declined the position due to the fact that she was not appropriately qualified to handle the Park

District legal duties. She said her focus is mainly family law, divorces and some real estate, but very little. Sterba will continue to search for a suitable attorney for the Park District.

Director Michael P. Sterba presented a letter from the Whiteside County Board of Review stating the outcome of the hearing they held regarding the Rock Falls Holiday Inn receiving a reduction in assessed valuation in excess of \$100,000. We can discuss the outcome of their negotiation at the Park Board meeting.

Director Michael P. Sterba reported that the fiscal May 1, 2016 – April 30, 2017 Annual Audit Report recently completed by Roger Colmark, CPA, has been filed with the Illinois State Comptroller's Office as required by law.

Director Michael P. Sterba presented copies of a check for \$4,660.33 from the Illinois Department of Revenue. The check represents the Park District's personal property tax distribution for the month of December 2017.

Director Michael P. Sterba presented a letter from the Whiteside County United Way Executive Director, requesting the possibility of Sterba becoming the co-chair of the United Way Campaign starting this fall. Sterba has not decided yet if he is interested in doing this, but Sterba felt that he needed to talk to the Park Board because it would require some of his time that would directly affect the Park District. Sterba had an alternate proposal that he could present to the new United Way Executive Director. We can talk about this more at the next board meeting.

Director Michael P. Sterba presented a letter from IAPD stating that the Illinois Supreme Court has recently ruled the firearm restricted zone around Park Districts, School Districts, and other government bodies ruled unconstitutional.

Director Michael P. Sterba reported that he appeared at the City of Rock Falls Public Works Committee meeting on Friday, February 2nd. Sterba explained to the committee that the Park District is interested in the city possibly mowing the rest of Kiwanis Park. The reason for this is the city currently mows all of the city complex, and it would be much more efficient for them to continue to mow Kiwanis Park as opposed to the Park District hauling their equipment and people in. It was decided at the meeting that Robin Blackert, City Administrator, would try to do a cost study by their March meeting to get a handle on what it would cost to mow the rest of Kiwanis Park by city employees. Also, they are doing a cost study on what the mowing and maintenance would be of the new park site to the west of the Holiday Inn. Sterba assumes we will be hearing more from them as these cost studies are completed.

Director Michael P. Sterba reported that Dana Nelson, the Whiteside County Clerk, has requested the use of the Little Red Schoolhouse for the Tuesday, March 20th primary election. The Little Red Schoolhouse has been used as an election polling place for a number of years. Commissioner Logan motioned to allow the Whiteside County Clerk to use the Little Red Schoolhouse as an election site. Commissioner Walker seconded the motion, roll call vote, all ayes, motion carried.

Director Michael P. Sterba presented a copy of the fall 2017 Men's Basketball League cost analysis for the Park Board's review.

Director Michael P. Sterba presented copies of the yellow economic interest statements that need to be filled out and filed with the Whiteside County Clerk as required by law. Sterba received the statements back from the commissioners at the meeting, and he will file them with the Whiteside County Clerk, as required by law.

Director Michael P. Sterba reported that Wayne Walker's mother has recently passed away. We have sent a \$50.00 donation to the Sauk Valley Hospice Home in Sterling, in honor of Patricia A. Hovey memorial. Our condolences to Wayne's family.

Director Michael P. Sterba reported that the Rock Falls Chamber will host their annual dinner this Thursday, February 22nd at the Days Inn in Rock Falls. Anyone interested in attending should please let Sterba know so that he can make the appropriate reservations.

Director Michael P. Sterba reported that our five-year lease with SBM is ending here in April 2018 regarding the Park District copy machine. We are getting a new proposal from SBM to lease a new copy machine for five more years. The lease will cost approximately the same amount of money with new technology included. Commissioner Walker motioned to lease a new Sharp copy machine from SBM in Sterling, Illinois for an additional 5 years as presented. Commissioner Logan seconded the motion, roll call vote, all ayes, motion carried.

Director Michael P. Sterba presented the Park District's capital development plan, equipment analysis, and vehicle analysis for the Park Board's review. We need to have a discussion on what projects the board wishes to complete in the next couple of years as well as and new equipment and vehicles that need to be purchased. The Park Board reviewed the documents and decided that further discussion needed to be held in the very near future.

Director Michael P. Sterba reported that he has been contacted by Matthew Hicks of Rock Falls. Mr. Hicks is hoping to bring a water ski show to Seward's Riverside Park sometime this summer. The show will last one to two hours and will be put on by a water ski team out of the Quad Cities. The event will be like the river chase boat races but will only last for a few hours on one day. No concession stands, or other amenities would be required of the Park District. Once Mr. Hicks secures the date, he is going to come to a board meeting and explain what his intentions are.

Director Michael P. Sterba presented his monthly Director's Report to the board.

IPRA also submitted their monthly Meeting Minutes for our review.

The Park District has received weekly newsletters from Rock Falls Chamber of Commerce for our review.

Commissioner Walker motioned to adjourn the Park Board meeting.

Commissioner Bubbers seconded the motion, roll call vote, all ayes, motion carried.

Next meeting is scheduled for Tuesday, March 13, 2018 at 6:00 pm at the Park District Office located at 508 East 11th Street in Rock Falls, Illinois 61071.

Adjourned at 8:00 PM

Minutes Submitted by

Michael P. Sterba

Director of Parks & Recreation

Date

Donald E. Stindt, Secretary

Coloma Township Park District

Board of Commissioners

