

COLOMA TOWNSHIP PARK DISTRICT
MONTHLY BOARD MEETING MINUTES
June 13, 2017

To: Coloma Township Park District Park Commissioners
From: Michael P. Sterba, Director of Parks and Recreation

The Regular Monthly Meeting of the Coloma Township Park District Board of Commissioners was held on June 13, 2017. The regular monthly board meeting was called to order at 6pm in the Park District Office located at 508 East 11th Street in Rock Falls, Illinois.

Present: Commissioners, Walker, Bubbers, Stindt
Absent: Commissioners, Sigel, Logan
Also Present: Michael P. Sterba, Director of Parks & Recreation

Commissioner Walker motioned to approve the minutes of the regular monthly board meeting of May 9, 2017 as presented. Commissioner Stindt seconded the motion, roll call vote, all ayes, motion carried.

Commissioner Stindt motioned to approve the May bills in the following amounts:

Corporate Fund	\$	\$11,231.94
Liability Fund		29,693.38
Recreation Fund		3,496.81
Retirement Fund		3,691.91
Bond Construction #36 Fund		24,395.78
Museum Fund		13,476.93
Police Fund		4,110.90
Tee Baseball Fund		5,763.68
Logan Fund		67.34
Total	\$	95,928.67

Commissioner Walker seconded the motion, roll call vote, all ayes, motion carried.

The following is a listing of the Work Fare People from Coloma Township, Whiteside County Probation Office, Project Chance, Department of Human Services, Experience Works and Partnership for Employment that has worked for us the past month. Also included are total days worked in May and in 2017.

	Coloma TWP	Best	Probation Dept.	Whiteside County Housing	Dept. Human Services	Housing Authority	Partners/ Employment
Days in May	8	0	2.5	4.0	0	0	0
Days in 2017	15	0	19	10.5	0	3	0

Director Michael P. Sterba reported there was nothing new since the last Park Board Meeting in regards to the Dillon Park ball diamond lights, and the Dillon Foundation Grant.

Director Michael P. Sterba reported there was nothing new since the last Park Board meeting in regards to the Jerry Celletti Memorial monument located at the north end of Centennial Park. President Sigel will give an update on Mrs. Celletti.

Director Michael P. Sterba reported that the Jack McCleary Memorial located at the south end of Centennial Park has recently been cleaned by Power Force leaning company out of Dixon. The marble cap on the monument cleaned up great, and the monument looks very good considering it is 45 years old.

Director Michael P. Sterba reported that the first abutment on the west end of the pedestrian bridge in Centennial Park is to be poured on Tuesday with the cooperation of the weather. Each side of the pedestrian footbridge requires two pours: one to set the foundation underground, and the second to set the final elevation of the bridge. If all goes well, we will have the bridge abutments poured in the next two weeks.

Director Michael P. Sterba reported that Nim Scanlan from the Rock Falls Little League has completed the first roof on the main concession stand in the center of Wallingford Park. He has begun work on the old concession stand or the announcer's booth on the major diamond, whichever you feel like calling it. That roof, with any luck, will be completed by the June Park Board Meeting. Nim is planning on working only half days at Wallingford Park due to the metal roof getting too hot to work on. Sterba will keep the Park Board informed of any new developments on the roofing project at Wallingford Park.

Director Michael P. Sterba reported that Wendler Engineering of Dixon has completed the contract documents for the Sieglinger Park – ADA update. Those contracts are now moving around to be signed by Murray Construction as well as the Park Board. Construction on the new project is not scheduled to begin until somewhere around the last week of July.

Director Michael P. Sterba reported that there was nothing to report since the last Park Board meeting with regards to the Logan Park Backstop proposal.

Director Michael P. Sterba reported that for the most part, the new phone system in the park office has now been installed. We're just tweaking the new system to make sure everything will be satisfactory in the future. Once all the tweaking is completed, we will be installing the same system at the Little Red Schoolhouse. Again, this will save us a considerable amount of money in the AT&T phone lines.

Director Michael P. Sterba reported that there was nothing new to report since the last Park Board meeting in regards to the Centennial Park Tennis Shelter roof installation. We have notified Boss Roofing that they received the contract, and we're just waiting for them to start the installation of the new roof.

Director Michael P. Sterba reported that, for the Park Board's information, Mr. Rodriguez, the gentleman who lives at the south end of Centennial Park, has recently passed away. Sterba has not been in touch with his daughter, Edith Casteneda, but she is the young lady that he have been conversing with in the past. Sterba believes that in the near future, we will be able to work out something satisfactory to both sides in regards to the property that Mr. Rodriguez currently has fenced in. As you all know, about 21 feet of property to the south belongs to the Park District in the Akiti Purchase. Sterba is going to give the family a chance to mourn their father before he makes contact with Edith to see if we can't get this resolved. Also, with regards to the fence proposal, she or the family will need to give their permission to allow us to close off that entire access along the south end of the Akiti Property with chain linked fence. Sterba will keep the Park Board informed about any new developments in regards to the fence project.

Director Michael P. Sterba reported that the Park Board approved the tentative 2017/2018 Budget & Appropriation Ordinance at the May Park Board meeting. That ordinance has been held over for 30 days for public inspection. Tonight, prior to final action on the ordinance, the public hearing must be held according to law. Commissioner Walker motioned to enter into a public hearing in regards to the 2017/2018 Budget & Appropriation Ordinance. Commissioner Stindt seconded the motion, roll call vote, all ayes, motion carried. President Sigel then asked for any comments, either pro or con, in regards to the 2017/2018 Budget & Appropriation Ordinance. Hearing none, he asked for the public hearing to be closed. Commissioner Stindt motioned to close the public hearing, Commissioner Walker seconded the motion, roll call vote, all ayes, motion carried. After a short discussion after the public hearing, Commissioner Walker motioned to approve the 2017/2018 Budget & Appropriation Ordinance as presented, and to file it with the Whiteside County Clerk, as required by law. Commissioner Stindt seconded the motion, roll call vote, all ayes, motion carried.

Director Michael P. Sterba presented copies of a check for \$7,436.40 from the Illinois Department of Revenue. The check represents the Park District Personal Property Replacement Tax for the month of April.

Director Michael P. Sterba presented copies of the 2017 Park District Prevailing Wage Resolution. The Park Board is required to approve the Resolution and publish it in the Daily Gazette, as required by law. After a short discussion, Commissioner Walker motioned to approve the Prevailing Wage Resolution number 6-13-17-A, and to publish it in the Daily Gazette, as required by law. Commissioner Bubbers seconded the motion, roll call vote, all ayes, motion carried.

Director Michael P. Sterba presented copies of a check for \$200.00 from Kelly Williamson Company out of Rockford. Kelly Williamson recently purchased Schreiner's Mobil Gas Station; it is now called the 1st Avenue Mobil. They are going to continue the tradition of sponsoring the annual Tennis Tournament in Centennial Park. The Tennis Tournament will be held on Saturday, June 10.

Director Michael P. Sterba presented a brochure circulated by the Rock Falls Tourism Committee regarding the 2nd Annual Bass Pro Shop Big Cat Quest, which will be held Saturday and Sunday, June 24th and 25th on the riverfront in Rock Falls.

Director Michael P. Sterba presented copies of the Final 2016 Tax Computation Report as supplied by Dana Nelson, the Whiteside County Clerk.

Director Michael P. Sterba presented an announcement of the grand opening of the Rock River Trail, which was held on June 3, 2017 in Beloit, Wisconsin. The Rock River Trail is recognized as a national water trail by the National Park Service.

Director Michael P. Sterba presented copies of the IMRF 2018 Contribution Rate for the Coloma Park District.

Director Michael P. Sterba presented an itemized statement for the Krug Shelter and the Sieglinger Playground Shelter roof replacement cost analysis for the Park Board's review.

Director Michael P. Sterba presented copies of the IAPD Guide to Open Meetings Act & Freedom of Information Act for the Park Board's review. This document was prepared by IAPD and a host of issues are covered in the document including sample forms that we may need in the future.

Director Michael P. Sterba presented his monthly Director's Report to the board.

IPRA also submitted their monthly Meeting Minutes for our review.

The Park District has received weekly newsletters from Rock Falls Chamber of Commerce for our review.

Commissioner Walker motioned to adjourn the Park Board meeting. Commissioner Stindt seconded the motion, roll call vote, all ayes, motion carried.

Next meeting is scheduled for Tuesday, July 11th, 2017 at 6:00 pm at the Park District Office located at 508 East 11th Street in Rock Falls, Illinois 61071.

Adjourned at 8:00 PM

Minutes Submitted by
Michael P. Sterba
Director of Parks & Recreation

Date _____ Donald E. Stindt, Secretary
Coloma Township Park District
Board of Commissioners