

COLOMA TOWNSHIP PARK DISTRICT  
MONTHLY BOARD MEETING MINUTES  
February 17, 2015

The Regular Monthly Meeting of the Coloma Township Park District Board of Commissioners scheduled for Tuesday, February 10, 2015 at 6pm in the Park District Office located at 508 East 11<sup>th</sup> Street in Rock Falls, Illinois was postponed due to Commissioners scheduling conflicts until Tuesday, February 17, 2015.

The Regular Monthly Meeting of the Coloma Township Park District Board of Commissioners was called to order on Tuesday, February 17, 2015 at 6pm in the Park District Office located at 508 East 11<sup>th</sup> Street in Rock Falls, Illinois

Present: Commissioners Sigel, Bubbers, Walker, and Nehrkorn  
Absent: Commissioner Stindt - Vacation  
Also Present: Michael P. Sterba, Director of Parks & Recreation

Commissioner Walker motioned to approve the minutes of the Regular Monthly Board Meeting of January 13, 2015 as presented. Commissioner Nehrkorn seconded the motion, roll call vote, all ayes, motion carried.

Commissioner Nehrkorn motioned to approve the January bills in the following amounts:

Corporate Fund	\$	20,486.95
Audit Fund		1,545.34
Liability Fund		2,644.29
Recreation Fund		4,559.92
Retirement Fund		3,593.60
Bond Construction # 32 Fund		46,320.97
Museum Fund		1,906.05
Bowman Park Development Fund		527.11
Police Fund		1,056.30
Total	\$	82,640.53

Commissioner Bubbers seconded the motion. Roll call vote, all ayes, motion carried.

The following is a listing of the Work Fare People from Coloma Township, Whiteside County Probation Office, Project Chance, Department of Human Services, Experience Works and Partnership for Employment that have worked for us the past month. Also included are total days worked in January and in 2015.

	Coloma TWP	Best	Probation Dept.	Whiteside County Housing	Dept. Human Services	Experience Works	Partners/ Employment
Days in January	11.5	0	3	1	0	0.00	0
Days in 2015	11.5	0	3	1	0	0.00	0

Coloma Township: Sherri McLaren, Corinna Bell, Barb Hansen, Steve Ward and Richard Holcomb  
Housing: Monique Lehman  
Probation: Jeremiah Kramer

Director Michael P. Sterba reported the next meeting of the Rock Falls Recreation Trail Committee – Proposed Walking/Bike Path/Hennepin Canal Committee will take place sometime next spring of 2015. The committee felt that the winter months were not the appropriate time to be working on the trail so it will be sometime in the spring when we meet again.

Director Michael P. Sterba presented copies of an article about the RB&W district that was recently written by Bill Wescott, Mayor of Rock Falls, for the Park Board’s review.

Director Michael P. Sterba reported that The Dillon Park restroom facility is almost complete. As of this writing all of the plumbing is now complete except for the vent pipe that will be going through the new steel roof sometime this spring. A test of the water facilities will also be completed this spring when the weather permits. As far as the electrical goes, we're waiting on hand dryers to be put in, two lights in the mechanical room, and the light on the front of the building. The restroom partitions are here and due to be installed probably before the Board Meeting. Thus, you can see this project is coming to a conclusion. Also, you can see that the Park District has received its second invoice for the project as listed in tonight's bill list. After the Park District pays this particular invoice there will still be \$15,000 being held by the Park District to make sure that any and all of the little items are completed before final payment is made.

Sterba has met with Dick Bauman the engineer from Wendler Engineering. We went over the invoices for the extra work that was completed on behalf of Swedberg's Construction. Namely, the pouring of the third base dugout cap as well as the extension of the slab east off of the first base dugout to allow for ADA access around the Ball Diamond light pole. Also there was one other addition that we had no control over which was required by the Illinois State Plumbing Inspector. The plumbing inspector came and toured the site and required that the Park District put in a mop sink in our facility. We located the mop sink in the mechanical room and had to pay Most Plumbing for the purchase and installation of the sink. Otherwise the facility is looking pretty sharp and will be ready by baseball season sometime in hopefully early April weather permitting.

Director Michael P. Sterba reported that we have been trying to secure some additional information in regards to the purchase of fixtures for the street lighting project in Centennial Park. We have been offered a second fixture to be considered in our project. Beacon Manufacturing has offered a pilot program since the Park District will need to purchase 48 fixtures for the park. That program includes purchasing only one fixture for \$996 and Complete Electric will be installing that fixture on the island in front of the Centennial Park tennis courts. The purpose of the pilot program is for us to have a chance to review the fixture for both light intensity and color for a 90 day period. If at the end of 90 days we are not completely satisfied with the fixture they will refund our money with no obligation. This will give us a good chance to see what we are getting without spending a great deal of money and possibly not liking the outcome. Sterba told Brad Leuschke of Complete Electric to get the fixture ordered and installed so that we can see what the future of the lighting requirements of Centennial Park may be. This fixture will be with LED technology which is more expensive initially, but is considerably cheaper to operate for years to come. Sterba thinks this is one of those situations where the Park District can't lose and it's always worth a try to see what we are purchasing before we make a final financial commitment of this caliber.

Director Michael P. Sterba reported that there was nothing new since the last Park Board meeting in regards to the ADA Wheelchair Handicap Swing. We plan to install the new swing in Storybook Village sometime in early spring.

Director Michael P. Sterba reported that he has spoken with Park District attorney Greg Schott about the Sam Akiti property and the property owner on the east side. The property owner's name is Mr. Kapinski. Greg outlined the legal work that would need to be done to make the transfer of the property that Mr. Kapinski owns for the property that the Park District owns. The transfer would include the following items: 1. There would have to be a title search done on both properties and if Mr. Kapinski had a mortgage on his property, a mortgage release would be required from his bank. 2. Both properties would need to have a partial survey done in order to acquire legal descriptions of both parcels. 3. Deeds would need to be drawn, one to him and one to us. 4. Two deeds would need to be recorded at the county. 5. Estimated legal expenses to transfer the properties both ways would be between \$1,000 and \$1,500 according to Greg.

The property owner on the west side of our property is Mr. Joe Rivera. Mr. Rivera's daughter happened to stop in to the Park Office the other day to sign up her son for a program and Sterba had a chance to talk to her about the property. She is aware of the dilemma that we are experiencing in regards to the property boundaries along the south border of the park. She said she has been swimming in that pool for more than 20 years and that it really needs to be replaced. Also, she said that the fence is in disrepair and she has no problem with replacing both. However, it is her father's property and not hers and she was aware that a fence would need to be

put along the north part of their property. Sterba told her that we were interested in being good neighbors and that we would be able to give her father plenty of time to remove his amenities if need be. Sterba relayed this information to Greg Schott and mentioned the fact about him possibly trying to negotiate through the daughter; however, Greg thought that it was more appropriate that the Park District try to negotiate through the daughter rather than him. He said generally speaking once an attorney were to call then the land owner gets scared and feels that he needs to have an attorney to represent himself as well. Thus, Greg's recommendation is that we try to touch base with Mr. Rivera through his daughter and see if we can't come to a reasonable compromise about the land. Therefore, with the Park Board's permission Sterba would like to see if we can't further our negotiations with Mr. Rivera on a friendly basis and see if we can't come to a reasonable conclusion.

Director Michael P. Sterba reported that the next Park District election will occur on Tuesday, April 7, 2015. Commissioner Bubbers and Stindt are up for six year full terms and Commissioner Nehr Korn is up for a two year unexpired term of Leo Nardini. All three of these candidates have filed their petitions and will be on the ballot in April. No one else has filed for the Park District election.

Director Michael P. Sterba reported that there was nothing new since the last Park Board meeting on the Jerry Bellini Memorial. As you all know the new memorial bench will be installed at Wallingford Park outside the Major diamond in the spring of 2015.

Director Michael P. Sterba reported that the annual 2015 IAPD/IPRA state conference was held Thursday through Saturday January 22<sup>nd</sup>-24<sup>th</sup> at the Hyatt Regency Chicago. The conference had some very informative sessions and Sterba believes that the Commissioners as well as the staff who attended received some valuable information in the various sessions.

Director Michael P. Sterba reported that we have received the final draft of the Jacob Cantlin memorial from Matthews International. We have also received the proof of the bust of Jacob Cantlin that has been sculptured in clay. Sterba has sent that proof on to Mr. Tom Boesen the grandson of Jacob Cantlin and the person who is representing the family on this issue. Once Sterba receives approval from Mr. Boesen we will inform Matthews International to complete the plaque. They have told Sterba that the plaque will take approximately 2 weeks to be completed and then shipped. Thus we have plenty of time between now and the April 16<sup>th</sup> dedication to make sure everything is in order. At this time based on the weather we don't know if the plaque will be installed on the wall in Centennial Park prior to April 16<sup>th</sup>, but if not Sterba has talked to the family and they have no problem holding the plaque during the festivities. Sterba will keep the Park Board informed of any new developments in regards to the Jacob Cantlin memorial.

Director Michael P. Sterba presented copies of a letter from the Dillon Foundation in regards to the Dillon Park ball diamond lights. As you can see by the letter, Mr. Dillon is going to be donating \$20,000 towards the re-lighting of Dillon Park. He has sent us the first check of \$5,000 and will follow that up with three \$5,000 checks over the next couple of months. He also has agreed to consider more funding towards the lights after June 1<sup>st</sup>, 2015. Sterba will keep the Park Board informed of any new developments in regards to the Dillon Park ball diamond lighting project.

Director Michael P. Sterba reported that the bids are due tonight for the tennis court renovation project. As you may recall we are currently bidding out the project to include the filling of the cracks and the color coating and striping of the current tennis courts. We currently have three bidders that are interested in the project. We had several others that had looked at the project but for one reason or another decided not to bid on the project.

Bidder	Bid
1. Affordable Parking Lot Services Long Grove, Iowa	\$ 34,210.00
2. 10-S Court Solutions Lake Forest, Illinois	\$28,600.00
3. US Tennis Court Construction Company Lockport, Illinois	\$42,600.00

Commissioner Bubbers motioned to approve the low bid from 10-S Court Solutions of Lake Forest, Illinois of \$28,600 for the tennis court renovation project as specified. Commissioner Walker seconded the motion. Roll call vote. All ayes. Motion carried.

Director Michael P. Sterba reported that The Park District has not received the Personal Property Tax Distribution check from the Illinois Department of Revenue for the month of February.

Director Michael P. Sterba reported that IPARKS is offering for the first time this year a grant program to provide a variety of items to help with loss control and risk management initiative. We have written the grant for playground surface material which we will use at Storybook Village under the new ADA Handicap Swing set. The grants are a maximum of \$500 but that's still 25% of what a truckload of material costs. If in fact we are successful in the grant application, we will then contact some of our local youth groups such as the BLIND program at the high school or Harvest Time Bible Church to see if they might help spread the truckload as they have in the past. Sterba will keep the Park Board informed on the outcome of that grant application.

Director Michael P. Sterba presented copies of a letter from the Whiteside County's State Attorney's Office stating that Mr. Keefer and Mr. Kiersey will be going again to court on February 5<sup>th</sup> for the vandalism that occurred on September 12<sup>th</sup>, 2013 and October 5<sup>th</sup>, 2013 respectively. It's unfortunate that our judicial system takes so long to bring people to justice. But Sterba guesses that's just the way things are. Sterba will keep the Park Board informed on any new developments of these two gentlemen going to court.

Director Michael P. Sterba reported that the Rock Falls Chamber of Commerce will host their annual dinner on Thursday, February 26<sup>th</sup> at the Rock Falls Days Inn. The Shoulder to the Wheel award will be awarded that night. Anyone interested in attending should please let Sterba know so that he can the appropriate reservations.

Director Michael P. Sterba presented copies of the Rock Falls Little League 2014 utility bills for both Wallingford and Dillon Parks for the Park Board's review. Sterba needs some guidance from the Board on how much the Board feels that Little League should pay towards their utility bills for 2014. Last year we charged them 50% of their cost for Wallingford, and Sterba doesn't believe we charged them anything for the Dillon Park utilities.

Also enclosed is a bill from Beacon Products for the Diamond Dry and Sparkle that we use each year at Centennial, Wallingford, and Dillon Parks. As we have done for many years, the Park District pays for 50% as well as Little League paying the other 50%. Each organization pays 50% off the bill due to the fact that the Park District uses the material at Centennial Park for our league and Little League uses it at Wallingford and Dillon parks for their leagues. After a short discussion Commissioner Bubbers motioned to charge 50% of the Summer 2014 utility bills at both Wallingford and Dillon Parks to the Rock Falls Little League organization. Commissioner Nehr Korn seconded the motion. Roll call vote. All ayes. Motion carried.

Director Michael P. Sterba reported that there has been some movement in the 2015 park security issue since the January Park Board meeting. It appears a new player has entered the scene in regards to the security issue for the Park District. As we all know the City of Rock Falls will not be able to provide security this summer due to the fact that they are short on officers. However, a company by the name of Security Professionals of Illinois, out of Rockford, has stepped up to see if we might be interested in their services. Enclosed please find copies of their

proposal for providing security for the Park District this summer. Sterba will explain in more detail at the Park Board meeting about our meeting with Mr. Juan Reyes, the owner of the company.

Director Michael P. Sterba presented copies of the IAPD membership cards for each of the Park Board members as well as a letter stating some of the accomplishments of IAPD.

Director Michael P. Sterba reported that The Rock Falls Fire Department did their six month tour of the Park District facilities and did find one violation at the school house. Enclosed please find copies of a letter from the Rock Falls Fire Department stating a fire violation that currently exists at the Little Red School House. As you know the fire department does a six month tour of all the Park District facilities to see if there are any current or past violations. As you can see by the letter, the school house does not have emergency lights that come on in case of a power loss. We do have exit signs but we do not have the automatic lights that come on. We have since rectified that situation by installing new exit signs with the emergency lights that come on when the school house experiences a power loss. This will satisfy the Rock Falls Fire Department for another six months. Sterba doesn't know if this is a new item in the fire codes or if it was just not noticed in the past.

Director Michael P. Sterba reported that currently he has some estimates for re-carpeting the office from both Brothers Flooring and Carpetland USA. We have just received the countertop estimates from Knutsen Cabinets which Sterba presented to the Board. As you all know we will make the countertop in the reception area of the office ADA accessible as required by law.

After a short discussion, Commissioner Nehr Korn motioned to approve having the Park Office carpet replaced by Carpetland USA and have new countertops replaced by Knutsen Cabinets. Commissioner Bubbers seconded the motion. Roll call vote. All ayes. Motion carried.

Director Michael P. Sterba presented copies of a check for \$250 from Moore Tires Inc. The check represents the sponsorship for the Park District's Fall 2014 recreation brochure. Moore Tires is a new sponsor of the Park District programs.

Director Michael P. Sterba presented fliers from the Rock Falls Tourism Committee kicking off their new marketing program within our community.

Director Michael P. Sterba reported that the Park District will be celebrating its 90<sup>th</sup> Anniversary on April 16, 2015. We will be rallying around this theme throughout the entire year creating enthusiasm and excitement for the Park District. Our kickoff of the celebration will begin with the Jacob Cantlin memorial dedication and follow through with all of the various programs that the Park District will host this year. If anyone has any special ideas that they think that the Park District could reasonably provide, we are open to any and all suggestions. We already have plans to give away one US Mint baseball coin to a tee-baseball player. All of the players in t-ball will be put into a free raffle and one lucky winner will receive the new coin. All Park District literature this year will promote the Park District's 90<sup>th</sup> anniversary and try to make people feel good about themselves and our community.

Director Michael P. Sterba presented his monthly Director's report to the Board.

IPRA also sent us their monthly Board Meeting Minutes for our review.

The Park District has received the weekly newsletter from the Rock Falls Chamber of Commerce for our review.

Commissioner Nehr Korn motioned to adjourn the Park Board Meeting. Commissioner Walker seconded the motion. Roll call vote, all ayes, motion carried.

Next meeting is scheduled for Tuesday, March 10, 2015 at 6:00 PM at the Park District Office located at 508 E. 11<sup>th</sup> Street Rock Falls, Illinois 61071.

Adjournment at 8:30 PM

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Minutes Submitted by  
Michael P. Sterba  
Director of Parks & Recreation

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Date

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Donald E. Stindt, Secretary  
Coloma Township Park District  
Board of Commissioners