

COLOMA TOWNSHIP PARK DISTRICT
MONTHLY BOARD MEETING MINUTES
October 8, 2019

The regular monthly board meeting was held on Tuesday, October 8, 2019. The regular monthly board meeting was called to order at 6 pm in the Park District Office located at 508 East 11th Street in Rock Falls, Illinois.

Present: Commissioners Sigel, Bubbers, Stindt, & Logan

Absent: Commissioner Shipman

Also Present: Thomas J. Rynott, Director of Parks and Recreation

Michael P. Sterba, Retired Director of Parks and Recreation

Commissioner Stindt motioned to approve the minutes of the regular monthly board meeting of September 10, 2019 as presented. Commissioner Sigel seconded the motion, roll call vote, all ayes, motion carried.

Commissioner Bubbers motioned to approve the September bills in the following amounts:

Corporate Fund	181,618.37
Liability Fund	2,812.64
Recreation Fund	7,006.65
Bond Construction #37 Fund	7,520.28
Museum Fund	239.06
Logan Park Fund	81.14
Police Fund	<u>5,444.52</u>
Total	\$205,546.49

Commissioner Stindt seconded the motion, roll call vote, all ayes, motion carried.

Commissioner Stindt motioned to change office administrative hours to a uniform 12 pm-1 pm lunch in which the office will be closed down and to begin opening the office at 8 am, instead of 8:30 am. Commissioner Logan seconded the motion, roll call vote, all ayes, motion carried.

Commissioner Sigel motioned to go into public hearing, Commissioner Logan seconded the motion. No comments were received. Commissioner Stindt motioned to come out of public hearing, sigel seconded the motion, approved.

Sterba proposed sending out the non-referendum bond for December 1, 2019 for bid. Commissioner Logan motioned to approve his proposal, Commissioner Stindt seconded the motion. Bids will be approved at the November 12, 2019 board meeting.

Marshall Doane, of a Rock Falls based political action group advocating for the construction of a dog park, sought the board's attention to lobby for the building of a dog park. Doane responded to the questions and concerns of the board pertaining to the logistics and financials of said dog park. Commissioner Bubbers recommended that Director Rynott conduct more research into the subject and advise the board as to whether or not Rock Falls had a market and/or use for one.

Rynott announced that the George Logan Sr. Memorial plaque and bench had been successfully installed at Centennial Park by Kevin Meinin of Rock Falls. Rynott added that the firetruck directly adjacent to the memorial had also been repainted, by Jan Keupker, to complement the new memorial.

Rynott reported that Katrina Peli, of Sterling, had assumed the Recreation Manager position for the Park District as of September 30, 2019. He further informed the board that in his opinion Katrina had so far proven to be a competent employee.

Rynott presented a financial update prepared by Joyce Doyle and Amy, of Roger Colemark's office. The update communicated that the accounting work is complete for the fiscal year ending on April 30, 2019. It also announced that by January of 2020 Joyce is working towards moving all of our payroll and billing processes on to Quickbooks services.

Rynott notified the board that on September 24, 2019 representatives from all parties involved at the Sieglinger concrete project met to come to a final resolution as to the proposed extraction and correction of concrete formed around the Sieglinger Park structure. Dave Webber, representing Wendler Engineering, provided a complete record of resolution discussions and three proposed means & methods for correction. After some deliberation Jeff and Don Murray, representing Murray & Sons Excavation, agreed to the second of three proposals which calls for all concrete to be extracted out from two feet from the wall, using extra saw cuts and expansion joints. Rynott then explained to the board that Murray & Sons had since recommended a change of plans, now proposing to remove only the 4 ft segment of concrete where the crack follows. President Bubbers suggested that Director Rynott consider their proposal on the condition that Murray be held responsible if the form fails again. Rynott stated that he would speak to Murray & Sons about the conditional nature of the agreement and follow up with the board and their response.

Rynott updated the board as to the status of the under-construction park shelter in Centennial Park. Rynott confirmed that construction continues to progress at the shelter site and that all parties are informing him it should be complete by the first week of November. Rynott stated that most recently the trusses and fascia have been installed, as well as the roof sheathing. He informed the board that later in the week Sterling Commercial Roofing is set to complete the shingled roof and that the water and electric lines are scheduled to be trenched in by the City's Electric Department the following week.

Director Rynott suggested to the board that they may want to consider removing the dead tree from Bennett Park, a city owned park, as a favor to the city for the trenching services they had offered as at the Centennial Park construction site. President Bubbers recommended Rynott contact a tree service to have the tree removed.

Rynott announced that the park district had received its 4th tax redistribution of the year in the amount of \$185,814.30 from the Whiteside County Collector.

Rynott notified the park board that the Park District had been granted a \$10,000.00 donation from the Dillon Foundation. He stated that the Park District has issued a confirmation and thank you letter to Peter Dillon of the Dillon Foundation.

Rynott informed the board that a new fire truck themed spring toy had been installed at Logan Park in honor of the Park's namesakes longtime commitment to the Rock Fall's Fire Department.

Rynott stated that the Park District had sent in multiple samples to Test Inc. to perform a biochemical synthesis of the water at Logan Park. The test will be specifically looking for the levels of nitrates and the presence of bacteria. Rynott informed the board that this test is required by law to be performed on any public water system.

Director Rynott presented copies of the maintenance and vandalism report prepared by the Superintendent of Maintenance David Brenner for the month of September.

Commissioner Sigel motioned to adjourn the Park Board meeting. Commissioner Logan seconded the motion, roll call vote, all ayes, motion carried.

Next meeting is scheduled for Tuesday, November 12, 2019 at the Park District office at 508 E.
11th Street, Rock Falls, Illinois.

Adjourned at 8:45 PM

Minutes Submitted by

Thomas J. Rynott

Director of Parks & Recreation

Date

Donald E. Stindt, Secretary

Coloma Township Park District

Board of Commissioners