

COLOMA TOWNSHIP PARK DISTRICT  
MONTHLY BOARD MEETING MINUTES  
January 14, 2020

The regular monthly board meeting was held on Tuesday, January 14, 2020. The regular monthly board meeting was called to order at 6 pm in the Park District Office located at 508 East 11<sup>th</sup> Street in Rock Falls, Illinois.

Present: Commissioners Sigel, Bubbers, Stindt, & Shipman

Absent: N/A

Also Present: Thomas J. Rynott, Director of Parks and Recreation

Michael P. Sterba, Retired Director of Parks and Recreation

Roger Colemark, CPA

Stindt motioned to approve the minutes of the regular monthly board meeting for December 10, 2019 as presented. Shipman seconded the motion, roll call vote, all ayes, motion carried.

Commissioner Shipman motioned to approve the December bills in the following amounts:

Corporate Fund	18,312.79
Liability Fund	1,963.00
Recreation Fund	19,232.94
Bond Construction #37 Fund	36,559.79
Museum Fund	2,453.69
IMRF Fund	1,030.44
Bond & Interest Retirement Fund	0.00
Bowman Park Fund	252.65
Logan Park Fund	0.00
Police Fund	<u>695.46</u>
Total	\$80,500.76

Commissioner Bubbers seconded the motion, roll call vote, all ayes, motion carried.

Sigel motioned to accept Commissioner Linda Logan's resignation. Stindt seconded the motion. Roll call vote, all ayes, motion carried.

Stindt motioned to appoint to the Secretary position Commissioner Stacie Shipman, Bubbers seconded the motion. Roll call vote, all ayes, motion carried.

Rynott announced that the final confirmation of the 2019/2020 tax levy had been received and returned to the Whiteside County Clerk, Dana Nelson.

Rynott reported that a payment request in the amount of \$16,162.41 had been received from Sjostrom & Sons. He advised that the board honor this request and withhold the final balance of \$24,052.54 until work is complete in the spring.

Rynott presented the board copies of two separate easement requests. He explained that the temporary easement requested by the Illinois Department of Transportation would go into effect this coming summer and that the board should make a motion to approve it. He further explained that the permanent easement request from the City of Rock Falls water department would go into effect later this year in Sieglinger Park and that it should also be approved.

Bubbers motioned to approve both the permanent and temporary easement requests. Stindt seconded the motion. Roll call vote, all ayes, motioned carried.

Rynott stated that the Park District had received another reimbursement check from BEST in the amount of \$1,774.50 for Joyce Doyle's OTJ agreement.

Rynott updated the board as to the status of completion of the Sigel Shelter. He informed them that final groundwork and installation of toilets still needed to be completed.

Rynott updated the board as to the status of the concrete project at Sieglinger Park. He presented them a letter from Murray & Sons Excavation evidencing that they had agreed to the Park District's wishes. These wishes included to create extended saw cuts to fix the shaling, to use expansion joints on both sides of the cut, and to do a concrete pour.

Rynott announced that a new payroll account had been created. He opined that it would improve our financial practices moving forward and eliminate the need to do so many fund transfers.

Rynott notified the board that the Park District's Winter/Spring brochure had been created and would be distributed to the local schools later that week.

Rynott announced that the Park District had received its third installment on the Ball Diamond Lights contribution from Matt Prescott in the amount of \$5,000.00. He then made the board aware that the Park District is expecting two more installments of the same amount over the next two years.

Rynott informed the board that the Park District had received a \$350.00 check reimbursing the district for our purchase of coated chains for all the swings in the parks. He reminded them that this reimbursement was a part of a swing grant that he had applied for in December.

Rynott requested that the board allow him to renew the Park District's IPRA and IAPD membership for the year of 2020 and presented copies of the total dues for them to review.

Bubbers motioned to approve the payment of both IAPD and IPRA membership dues for the year of 2020, Shipman seconded the motion. Roll call vote, all ayes, motioned carried.

Roger Colemark CPA, of Roger Colemark's Office in Sterling, presented the annual audit report for the previous financial year.

Rynott presented copies of the quarterly reports for 2019 to the board.

Rynott presented copies the personal property replacement tax for December in the amount of \$2,038.69.

Rynott exhibited a copy of David P. Brenner's most recent medical release form. He prompted the board to have a discussion about whether or not we would allow Brenner to return to work with the conditions of his waiver.

Sigel motioned to give Alex Montanez and Jeff Kindle a \$200 bonus for their extra work over the past three months. Stindt seconded the motion. Roll call vote, all ayes, motioned carried.

Bubbers motioned to give Joyce Doyle a \$0.50 raise at the end of the month to match what her compensation had been before the change of hours. Shipman seconded the motion.

Rynott presented a copy of the maintenance and vandalism report prepared by Alex Montanez to the park board.

Commissioner Bubbers motioned to adjourn the Park Board meeting.  
Commissioner Stindt seconded the motion, roll call vote, all ayes, motion carried.

Next meeting is scheduled for Tuesday, February 11, 2020 at the Park District office at 508 E. 11<sup>th</sup> Street, Rock Falls, Illinois.

Adjourned at 9:00 PM

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Minutes Submitted by

Thomas J. Rynott

Director of Parks & Recreation

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Date

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Donald E. Stindt, Secretary

Coloma Township Park District

Board of Commissioners