

COLOMA TOWNSHIP PARK DISTRICT
MONTHLY BOARD MEETING MINUTES
July 14, 2020

The regular monthly board meeting was held on Tuesday, July 14, 2020. The regular monthly board meeting was called to order at 6 pm.

Present: Commissioners Bubbers, Sigel, Shipman, Stindt, & Sterba
Absent: None
Also Present: Thomas J. Rynott, Director of Parks and Recreation

Commissioner Stindt motioned to approve the minutes of the regular monthly board meeting for June 9, 2020 as presented. Commissioner Bubbers seconded the motion, roll call vote, all ayes, motion carried.

Commissioner Sterba motioned to approve the June bills in the following amounts:

Corporate Fund	8,644.67
Liability Fund	2,464.00
Recreation Fund	3,114.22
Bond Construction #37/#38 Fund	12,721.76
Museum Fund	3,291.05
IMRF Fund	445.16
Bond & Interest Retirement Fund	0.00
Bowman Park Fund	86.03
Logan Park Fund	3,017.83
Tee Baseball Fund	0.00
Police Fund	3,666.99
Total	\$ 37,451.71

Commissioner Shipman seconded the motion, roll call vote, all ayes, motion carried.

Rynott updated the board of commissioners as to the status of the Sigel Shelter project. Rynott explained that the project was one small step (Placement of bathroom signs) away from total completion. Rynott claimed that we are on pace to finish the project within the month and that a final walk through will be accomplished prior to the August board meeting after which the remaining sum of the contract can be distributed to Sjostrom & Sons. Rynott further recommended that the board motion to approve the payment of PCO #1 and PCO #3 which were extra charges applied to the contract because of footings that needed to be widened to augment the soil's weight bearing capacity. Rynott also suggested that the district pay Wendler Engineering's inspection services invoice.

Commissioner Stindt motioned to approve the payment of PCO #1 and PCO #3. Commissioner Shipman seconded the motion. Roll call, all ayes, motion carried.

Commissioner Bubbers motioned to approve the payment of Wendler Engineering's inspection services invoice. Commissioner Stindt seconded the motion. Roll call vote, all ayes, motion carried.

Commissioner Bubbers motioned to go into closed session. Commissioner Sterba seconded the motion. Roll call vote, all ayes, motion carried.

The board discussed personnel concerns.

Commissioner Bubbers motioned to come out of the closed session. Commissioner Stindt seconded the motion. Roll call vote, all ayes, motion carried.

Rynott prompted the board to have a discussion about the results of sealed bids opened at 3 P.M. on the same day. The bids were opened by board President John Sigel and bore witness to by Director Tom Rynott, bidder Michael Pace of M & S Quality Needs in Rock Falls, and bidder Gene Ryan of Ryan's Tree Service in Sterling. Two submissions for the Akiti Property bid were received in the following amounts: NJ Excavating, \$4,200. Stichter Excavating, \$1,800. Four submissions were received for the Tree Service bid in the following amounts: M & S Quality Needs, \$45,000. Ryan's Tree Service, \$44,650. Hey's Tree Service, \$43,750. Cole's Complete Tree Service \$31,500.

Rynott presented bids for the district's Akiti Property excavation project to the board of commissioners. Commissioner Sterba motioned to award the lowest bidder, Stichter Excavating, the work contract. Commissioner Stindt seconded the motion. Roll call vote, all ayes, motioned carried.

After some discussion the board decided to hold off on awarding the tree bid until the lowest bidder (Cole's Complete Tree Service) can provide proof that he has all of the necessary working certifications, including a worker's compensation policy. Rynott agreed that he would follow up with Donny Cole, owner of Cole's Complete, to make sure all necessary certifications are in place before commencement of the project.

Rynott updated the board of commissioners as to the status of the Sieglinger Park project. Rynott presented copies of a cost report prepared by Lee Murray, of Murray & Sons Excavating, that outlined the labor and expenses Murray & Sons had thus far put into the project. Rynott stated that this is not the cost report the Park District had asked for and that Murray's pattern of unprofessionalism and inattentiveness has been, in his opinion, unacceptable. After some discussion the board instructed Rynott to meet with the Park District's attorney, Allison Fagerman, and the project's original engineer, David Webber, to receive guidance as to how the district could move forward in a legal manner without Murray & Sons. Rynott said he would meet with both Fagerman and Webber over the next month and present his findings to the board of commissioners.

Rynott presented copies of the district's first real estate tax distribution of 2020 in the amount of \$358,911.52. Rynott confirmed that that amount had been directly deposited into the district's corporate fund and thereafter distributed out in the designated amounts into all other pertinent funds.

Rynott presented copies of the Illinois Parks Association Risk Services (IPARKs) annually published report for the board's viewing.

Rynott presented copies of a full medical clearance form for David Brenner, Superintendent of Parks, from his physician.

Rynott presented packets of over 50 applications received for the Park District's vacant Recreation Manager position. After some discussion it was decided that hiring a full time recreational person would be inappropriate at this time while the district's ability to conduct recreational programs remains unknown. President Sigel authorized Director Rynott to instead hire a part time office assistant for the next three months at \$11 an hour and to work no more than 20 hours per week.

Commissioner Sterba communicated to Director Rynott several locations in the park system that would need attention. Rynott assured the board that these areas would receive the maintenance department's attention as soon as possible.

Rynott presented a copy of the maintenance and vandalism report prepared by David Brenner to the park board.

Commissioner Sterba motioned to adjourn the Park Board meeting. Commissioner Shipman seconded the motion, roll call vote, all ayes, motion carried.

Next meeting is scheduled for Tuesday, August 11, 2020 at the Park District office at 508 E. 11th Street, Rock Falls, Illinois.

Adjourned at 8:30 PM

Minutes Submitted by

Thomas J. Rynott

Director of Parks & Recreation

Date

Donald E. Stindt, Secretary

Coloma Township Park District

Board of Commissioners

