

COLOMA TOWNSHIP PARK DISTRICT
MONTHLY BOARD MEETING MINUTES
May 8, 2018

The regular monthly board meeting was held on May 10, 2018. The regular monthly board meeting was called to order at 6pm in the Park District Office located at 508 East 11th Street in Rock Falls, Illinois.

Present: Commissioners, Bubbers, Sigel, Stindt
Absent: Commissioner Logan
Also Present: Michael P. Sterba, Director of Parks & Recreation

Commissioner Bubbers motioned to approve the minutes of the regular monthly board meeting of April 10 2018, and the special adjourned meeting of April 3, 2018 as presented. Commissioner Stindt seconded the motion, roll call vote, all ayes, motion carried.

Commissioner Stindt motioned to approve the April Bills in the following amounts:

Corporate Fund	\$	13,442.83
Liability Fund		2,730.72
Recreation Fund		8,024.22
Retirement Fund		4,005.25
Bond Construction #36 Fund		5,995.47
Museum Fund		7,517.65
Dillon Park Development Fund		15,000.00
Police Fund		1,659.80
Logan Park		81.05
Tee Baseball		<u>1,615.53</u>
Total	\$	<u>60,072.58</u>

Commissioner Logan seconded the motion, roll call vote, all ayes, motion carried.

The following is a listing of the Work Fare People from Coloma Township, Whiteside County Probation Office, Project Chance, Department of Human Services, Experience Works and Partnership for Employment that have worked for us the past month. Also included are total days worked in April and in 2018.

	Coloma TWP	Best	Probation Dept.	Whiteside County Housing	Dept. Human Services	Housing Authority	Partners/ Employment
Days in April	0	0	11	8	0	0	0
Days in 2018	0	0	11	8	0	3	0

Coloma Township: Richard Holcomb

Whiteside County Court Services: Jessie Quimby

Director Michael P. Sterba reported on the Wallingford and Dillon Park ball diamond lights.

1. Presented the lighting Scans for both Dillon and Wallingford Park performed by Musco Lighting. The lighting scans measure the amount of light in foot candles so that the Park District got what we paid for.
2. Enclosed is a letter from Mr. Dillon making the \$5,000 monthly donation for the lights. Mr. Dillon has now reached \$40,000 of the \$100,000 pledge that he has made towards the new ball diamond lights at Dillon Park.

Director Micheal P. Sterba reported there is nothing new since the last Park Board meeting in regards to the John Celletti Memorial Bench. It looks like the family will have a dedication ceremony sometime this summer.

Director Michael P. Sterba reported that there was nothing new to report since the last Park Board meeting regarding the Jerry Celletti Memorial Monument at the north end of Centennial Park. Sterba believes the Celletti family is planning on doing the dedication ceremony sometime this summer.

Director Michael P. Sterba reported that Sally Scanlan, president of Rock Falls Little League, has yet to return the agreement between Little League and the Park District regarding the steel roofs at Wallingford Park. As you may recall, the agreement called for the Park District to pay the utilities for the next 5 years at Wallingford and Dillon Park in exchange for the roofs being installed by Rock Falls Little League personnel.

Director Michael P. Sterba reported there was nothing new to report since the last Park Board meeting regarding developing a master plan for the Akiti property on the southwest corner of Centennial Park.

Director Michael P. Sterba presented copies of two checks from the Rock Falls Little League, reimbursing the Park District for the 2017 utility bills for Wallingford and Dillon Park. As we all know, Rock Falls Little League pays 50% of the utilities at both of those locations through the 2017 summer season.

Director Michael P. Sterba reported that Ron Pillars of Sterling Commercial Roofing was in the office the other day to let him know they are going to start cleaning off the dugout and storage room roofs at Dillon Park. The materials for the new roofs have not arrived yet, but he said that as soon as they do, they will bend them and get them installed. In the meantime, they have begun preparing the old roofs for the new roofs.

Director Michael P. Sterba reported that he is in the process of scheduling interviews with the four candidates that the Park Board chose earlier this week. As we all know, the interviews are scheduled for Tuesday, May 22nd at either the Park District office or the Little Red Schoolhouse, depending on the time and circumstances.

Director Michael P. Sterba presented copies a check for \$8,498.45 from the Illinois Department of Revenue. The check represents the Park Districts Personal Property Replacement Tax Distribution for the month of March.

Director Michael P. Sterba presented copies of a check for \$250.00 from U.S. Bank. The check represents the sponsorship of the Park District's Winter/Spring Recreation Brochure.

Director Michael P. Sterba presented copies of a check for \$607.62 from the United Way of San Diego County. The check represents Dawn Nardini's contribution to United Way that is given to the Park District through Ashford University in honor of Dawn's late father-in-law, Leo Nardini.

Director Michael P. Sterba presented copies of the Wallingford and Dillon Park lighting scans that were performed by Musco Lighting earlier this month.

Director Michael P. Sterba reported that the Rock Falls Chamber of Commerce has scheduled their annual Summer Splash on Friday and Saturday, June 22nd and June 23rd at the RB & W Park.

Director Michael P. Sterba presented copies of a quote from Coles Complete Tree Service to clean up the trees around the backstop at the "B" Diamond. This includes trimming the trees above the backstop to prevent limbs from falling on the diamond. Also, by trimming up the trees, it will allow the new security lights to be more effective. Coles Complete Tree Service gave us a bid of \$1200 to do the above work. After a discussion among the Park Board, Commissioner Stindt motioned to have Coles Complete Tree Service do the above tree work at Wallington Park as presented for a cost of \$1200. Commissioner Bubbers seconded the motion, roll call vote, all ayes.

Director Michael P. Sterba reported that the new security lights have been installed on the backstop on the "B" Diamond at Wallingford Park. The lights have been very effective, they light up the area reasonably well, including the dugouts, and should deter vandalism.

The Park Board had a discussion on what roofs needed to be replaced this summer by the Park District Maintenance Crew. After a short discussion, Commissioner Bubbers motioned to raise the roof installers to an hourly wage of \$20 per hour and require that the roof be put on as soon as possible and once started with the roof to continue until that roof is completed. Commissioner Stindt seconded the motion, roll call vote, all ayes, motioned carried.

Also the Board instructed Director Michael P. Sterba to get a Price from Donnie Cole to clean up the Riverfront at Seward Riverfront Park. Due to the flooding this Spring, the roadway is covered with debris and needs to be removed prior to the River Chase that will be coming at the end of June. Sterba will secure the price and report back to the Board.

Director Michael P. Sterba presented copies of a check from the Rock Falls Civic Fund for \$1,559.17. The check represents the Park Districts second quarter distribution from the Civic Fund, which is a sub-agency of the Whiteside County United Way.

Director Michael P. Sterba reported on the problems we are experiencing at Sieglinger Park around the concession stand area. As the Board knows, the old concrete was removed and the new concrete was installed around the concession stand last August and Early September. Unfortunately, that new concrete has cracked and we are trying to determine the cause of the problem. The Board instructed Director Michael P. Sterba to contact Wendler Engineering as well as Murray Construction and meet them out at the site and determine what the problem is and what solutions we might have to correct the problem. Sterba is to report back at the June Park Board meeting with solutions to the problem.

Director Michael P. Sterba reported that that Park Maintenance Crews have problems getting the new decorative fountains at the South end of Centennial park in the lagoon. The reason being that the Park District does not own a flat bottom boat which is required to move the fountains into place. However, Sterba has been in contact with the City of Rock Falls and it looks like they are going to allow us to use the flat bottom boat that is owned by the Rock Falls Electric Department to help place the fountains. Sterba will keep the Park Board informed of any new developments in regards to the installation of the three decorative fountains at the South end of Centennial Park.

Director Michael P. Sterba presented the tentative 2017/2018 budget and appropriation ordinance for the Park Board's review. The Park Board needs to tentatively approve the proposed document and hold it over for 30 days for public inspection. Final action on the budget will take place at the June Park Board meeting at the completion of a public hearing. After a short discussion, Commissioner Bubbers motioned to approve the tentative 2017/2018 budget and appropriation ordinance as presented and to hold it over for 30 days for public inspection. Final

action will be taken at the June Board meeting at completion of a public hearing as required by law. Commissioner Stindt seconded the motion, roll call vote, all ayes, motion carried.

Director Michael P. Sterba presented his monthly Director's Report to the board.

IPRA also submitted their monthly Meeting Minutes for our review.

The Park District has received weekly newsletters from Rock Falls Chamber of Commerce for our review.

Commissioner Bubbers motioned to adjourn the Park Board meeting until Tuesday, May 22, 2018 at 2:00 at the Little Red Schoolhouse in Centennial Park. The meeting is being adjourned to May 22nd to hold interviews for the position of Director of Parks & Recreation. Commissioner Stindt seconded the motion, roll call vote, all ayes, motion carried.

Next meeting is scheduled for Tuesday, May 22, 2018 at 2:00 pm at the Little Red Schoolhouse in Centennial Park.

Adjourned at 7:30 PM

Minutes Submitted by

Michael P. Sterba

Director of Parks & Recreation

Date

Donald E. Stindt, Secretary

Coloma Township Park District

Board of Commissioners

