

COLOMA TOWNSHIP PARK DISTRICT  
MONTHLY BOARD MEETING MINUTES  
April 14, 2020

The regular monthly board meeting was held on Tuesday, April 10, 2020. The regular monthly board meeting was called to order at 6 pm in the Park District Office located at 508 East 11<sup>th</sup> Street in Rock Falls, Illinois.

**\*THIS MEETING WAS HELD REMOTELY THROUGH THE USE OF VIRTUAL  
COMMUNICATION SOFTWARE DUE TO THE COVID-19 PANDEMIC\***

Present: Commissioners Bubbers, Shipman, Sigel, Stindt, & Sterba  
Absent: N/A  
Also Present: Thomas J. Rynott, Director of Parks and Recreation

Sterba motioned to approve the minutes of the regular monthly board meeting for March 10, 2020 as presented. Stindt seconded the motion, roll call vote, all ayes, motion carried.

Commissioner Shipman motioned to approve the March bills in the following amounts:

Corporate Fund	15,817.65
Liability Fund	2,922.52
Recreation Fund	2,210.63
Bond Construction #37/#38 Fund	3,806.78
Museum Fund	148.90
IMRF Fund	749.08
Bond & Interest Retirement Fund	0.00
Bowman Park Fund	0.00
Logan Park Fund	0.00
Tee Baseball Fund	0.00
Police Fund	695.45
Total	<u>\$26,351.01</u>

Commissioner Bubbers seconded the motion, roll call vote, all ayes, motion carried.

Rynott presented the board of commissioners with a copy of a reimbursement check from the Business Employment Skills Team in the amount of \$2,262.75. Rynott reminded the board that this would be the final reimbursement the Park District would receive as a part of its OTJ contract with the aforementioned organization.

Rynott notified the board that the Park District had received a check from the Rock Falls Civic Fund in the amount of \$1,559.17 for the subsidization of the district's summer recreation season. He further commented that the check had been deposited into the recreation fund.

Rynott updated the board as to the status of the new shelter in Centennial Park. He explained that three steps remained before a final completion checklist could be conducted. Rynott elaborated that these three steps consisted of installing the new toilet tank models, attached "dummy" door flanges, and finishing the remaining groundwork around the shelter. He assured the board that he would keep them up to date as to schedules and timelines at the shelter.

Rynott updated the board as to the status of the Sieglinger Park concrete project. He informed them that Murray & Sons began preparing the excavation site for work on Wednesday, April 8th. They have informed me that they plan on returning again in the following weeks when the ground has fully thawed. Rynott went on to explain that Don and Jeff Murray had, without permission from the Park District, begun to experiment with a "grout" material to fill in the crackage around the excavated slab. He went on to say that he reminded Don and Murray that the Park District continues to expect them to perform saw cuts to fix the crackage.

Rynott presented Statements of Economic Interest to the board and requested that they fill out their respective forms and return them to the Park District office. Rynott informed the board that once he had collected all of the forms he would deliver them to the County Clerk in Morrison.

Rynott presented copies of a check from the Illinois Public Risk Fund in the amount of \$1,798.00. He informed the board that this is an annual refund due to intentional overpayment in our workers compensation coverage.

Rynott presented Transfer of Appropriation documents for the Corporate Fund and Recreation Fund. He informed the board that they would need to make a motion to approve both transfers.

Shipman motioned to approve the Transfers of Appropriation. Bubbers seconded the motion. Roll call vote, all ayes, motion carried.

Rynott presented this year's revised security contract with Security Pro Intel (SPI). He informed the board that a motion would be needed to approve the contract which would have them begin their regular patrols on Friday, May 1st.

Rynott presented employee evaluations for all full time to employees to the board for review.

Rynott presented the 2020 salary schedule to the board for review and approval. He recommended the board make a motion to approve the salary schedule as presented and informed the board that another salary schedule would have to be performed come December to respond to the sub-annual minimum wage increase in the State of Illinois.

Shipman motioned to approve the 2020 Salary Schedule as presented. Bubbers seconded the motion. Roll call vote, all ayes, motioned carried.

Sterba motioned to offer Jeff Kindle, of Rock Falls, the newly created Head Crew Chief position at a rate of \$11.20 an hour. Stindt seconded the motion. Roll call vote, all ayes, motioned carried.

Sterba motioned to bring back two additional seasonal maintenance employees to give us a total of 6 full time and seasonal maintenance personnel. Shipman seconded the motion. Roll call vote, all ayes, motioned carried.

Sigel recommended that Rynott move forward with the cancellation of the Summer Recreational Season, including cancellation of May facility reservations. Rynott responded that he would comply with the recommendation and take the necessary steps to follow through on the cancelation.

Rynott presented a copy of the maintenance and vandalism report prepared by David Brenner to the park board.

Commissioner Stindt motioned to adjourn the Park Board meeting. Commissioner Sterba seconded the motion, roll call vote, all ayes, motion carried.

Next meeting is scheduled for Tuesday, May 12, 2020 at the Park District office at 508 E. 11<sup>th</sup> Street, Rock Falls, Illinois.

Adjourned at 8:00 PM

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Minutes Submitted by

Thomas J. Rynott

Director of Parks & Recreation

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Date

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Donald E. Stindt, Secretary

Coloma Township Park District

Board of Commissioners

