

COLOMA TOWNSHIP PARK DISTRICT
MONTHLY BOARD MEETING MINUTES
March 14, 2017

The Regular Monthly Meeting of the Coloma Township Park District Board of Commissioners March 14, 2017. The regular monthly board meeting was called to order at 6pm in the Park District Office located at 508 East 11th Street in Rock Falls, Illinois.

Present: Commissioners, Walker, Sigel, Bubbers, and Stindt
Absent: None
Also Present: Michael P. Sterba, Director of Parks & Recreation

Commissioner Bubbers motioned to approve the regular meeting minutes of February 22, 2017 as presented. Commissioner Walker seconded the motion, roll call vote, all ayes, motion carried.

Commissioner Stindt motioned to approve the February 2017 bills in the following amounts:

Corporate Fund	\$	\$2,670.38
Liability Fund		1,224.30
Recreation Fund		8,626.39
Retirement Fund		2,582.21
Bond Construction #36 Fund		403.69
Museum Fund		288.06
Police Fund		270.20
Total	\$	16,065.23

Commissioner Walker seconded the motion, roll call vote, all ayes, motion carried.

The following is a listing of the Work Fare People from Coloma Township, Whiteside County Probation Office, Project Chance, Department of Human Services, Experience Works and Partnership for Employment that have worked for us the past month. Also included are total days worked in February and in 2017.

	Coloma TWP	Best	Probation Dept.	Whiteside County Housing	Dept. Human Services	Worker's Comp	Partners/ Employment
Days in February	3	0	12.5	1	0	0	0
Days in 2017	3	0	12.5	1	0	0	0

Director Michael P. Sterba reported there was nothing new since the last Park Board Meeting in regards to the Dillon Park ball diamond lights, and the Dillon Foundation Grant.

Director Michael P. Sterba reported there was nothing new since the last park board meeting in regards to the Jerry Celletti Memorial monument.

Director Michael P. Sterba reported that there was nothing new since the last Park Board meeting in regards to the Jack McCleary Memorial located at the south end of Centennial Park.

Director Michael P. Sterba reported there was nothing new since the last park board meeting in regards to the installation of the new pedestrian foot bridge at the south end of Centennial Park. However, we are researching other avenues to see if we might be able to build some sort of a rock surface road to get the heavy equipment back to the area near the proposed abutments on the footbridge.

Director Michael P. Sterba reported that the Coloma Township Park District will hold an election on Tuesday, April 4, 2017 as required by law. Mrs. Linda Logan will be the only

candidate listed on the ballot for a full 6 year term on the board. Linda Logan is the daughter-in-law of George Logan, who is tied to Logan Park.

Commissioner Sigel gave an update on the Wallingford Park steel roofs. John and Sterba met with Nim Scanlan to review the process, and to try to finalize a work schedule when the weather breaks.

Director Michael P. Sterba reported that he has filed all of the appropriate documentation to receive an energy grant from the Illinois Department of Commerce and Community Affairs for the purchase of an Energy Star furnace for the south maintenance building. We are just waiting to receive the check involved in the energy efficient furnace as well as the programmable thermostat. Sterba will keep the park board informed of any new developments in regards to receiving the grant.

Director Michael P. Sterba reported, that as you may recall the pictures Sterba showed of the 1920's Rock Falls ambulance has been forwarded on to the City of Rock Falls and the Rock Falls Tourism Committee for their review. Sterba has also sent a copy to Joe McDonald to see if he may be interested in the purchase of the ambulance if the City of Rock Falls declines.

Director Michael P. Sterba reported that the Rock Falls Chamber of Commerce held its annual meeting on Thursday, February 23, at 6:00pm at the Days Inn in Rock Falls. The program for the evening featured a look back of 150 year history of Rock Falls.

Director Michael P. Sterba reported that as you may recall, the park maintenance project list, 5 year plan, was presented at the February Park Board Meeting for the Park Board's review. We had a discussion about what projects the Park Board felt are appropriate to pursue, not only this year, but the next 5 years combined.

Director Michael P. Sterba reported that as you may recall, the Park District vehicle analysis was presented at the February Park Board meeting for the Park Board's review. Sterba gave an update on the condition of the Park District vehicles, and where we are headed in the future.

Director Michael P. Sterba reported that as you recall, the Park District equipment analysis was presented at the February Park Board meeting for the Park Board's review. At this time no new equipment is required to perform the maintenance functions of the Park District.

Director Michael P. Sterba presented copies of the engineering work, to bring Sieglinger Park up to ADA requirements in and around the baseball diamonds and restroom facilities. The estimated total cost in today's dollars is between \$43,000 and \$48,000 according to Wendler Engineering. This project needs to be done either this year or next, but scheduled in the very near future. After a discussion by the Park Board it was decided that the Sieglinger Park project would be done this summer, and that the current plans should be reviewed by Wendler Engineering to be sure everything is up to date. The bid specs for the project will be presented at the May park board meeting for the Park Board's review.

Director Michael P. Sterba reported that we have received the receipts from Dana Nelson, the Whiteside County Clerk, stating that all of our current Commissioners have fulfilled their requirement by law of filing their economic interest statement.

Director Michael P. Sterba presented copies of a check for \$4,533 from the Illinois Department of Revenue. The check represents the personal property replacement tax distribution for January and February.

Director Michael P. Sterba presented a proposal from SPI, "Security Professionals of Illinois", for providing security service to the various Park District sites for the summer of 2017. The dollar amount of \$19.25/hr is the same as it was for the summer of 2016. After a short discussion Commissioner Stindt motioned to approve SPI, "Security Professionals of Illinois" to provide the Park District with the security service for the summer of 2017 for a \$19.25/hr as presented. Commissioner Walker seconded the motion, roll call vote, all ayes, motion carried.

Director Michael P. Sterba presented copies of the 2016 Winter/Spring, Summer, and Fall recreation programs cost analysis for the Park Board's review. After a discussion among the Park Board it was decided that Director Sterba should make some recommendations to the Park Board at the April meeting on the cost increases that need to be considered for the various Park District programs.

Director Michael P. Sterba presented copies of a backstop relocation proposal at Logan Park. Sterba has secured an estimate from River City Fencing out of Clinton, Iowa, who has done some work not only for us, but for Commonwealth Edison in the past. River City Fencing does first class work, and they have proposed to replace the entire backstop rather than to try and relocate it 10 feet to the west.

Director Michael P. Sterba presented copies of a check for \$47.00 from the Illinois Public Risk Fund. The check represents the Parks District's workman compensation audit reimbursement for 2016.

Director Michael P. Sterba reported that the Park District has recently been notified by Avaya Phone Systems that they will no longer support the current phone system that we have in place. The current Park District phone system was purchased in April of 2000, and is now showing its age. We are currently in the process of replacing the phone service with some new digital technology. The system is called OomaTel, and is what is referred to as, voice over IP service, which means voice over internet protocol. This is all the new technology coming on down the line. Enclosed you can see the numbers involved in providing the new system, and as you can see it is basically a no brainer in the sense that we will no longer require any AT&T hard phone lines for our office. The new system is basically a no brainer because the payback on the system will be within five or six months.

After a short discussion among the Park Board members Commissioner Bubbers motioned to provide a \$50.00 gift certificate to Marc Wolens for all of his efforts that he has been making in regards to researching and helping install the new system at the Park District office. Commissioner Stindt seconded the motion, roll call vote, all ayes, motion carried.

Director Michael P. Sterba reported that recently the roof on the tennis shelter had a large limb come down on it, which punched a hole through it. Sterba has turned the damage into our insurance company due to the fact that it will be a lot cheaper for our insurance to take care of it with a \$500.00 deductible, rather than have the Park District do the work. Sterba has secured a bid from Boss Roofing with a prevailing wage inclusion, as required by law. Sterba will keep the Park Board informed of any new developments in regards to the Tennis Shelter roof repair.

Director Michael P. Sterba gave a report on the various park shelters that need to be reroofed in the very near future. After a discussion among the Park Board members, Commissioner Walker motioned to reroof the Krug Shelter in Centennial Park as the first project of the season. Commissioner Stindt seconded the motion, roll call vote, all ayes, motion carried.

In addition to the motion the board directed Mike Sterba to secure additional estimates for the installation of roofs at the AAL Shelter, Sieglinger Park Shelter, Sieglinger Park concessions & restroom facility, and Bowman Park Gazebo. Sterba will have those estimates for the Park Board at the April board meeting.

Director Michael P. Sterba made a report on four telephones throughout the Park District system that the Park Board should consider removing. Sterba has contacted the Park District Attorney Greg Schott, as well as the Park District insurance company to make sure that they had no problem with this decision. After a short discussion Commissioner Stindt motioned to remove the hard wired telephones at Wallingford Park concession stand, Dillion Park concession stand, Sieglinger Park concession stand, and at the Larson Shelter in Centennial Park. Commissioner Walker seconded the motion, roll call vote, all ayes, motion carried.

Director Michael P. Sterba presented copies of a check for \$50.00 from the Whiteside County Court Services. The check represents a restitution payment by Cordell Kiersey for damage done at Centennial Park.

Director Michael P. Sterba presented the Rock Falls Tourism Committee's 2018 budget for the Park Board's review.

Director Michael P. Sterba presented the Rock Falls Chamber of Commerce Spring Event Calendar for the Park Board's review.

Director Michael P. Sterba presented the IPARKS quarterly newsletter for the Park Board's review.

Director Michael P. Sterba presented his monthly Directors report to the Board.

IPRA also sent us their monthly Meeting Minutes for our review.

The Park District has received weekly newsletters from the Rock Falls Chamber of Commerce for our review.

Commissioner Walker motioned to adjourn the Park Board Meeting. Commissioner Bubbers seconded the motion, roll call vote, all ayes, motion carried.

Next meeting is scheduled for Tuesday, April 11, 2017 at 6:00 at the Park District Office located at 508 E. 11th Street Rock Falls, Illinois 61071.

Adjourned at 8:30 PM

Minutes Submitted by
Michael P. Sterba
Director of Parks & Recreation

Date _____ Donald E. Stindt, Secretary
Coloma Township Park District
Board of Commissioners