

COLOMA TOWNSHIP PARK DISTRICT  
MONTHLY BOARD MEETING MINUTES  
April 12, 2016

The Regular Monthly Meeting of the Coloma Township Park District Board of Commissioners was called to order at 6pm in the Park District Office located at 508 East 11<sup>th</sup> Street in Rock Falls, Illinois.

Present: Commissioners, Walker, Sigel, Nerhkorn, and Stindt  
Absent: Commissioner Bubbers (Vacation)  
Also Present: Michael P. Sterba, Director of Parks & Recreation

Commissioner Bubbers motioned to approve the regular meeting minutes of March 8, 2016 as presented. Commissioner Stindt seconded the motion, roll call vote, all ayes, motion carried.

Commissioner Stindt motioned to approve the March 2016 bills in the following amounts:

Corporate Fund	\$	\$12,810.99	\$1992.57
Liability Fund		3,864.64	
Recreation Fund		9,528.90	677.82
Retirement Fund		2,554.87	
Bond Construction Fund #33		42,487.92	
Museum Fund		4,078.34	
Bowman Park Development Fund		141.69	141.88
Police fund		606.38	
Tee Baseball		1,522.60	
Total	\$	77,596.33	2,812.27

Commissioner Nerhkorn seconded the motion, roll call vote, all ayes, motion carried.

Director Michael P. Sterba reported that the end of the fiscal year was approaching and a couple of housekeeping items needed to be approved. First of all, Transfer of Appropriations resolutions need to be approved to balance out our budget items as follows. Commissioner Nerhkorn motioned to approve transfer of appropriations resolutions number 4-12-15-A for the general fund and 4-12-16-B for the recreation fund. These funds allow for the transfer of appropriations from unexpended line items to over expended line items in our 2015-2016 budget as approved in June of 2015. Commissioner Stindt seconded the motion, roll call vote, all ayes, motion carried.

The following is a listing of the Work Fare People from Coloma Township, Whiteside County Probation Office, Project Chance, Department of Human Services, Experience Works and Partnership for Employment that have worked for us the past month. Also included are total days worked in March and in 2016.

	Coloma TWP	Best	Probation Dept.	Whiteside County Housing	Dept. Human Services	Worker's Comp	Partners/ Employment
Days in February	13.5	0	2.5	0	0	0	0
Days in 2016	33.5	0	9.25	0	0	0	0

Coloma Township: Richard Holcomb, Bill Olroyd, Corinna Blagg, and David Vargas.  
Probation: Bruce Sanders

Director Michael P. Sterba reported that the City of Rock Falls electric department had continued to install the underground secondary electric lines for the new street lighting project in Centennial Park. They are in the park on a hit and miss basis depending on the weather. There's still quite a bit of work that still needs to be done in regards to the system but they definitely have made some great progress over the last several months. We are now in position

to work on acquiring the new heads for the existing light poles in the park. As you may recall from the March park board meeting, the board decided to go with the LED Sternberg light fixtures similar to the ones in the AAL Shelter parking lot. Sterba has given the bid specifications to Dick Simon the Director of the Rock Falls Electric Department to see if he might be able to secure several bids from his suppliers. Sterba believes he probably has a lot more pull due to the volume that the City of Rock Falls must have in electric equipment. He said that he will secure these bids as soon as possible and get them to me for the park boards consideration. Sterba suspects I'll have them for the May park board meeting for the board to consider.

Director Michael P. Sterba stated there was nothing new to report since the last Park Board meeting in regards to the Dillon Park ball diamond lights and the Dillon Foundation Grant.

Director Michael P. Sterba reported that there was nothing new to report since the last Park Board Meeting in regards to the Jerry Celletti Memorial Monument. We still plan to complete the monument sometime in late spring so that the family can have an official dedication at their convenience.

Director Michael P. Sterba reported that there was nothing new to report in regards to the Pedestrian Foot Bridge Installation that will take place at the south end of Centennial Park. The weather has not been conducive to the continued progress of the installation of the bridge.

Director Michael P. Sterba reported that the park board needs to review the new draft of a new policy for the donation of a tree, park bench, or electronic scoreboard to the park district. The park board looked at the initial first draft of the policy at the March meeting and proposed a few changes at that time. The park board needs to review those changes and see if the policy is of their liking. Commissioner Sigel stated that since the entire park board was not present due to scheduling conflicts he would recommend that any action on these policies be tabled until a future park board meeting. Commissioner Walker made the motion to table any action on the new policies. Commissioner Nerhkorn seconded the motion, roll call vote, all ayes, motioned carried.

Director Michael P. Sterba reported that on Saturday, April 2 at 5:00 a.m. the Illinois Trout Season opened for the enjoyment of our local fisherman. IDNR provided again the trout that were used to stock the park approximately 10 days prior to the opening of the trout season.

Director Michael P. Sterba reported that the park district has not yet received a Personal Property Replacement Tax Distribution from the Illinois Department of Revenue for the month of February.

Director Michael P. Sterba presented identification cards from the IAPD for the park board's pleasure.

Director Michael P. Sterba reported that The Annual IAPD Legislative Conference will be held Wednesday, May 4, 2016 at the Crown Plaza in Springfield Illinois. Anyone interested in attending should please let Sterba know so he can make the appropriate reservations.

Director Michael P. Sterba presented copies of a check for \$5,589.00 from the Illinois Public Risk Fund. The check represents the park district's 2015 Workman's Compensation Audit Premium Refund.

Director Michael P. Sterba presented a Facebook comment from Jason Mammosser in regards to the park district's Easter Egg Hunt. Jason gave the park district a very nice compliment for our efforts.

Director Michael P. Sterba presented copies of a \$50.00 check from Whiteside County Court Services. The check represents a partial restitution payment for Cordell Kiersey who did some damage to the Little Red Schoolhouse a couple of years ago.

Director Michael P. Sterba presented the IPARKS update for Spring 2016. The updates normally include a number of articles that pertain to liability issues in regards to park districts and

forest reserve districts in the State of Illinois. The newsletter comes out quarterly for the reader's enjoyment.

Director Michael P. Sterba reported that tonight the park board has the opportunity to dispose of some old obsolete equipment by way of sealed bids. The park district advertised over the last month that we will be disposing of this equipment and the bids are due this evening. The following are the results of that bid process.

	Dave Brenner	Ray Larkey	Steve Pleskovitch	Billy	Kevin Conklin
1.	No Bid	\$185.00	No Bid	\$200.00 X	\$150.00
2.	\$151.50	\$50.00	\$155.10 X	\$50.00	\$25.00
3.	No Bid	\$165.00 X	No Bid	\$20.00	\$100.00
4.	No Bid	No Bid	No Bid	\$300.00 X	\$250.00

Commissioner Walker motioned to accept the high bid in each category from each of the bidders as listed with an X. Commissioner Nerhkorn seconded the motion, roll call vote, all ayes, motioned carried.

Director Michael P. Sterba reported the park district has been recently contacted by one of the realtors who wanted to know if we would be interested in purchasing the land just west of the Quonset hut by Wallingford Park. Chad Charness owns the land and he is now interested in disposing of it. The land is approximately 2 acres in size and the asking price is \$20,000.00. After a lengthy discussion among the park board it was decided that at this time the park district is not interested in purchasing the property but they would consider a donation of the property as possibly the best interest of the park district. Director Mike Sterba has been authorized to discuss the possible donation with the realtor.

Director Michael P. Sterba presented copies of a proposed sign design as being circulated by the Rock Falls Tourism Committee. Upon approval of the sign design the Rock Falls Tourism Committee plans on having the design installed at the Interstate 88 exit as well as on the billboard that sits along the interstate in Rochelle. The park board discussed in some length the design and basically came up with 2 recommendations. The word Rock Falls could be larger on the sign and that the squiggly line that runs through Rock Falls be eliminated because it looks like it is being crossed out. Director Sterba will relay the suggestion to the Rock Falls Tourism Committee for future consideration.

Director Michael P. Sterba presented an IPARK email regarding the 2016 grant that they are offering to park districts throughout the state. Last year we were fortunate to receive a \$500.00 grant for soft surface that was installed under the playground at Optimist Park. We will again be applying for one of those grants this season to be used in one of our other park sites. If you notice on the front page of the email, a picture of Sterba accepting the \$500.00 grant last year was included.

President John Sigel then recognized Mike Shear a probation officer in Whiteside County and his guest. Mike Shear made a short presentation including a computer video showing exactly what Pickle Ball is and how we could incorporate Pickle Ball into the Park District program. He also stated how we might repurpose a few of the Tennis courts in Centennial Park at a very minimal fee. After a discussion among the park board, Director Sterba informed the park board that we could have Pickle Ball lines painted on our existing tennis courts for \$200 a court. The lines would be done in yellow to contrast with the existing white lines used for the tennis courts.

After discussion among the park board Commissioner Stindt motioned to paint yellow Pickle Ball lines on the three south courts at Centennial Park for a total of \$600.00 to accommodate our local players. Commissioner Walker seconded the motion, roll call vote, all ayes, motion carried.

Director Michael Sterba reported that he had been in contact with Deb Carey, the Director of the Dixon Park District, and they had quite a conversation. Sterba wrote down some of the highlights from that conversation.

- Built new roller hockey rink in 2001 for \$100,000.00
- Rink is made out of concrete, complete with dasher boards and screens.
- Concrete surface coated with tennis court coating which has been redone twice since the rink was constructed.
- Program is expensive. \$70.00 for adults and \$45.00 for kids. Participants MUST have full equipment which they pay for themselves.
- League has paid officials.
- League runs April-June and August-October
- League has had 7 injuries requiring hospitalization this last year.

Director Michael P. Sterba presented some documentation in regards to the proposed 2016 employee wage policy. It is up to the park board to decide whether you want to have a special meeting in regards to this issue or try to resolve the numbers this evening. After a discussion among the park board members, Commissioner Stindt motioned to approve the 2016 employee wage policy as presented, including a \$600.00 bonus for Joan Fritz and a \$300.00 bonus for Maggie Wolf for additional responsibilities they will be taking on and also a \$600.00 bonus for Dawn Sterba for service performed during her 40 years of employment with the park district. Commissioner Nerhkorn seconded the motion, roll call vote, all ayes, motion carried.

2016 EMPLOYEE WAGE POLICY

<u>Maintenance Department - Seasonal</u>	<u>2016 Approved Wage</u>
Park Maintenance Man I	
Park Maintenance Man II	\$8.85/Hour
Crew Chief(Supervisor)	\$9.35/Hour
<u>Recreation Department - Seasonal</u>	
Boat House Attendant	\$8.25/Hour
Program Assistant I	\$8.50/Hour
Program Assistant II	\$8.60/Hour
Program Supervisors	\$8.70/Hour
Tot Time Supervisor (Fall & Winter)	\$11.25/Hour
Tot Time Assistant (Fall & Winter)	\$8.35/Hour
	(Not Filled – Grandmother)
<u>Office Workers - Full Time</u>	
Superintendent of Recreation	(Not Filled)
Finance & Bookkeeping	\$12.00/Hour
Office Assistant	\$8.60/Hour
<u>Management Personnel - Full Time</u>	
Park Foreman - \$24,947.00	+ \$500.00 (2% Raise) = \$25,447.00
Superintendent of Parks -\$34,689.00	+ \$500.00 (1.45% Raise) = \$35,189.00
Director of Parks & Recreation -\$58,210.00	+ \$500.00 (.86% Raise) = \$58,710.00
<u>Additional Compensation</u>	
Joan S. Fritz \$600 Bonus	
Dawn D. Sterba \$600 Bonus	
Maggie Wolf \$300 Bonus	

Director Michael P. Sterba presented his monthly Directors report to the Board.

IPRA also sent us their monthly Meeting Minutes for our review.

The Park District has received a weekly newsletter from the Rock Falls Chamber of Commerce for our review.

Commissioner Walker motioned to adjourn the Park Board Meeting. Commissioner Nerhkorn seconded the motion, roll call vote, all ayes, motion carried.

Next meeting is scheduled for Tuesday, May 10, 2016 at 6:00 PM at the Park District Office located at 508 E. 11<sup>th</sup> Street Rock Falls, Illinois 61071.

Adjournment at 8:00 PM

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Minutes Submitted by  
Michael P. Sterba  
Director of Parks & Recreation

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Date \_\_\_\_\_ Donald E. Stindt, Secretary  
Coloma Township Park District  
Board of Commissioners