

COLOMA TOWNSHIP PARK DISTRICT
MONTHLY BOARD MEETING MINUTES
August 12, 2014

The Regular Monthly Meeting of the Coloma Township Park District Board of Commissioners was postponed until Thursday, August 14, 2014 due to a lack of a quorum. The lack of a quorum occurred due to scheduling conflicts of the Park Commissioners. The Board Meeting was postponed until Thursday, August 14, 2014 at 6:00 p.m. in the Park District Office located at 508 East 11th Street in Rock Falls, Illinois.

The Regular Monthly Meeting of the Coloma Township Park District Board of Commissioners was called to order on Thursday, August 14, 2014 at 6:00 p.m. in the Park District Office located at 508 East 11th Street in Rock Falls, Illinois.

Present: Commissioners Sigel, Bubbers, Walker, Stindt, and Nehrkorn

Absent: None

Also Present: Michael P. Sterba, Director of Parks & Recreation

Terry Hicks- Representative of Riverchase Boat Races

Christopher Sester- TruGreen Company Rochelle, Illinois

Commissioner Bubbers motioned to approve the minutes of the Regular Monthly Board Meeting of July 8, 2014 as presented. Commissioner Walker seconded the motion, roll call vote, all ayes, motion carried.

Commissioner Stindt motioned to approve the July bills in the following amounts:

Corporate Fund	\$	95,550.81
Liability Fund		2,178.76
Recreation Fund		13,419.30
Retirement Fund		5,447.41
Bond Construction # 31 Fund		38,632.11
Museum Fund		635.21
Bond & Interest Retirement Fund		1,077.17
Bowman Park Development Fund		374.48
Police Fund		3,859.78
Total	\$	<u>161,175.03</u>

Commissioner Nehrkorn seconded the motion. Roll call vote, all ayes, motion carried.

Commissioner Bubbers motioned to approve resolution #8-12-14-A which allows for the closeout of Bond Retirement Fund #31 with a balance of \$1,077.17 to be transferred to the General Corporate Fund as presented. Commissioner Walker seconded the motion. Roll call vote. All ayes. Motion carried.

The following is a listing of the Work Fare People from Coloma Township, Whiteside County Probation Office, Project Chance, Department of Human Services, Experience Works and Partnership for Employment that has worked for us the past month. Also included are total days worked in July and in 2014.

	Coloma TWP	Best	Probation Dept.	Whiteside County Housing	Dept. Human Services	Experience Works	Partners/ Employment
Days in July	15	65	11.5	1	0	0.00	0
Days in 2014	121	83	32	10	10.75	0.00	9.75

Coloma Township: Ann Bence, Corinna Bell, Richard Holcomb, Billy Smoot, Sherri McLaren, and Steve Ward

Housing: Monique Lehman

Best: Jacob Magana, Dallas Griffith, Dustin Cook, and Brandon Davis

Probation: Keith Slusser and Spencer Shuman
IYCC: Abby Mitchell, Michaela Spreier, Carlos Loyola, and Cainon Canas

Director Michael P. Sterba reported that the next meeting of the Rock Falls Recreation Trail Committee – Proposed Walking/Bike Path/Hennepin Canal Committee will take place on Thursday, August 14, 2014 at 12:00 PM at Rock Falls City Hall. Sterba plans on attending that meeting to see what progress has been made in the ongoing Trail planning and construction.

Director Michael P. Sterba reported that the contracts for the construction of the Dillon Restroom Facility have been signed and distributed to the appropriate offices. A copy is being held in Wendler Engineering's office, one in the contractor's office and also one at the Coloma Township Park District office. The project will not begin prior to August 15th and must be completed by November 15th.

Director Michael P. Sterba gave a report on the renovation project that will shortly be going on at Dillon Park. Sterba stated that the Park District needed to make two upgrades in regard to the electrical system at Dillon Park. The first upgrade involves the City of Rock Falls on the metering and wiring up on the pole as well as the City installing a new transformer and running a 600 amp service inside the current concession stand. The City will donate the transformer and all of their work to the Park District. The work that needs to be done by an outside source which is required to be done by an outside contractor involves putting a new 600 amp electrical panel inside, as well as, cleaning up the current electrical apparatus within the concession area. The total cost of these upgrades as presented by Engel Electric of Sterling, Illinois will be \$9,800. After a lengthy discussion among the Park Board members Commissioner Nehrkorn motioned to approve upgrading the electrical system at Dillon Park as per the City of Rock Falls recommendations and Engel Electric's proposal, total cost of \$9,800. Commissioner Stindt seconded the motion. Roll call vote. All ayes. Motion carried.

Director Michael P. Sterba then informed the Park Board that he has been in touch with Musco lighting for future improvements of the ball diamond lights at Dillon Park. Musco lighting came out and prepared a proposal to locate the new six pole system and what would be needed to provide for the upgrading of the ball diamond lights. Sterba then also secured estimates from Engel Electric, as well as, Complete Electric of Rock Falls, to provide underground conduit lines to the infield poles so that the conduit will be ready to accept the new wiring once the lights were approved. Commissioner Walker motioned to accept the proposal from Engel Electric of Sterling, Illinois to prepare the infield area only for the new ball diamond lights if and when someday they are installed. The total cost of the upgrade would be \$5,800. Commissioner Bubbers seconded the motion. Roll call vote. All ayes. Motion carried.

Director Michael P. Sterba reported that The City of Rock Falls is progressing well on installing the new underground secondary wiring system in Centennial Park. They began the project at the tennis courts and are moving south coming around the south end up to the boathouse facility. When they are done with that area Sterba will talk to the park board about possibly ordering the first set of street lights. If things go well barring any major weather problems the project will proceed significantly over the next few months. Sterba will keep the park board informed on progress being made on the Centennial street lighting project.

Director Michael P. Sterba presented copies of a check for \$5,400 from the Illinois Department of Natural Resources. The check represents one half of the grant that the park district received for the Youth Recreation Corps Grant Program for the summer. That grant featured the Park District receiving four high school age participants ages 16-18 to work with in the park system. The dollars must be spent by the last day of August.

Director Michael P. Sterba reported that there was nothing new on the Elks Club donation of the ADA Handicapped wheel chair swing. Sterba will keep the Park Board informed about if and when the park district receives the donation.

Director Michael P. Sterba reported that The Park District had the final closing on the purchase of the Sam Akiti property on Thursday, August 7th. The Park District is now the proud owner of 4.1 additional acres attached to the southwest corner of Centennial Park. The purchase of this property will be the Park Board's legacy to the community in the future. We can all be proud of the expansion of the district over the last forty years. Also, we will be working on the logistics of getting the house torn down that currently sits on the property and Sterba will report more about that at the park board meeting.

Director Michael P. Sterba reported there have been some revisions on the Rock Falls Optimist Club's Wall of Honor to be installed at Optimist Park. Sterba has recently ordered a plaque for Bill Hoefler to be installed at Optimist Park. Currently Sterba does not know what monument was approved by the Rock Falls Optimist Club so that he could present it to the Park Board for final approval. Sterba will try to secure that information in the very near future.

Director Michael P. Sterba reported there was nothing new to report since the last Park Board meeting in regards to the change over to "Call One Telephone Service." Sterba will keep the Park Board informed of any new developments in this area.

Director Michael P. Sterba reported that The Eileen Moroney Memorial Bench and Plaque have been installed at the west end of Seward Riverside Park for the community's enjoyment.

Director Michael P. Sterba presented copies of a check for \$10,000 from the Dillon Foundation. The check represents the third installment out of five that will be used for the construction of the new Dillon Park restroom facility.

Director Michael P. Sterba presented copies of a check for \$7,512.52 from the Illinois Department of Revenue for the Park District's Personal Property Replacement Tax Allocation for the months of May and June.

Director Michael P. Sterba reported that this year IAPD has what's called a Best Awards Gala to recognize commissioners for their community service and longevity. This year their celebration will be held on Friday October 24, 2014 at the Wheeling Park District's Chevy Chase Country Club. Commissioner John Sigel obviously just celebrated his 30th anniversary on the Park Board and Sterba recommends that maybe we attend that Gala in honor of his community service. Reservations are due by the first week of September if any of us are interested in attending. Please let Sterba know so that he can make the appropriate reservations for all those who are interested.

Commissioner Sigel then called on Christopher Sester from TruGreen Inc. out of Rochelle, Illinois. Chris is the manager of the local franchise and prepared a very comprehensive inventory of the Ash trees that are currently present in the Park District's 17 sites. Christopher Sester who inventoried the trees is here tonight to discuss the possibility of how we might want to handle the treatment of these trees from the Emerald Ash Borer. Sterba invited Chris here tonight to discuss the pros and cons of treating the trees and also the cost that's involved. Chris went on to give the Park Board the detailed explanation of the ash tree inventory and stated his recommendation about whether the trees should be either cut down or injected with the appropriate chemical to try to save their lives. He also had a third standard to just let some of the current trees live as long as possible without doing any additional treatment. The Park Board discussed at some length with Mr. Sester the condition of several of the trees in all of the 17 park sites within the district. Mr. Sester also presented the cost to treat the current trees that are affected and worth salvaging. He did state that we would have to re-treat the trees every 2-3 years based on the manufacturer's recommendation. The total cost to treat the estimated 95 trees that are salvageable or 1901 total DBH's, which means "Diameter at Breast Height," was a total cost of \$12,297 per treatment. This means that if we had to do this every 2-3 years and he said we would probably need to do it at least three, maybe four cycles. Obviously the cost of salvaging these trees would be quite extensive. The park board spent a great deal of time discussing the inventory and the alternatives available. After a lengthy discussion among the Park Board it was decided to table any action on the treatment of the trees until the September

park board meeting. Further research will be done on this project prior to any final decisions being made.

Director Michael P. Sterba presented copies of a letter from Trish Joyce the Whiteside County State's Attorney. The letter states the court date for Cordell Kiersey for the two offenses of vandalism at both Centennial and Sieglinger Parks. The next court date is August 27th at 9am.

Director Michael P. Sterba presented copies of a letter from the Whiteside County Collector. The letter states that the county direct deposited \$93,187.72 to the Park District General Corporate Fund. The dollars then will be separated over the Park District's twelve accounts by the Park District's bookkeeper. This is the second tax distribution of five for tax year 2014.

Director Michael P. Sterba presented copies of a Treasurer's Report of Receipts and Disbursements- Fiscal Year May 1, 2013- April 30, 2014 for the Park Board's review. The report was prepared by Roger Colemark's office and signed off by Park District Treasurer Wayne Walker. A notice is also published in the newspaper that this report is on file at the Park District office for anyone of the public that may be interested in viewing it.

Director Michael P. Sterba presented copies of a \$1,500 check from the John Dorenbos family. The check represents the purchase of a new memorial plaque and bench to be located at Bowman Park along the river. John recently lost his wife to cancer.

Commissioner John Sigel then recognized Terry Hicks a representative from the Rock Falls Riverchase Festival. Terry made a short presentation to the Park Board on how this year's Riverchase Festival went at Seward Riverside Park. Terry was very happy with the turnout, as well as, the sponsorship he received this year. He believes that both the sponsorship dollars as well as the crowds could increase each year due to the venue of the races. Of course the weather was great that weekend and also the Summersplash was scheduled downtown which also brought additional people to the area. Terry requested his dates for the 2015 Riverchase as being Saturday and Sunday June 27th & 28th of 2015. After a lengthy discussion with Terry Hicks, Commissioner Bubbers motioned to allow the Riverchase festival to take place Saturday, June 27th and Sunday, June 28th 2015 at Seward Riverside Park. Commissioner Stindt seconded the motion. Roll call vote. All ayes. Motion carried.

Also, Terry Hicks reported that Walmart recently awarded a grant of \$1,000 for the Riverchase Festival. Terry hopes to receive that grant again next year for the 2015 Festival.

Terry Hicks then informed the Park Board that he would like to make a \$100.00 donation for the use of the park for the 2014 Riverchase due to the cooperation he received from the Park Board and staff. The Park Board accepted the \$100.00 donation with appreciation.

Director Michael P. Sterba presented copies of the 2014-2015 Sterling-Rock Falls Magazine for the Park Board's review.

Director Michael P. Sterba presented copies of the Sterling Daily Gazette article featuring park staff member Lauren Bell. Lauren is one of our up and coming young people of Rock Falls who recently graduated from Northern Illinois University with a degree in Nutrition and Dietetics, and a minor in dance. Lauren has worked for the Park District as both a volunteer and paid staff member for the last ten years and plans on pursuing bigger and brighter things down the road. The Park District was fortunate enough to have her work for the Park District this summer both on the Cheerleading Program and Field Trip Program as well as in the Park District Office.

Director Michael P. Sterba also presented copies of the race course for the "Bridge the Community" 5k and 10k course. The race is scheduled to come in to Centennial Park off the Canal right near the School House and then run back out of the park. Thus, not much of Centennial Park will be used but we are still being recognized for our cooperation. The date of the Bridge the Community Race is Saturday, September 13th.

Director Michael P. Sterba presented copies of a check for \$1,559.17 from the Rock Falls Civic Fund. The check represents the Park District's 2nd quarter distribution from the Rock falls Civic Fund which is a sub agency of the Whiteside County United Way.

Director Michael P. Sterba presented his monthly Director's report to the Board.

IPRA also sent us their monthly Board Meeting Minutes for our review.

The Park District has received the weekly newsletter from the Rock Falls Chamber of Commerce for our review.

Commissioner Nehrkorn motioned to adjourn the Park Board Meeting. Commissioner Bubbers seconded. Roll call vote, all ayes, motion carried.

Next meeting is scheduled for Tuesday, September 9, 2014 at 6:00 PM at the Park District Office located at 508 E. 11th Street Rock Falls, Illinois 61071.

Adjournment at 8:30 PM

Minutes Submitted by
Michael P. Sterba
Director of Parks & Recreation

Date

Donald E. Stindt, Secretary
Coloma Township Park District
Board of Commissioners