

COLOMA TOWNSHIP PARK DISTRICT
MONTHLY BOARD MEETING MINUTES
August 13, 2019

The regular monthly board meeting was held on Tuesday, August 13, 2019. The regular monthly board meeting was called to order at 6pm in the Park District Office located at 508 East 11th Street in Rock Falls, Illinois.

Present: Commissioners Sigel, Bubbers, Stindt, Logan, and Shipman

Absent: None

Also Present: Michael P. Sterba, Retired Director of Parks and Recreation
Thomas Rynott Director of Parks and Recreation

Commissioner Sigel motioned to approve the minutes of the regular monthly board meeting of July 9th, 2019 as presented. Commissioner Stindt seconded the motion, roll call vote, all ayes, motion carried.

Commissioner Shipman motioned to approve the July bills in the following amounts:

Corporate Fund	35,814.68
Liability Fund	5,571.15
Recreation Fund	42,651.81
Bond Construction #37 Fund	34,665.97
Museum Fund	8,659.27
Working Cash Fund	17,000.00
Bowman Park Development Fund	463.16
Logan Park Fund	1,791.20
Police Fund	3,188.24
Tee Ball Fund	<u>2,266.49</u>
Total	\$152,071.97

Commissioner Logan seconded the motion, roll call vote, all ayes, motion carried.

Commissioner Stindt motioned to approve resolution number 8-13-2019-A which allows the loan to be made from the Working Cash Fund which allows the \$17,000 to be made from the Working Cash Fund to the Recreation Fund as presented. The loan is being made to help purchase the new paddles boats for Centennial Park and will be repaid before the end of the fiscal year. Commissioner Logan seconded the motion, roll call vote, all ayes, motioned carried.

The following is a listing of the Work Fare People from Coloma Township, Whiteside County Probation Office, Project Chance, Department of Human Services, Experience Works and Partnership for Employment that have worked for us the past month. Also included are the total days worked in 2019.

	Coloma TWP	Best	Probation Dept.	Whiteside County Housing	Dept. Human Services	Housing Authority	Partners/ Employment
Days in July	28	35	10.5	0	0	0	0
Days in 2019	56	35	10.5	0	0	0	0

Whiteside County Probation: Bryan

Sterba reported that Kevin Meinen has recently been able to pour the slab for the George Logan Sr memorial plaque and bench down at the firetruck at Centennial Park. Sterba has been in contact with the Doty Brother's and the bench and plaque will be mounted on the slab sometime next week. Sterba will keep the Park Board informed on when that project is completed.

Sterba recently has been contacted by both Dave Webber of Wendler Engineering and Lee Murray of Murray Construction. Dave said that he has talked to Lee Murray and that Lee Murray wanted to talk with us prior to making any final decision so that we are all on the same page. Lee Murray called Sterba last week and said that he wanted to get together sometime this week with a couple of the Board Members, myself, Tom, Dave Webber, and himself so that everybody was on the same page when we determined what was the best course of action to take on repairing these cracks. As soon as Sterba hears the available times from Lee Murray, he will be contacting the Board Members to make sure we have some Board Members present at that discussion.

Sterba has been in touch with Donnie Cole of Cole's Tree's Service several times in the last week or so making sure he understands that he must be completely done by the Board Meeting which is Tuesday August 13. Donnie assured Sterba that that will be his final deadline and that he will have all the trees down, stumps stumped out and the woodchips would be cleaned up at all of the Park sites. If this is not done, Sterba thinks the Park Board should take some additional action so this project can be put to rest. Fortunately Donnie Cole did work his tail off over the last few days and completed cutting down the last of the trees as well as stumping stumps out of all of the Park District and cleaning up the majority of the work that needs to be done. It looks like according to Donnie he will be done tomorrow with the last day of clean up and the project will be able to be put to rest. Sterba stated that he will get paid for all the tree work contract as soon as all of the work was completed. Both Mike Sterba and Tom Rynott will monitor that work and make sure that all trees are cut down, stumped out and debris is removed from the site before a check is distributed to Donnie Cole's Tree Service.

After a short discussion, Commissioner Sigel motioned to allow Donnie Cole Tree Service to be paid their final amount due of \$5,250 upon final completion of the tree work. This includes all trees down, stumped out and debris cleaned up on the site. Both Sterba and Rynott will make sure that all of the work is completed before the final check is distributed. Commissioner Shipman seconded the motion, roll call vote, all ayes, motioned carried.

Sterba reported that as you can see the new Park Shelter at the south end of Centennial Park is progressing well. The plumber has roughed in all his material, the connection to the existing sewer line should be going in soon and it looks like we have the issue with the water line resolved. There has been a concern or two about the strength of the soil underneath the footings, but Sterba believes that Scott Brown our engineer from Wendler has resolved those issues with the contractor. Significant progress has been made on the Shelter to date. The new Director Tom Rynott presented an email to the Park Board concerning the strength of the soil at the new shelter. Scott Brown, the engineer from Wendler, has suggested about possibly digging out next to the existing footing and making that wider to support more of the floor and walls. The Park Board authorized Sterba and Rynott to contact Wendler and to stop progress on the shelter until these issues can be resolved.

Sterba reported that Kevin Meinen, of A and K Construction of Rock Falls, over the last month has put the roof on at Logan Park on the restrooms, as well as, the roof on the restrooms at Rotary Park. He's also put metal fascia board on at Rotary park and Logan Park. Kevin has also poured the three slabs that we need for the new park benches that are being delivered this week, namely being the Logan bench at the Firetruck, the Holloway bench at Centennial and the Harrington bench at Wallingford Park. The only other one that needs to be done is the Nehr Korn bench that will be going in at Heide. We plan on getting that in as soon as possible. We plan on getting all the metal fascia on the shelters prior to starting on the Bowman project. Bowman Park will probably take a solid week due to some work that needs to be done on top of the cupola. The only other project that needs to be done is the metal that needs to be placed on the Little Red

Schoolhouse, but Kevin said that it is always best to put that kind of material on during the cooler weather to avoid any type of warping. Sterba will keep the Park Board informed on where Kevin is with the roofing project as much as possible.

Sterba presented copies of a thank you letter received from the Bob Prescott family thanking the Park District for our generous contributions for his memorial fund.

Sterba reported that the Whiteside County United Way will have its kickoff event on Thursday, September 5th at the Wahl Clipper Corporation. They are trying to have the kickoff sometime in the afternoon around shift change so that they can get more of their employees to participate in United Way activities.

Sterba presented copies of a letter from the Whiteside County Collector. The letter states that we have received our second tax distribution for 2019 in the amount of \$31,668.99. That amount had been direct deposited into the general corporate fund and our Bookkeeper will divide that distribution out into all the other pertinent funds of the Park District.

Sterba presented copies of the Sterling Rock Falls Annual Publication for 2019/2020 for the Park Board review.

Sterba stated that the Park District has received the 2018 IPARKS Insurance Annual Report for our review. He did not copy it for all the Board Members due to the length of the report. Anyone who wishes to see it, please let him know and he would be happy to make them a copy.

Sterba presented copies of a letter received from the Rock Falls Fire Department. The letter states that the Park District has a fire violation at the North Maintenance building. Apparently, the battery for the exit light has gone bad and Dave Brenner has replaced that battery. Thus, the Park District is now in compliance with the City of Rock Falls Fire Department.

Sterba presented copies of a check for \$7,053.56 from the Illinois Department of Revenue. The check represents the Park Districts May and June Personal Property Replacement Tax Distributions.

Sterba presented copies of a letter from the Whiteside County United way. Outlining the Park Districts summer youth allocations for 2020.

Sterba stated the Park District received a thank you letter from the Rock Falls Chamber of Commerce thanking the Park District for our help in making the 2019 Summer Splash a success.

Retired Director Michael P. Sterba presented his monthly Director's Report to the board.

IPRA also submitted their monthly Meeting Minutes for our review.

The Park District has received weekly newsletters from Rock Falls Chamber of Commerce for our review.

Commissioner Stindt motioned to adjourn the Park Board meeting. Commissioner Logan seconded the motion, roll call vote, all ayes, motion carried.

Next meeting is scheduled for Tuesday, September 10, 2019 at the Park District office at 508 E. 11th Street, Rock Falls, Illinois.

Adjourned at 8:30 PM

Minutes Submitted by

Michael P. Sterba

Interim Director of Parks & Recreation

Date

Donald E. Stindt, Secretary

Coloma Township Park District

Board of Commissioners