

COLOMA TOWNSHIP PARK DISTRICT
MONTHLY BOARD MEETING MINUTES
July 10, 2018

The regular monthly board meeting was held on July 10, 2018. The regular monthly board meeting was called to order at 6pm in the Park District Office located at 508 East 11th Street in Rock Falls, Illinois.

Present: Commissioners, Sigel, Stindt, Logan, Bubbers

Absent: None (one board seat vacant at this time)

Also Present: Michael P. Sterba, Director of Parks & Recreation,
Jedediah Johnson, Incoming Director of Parks and Recreation

Commissioner Bubbers motioned to approve the minutes of the regular monthly board meeting of June 12, 2018 as presented. Commissioner Stindt seconded the motion, roll call vote, all ayes, motion carried. As a correction to the minutes for July 10, 2018, Commissioner Stindt motioned to take off number six of the Jedediah Johnson requirements which does not allow him to have any coaching duties. The Board will allow that based on there approval. Commissioner Logan seconded the motion, roll call vote, all ayes, motion carried.

Commissioner Bubbers motioned to approve the June Bills in the following amounts:

| | | |
|----------------------------|----|--------------------------|
| Corporate Fund | \$ | 297,680.08 |
| Liability Fund | | 28,026.64 |
| Recreation Fund | | 6,943.62 |
| Retirement Fund | | 4,743.52 |
| Bond Construction #36 Fund | | 12,331.82 |
| Museum Fund | | 7,100.26 |
| Logan Park | | <u>24.59</u> |
| Total | \$ | <u><u>356,850.53</u></u> |

Commissioner Stindt seconded the motion, roll call vote, all ayes, motion carried.

The following is a listing of the Work Fare People from Coloma Township, Whiteside County Probation Office, Project Chance, Department of Human Services, Experience Works and Partnership for Employment that have worked for us the past month. Also included are total days worked in June and in 2018.

| | Coloma TWP | Best | Probati on Dept. | Whiteside County Housing | Dept. Human Services | Housing Authority | Partners/ Employment |
|--------------|------------|------|------------------|--------------------------|----------------------|-------------------|----------------------|
| Days in June | 0 | 0 | 0 | 1.5 | 0 | 0 | 0 |
| Days in 2018 | 0 | 0 | 12 | 9.5 | 0 | 3 | 0 |

Whiteside County Probation: Jessie Quimby

Director Michael P. Sterba gave an update on the Dillon Park ball diamond lights.

1. Park Board members received copies of a check for \$1000.00 from Boss Roofing. The check represents a total of \$3000.00 out of the \$5000.00 pledge for the lights at Dillon Park. We will be sending Boss Roofing an invoice for \$1000.00 over each of the next two months to complete the pledge.
2. Park Board members received a letter from Mr. Dillon making a \$10,000.00 monthly donation for the lights. Mr. Dillon has now reached \$55,000.00 of the \$100,000.00 pledge that he has made towards the new ball diamond lights at Dillon Park. Thank you Mr. Dillon.

Director Micheal P. Sterba reported there is nothing new since the last Park Board meeting in regards to the John Celletti Memorial Bench. The family will have a dedication ceremony sometime this summer.

Director Michael P. Sterba reported that there was nothing new since the last Park Board meeting regarding the Jerry Celletti Memorial Monument at the north end of Centennial Park. The Celletti family is planning on doing the dedication ceremony sometime this summer.

Director Michael P. Sterba has been in contact with Sally Scanlan, President of the Rock Falls Little League, and she has yet to return the agreement between Little League and the Park District regarding the steel roofs at Wallingford Park. As you may recall, the agreement called for the Park District to pay the utilities for the next 5 years at Wallingford and Dillon Park in exchange for the roofs being installed by Rock Falls Little League personnel. Commissioner Bubbbers motioned to have the Rock Falls Little League agreement done by the August Park Board meeting. The Park Board feels that there has been sufficient time for this agreement to be approved by the Rock Falls Little League and the Park Board wants it brought to a conclusion. Commissioner Stindt seconded the motion, roll call vote, all ayes, motion carried.

Director Michael P. Sterba reported there was nothing new to report since the last Park Board meeting regarding developing a master plan for the Akiti property on the southwest corner of Centennial Park.

However, on Monday, June 19th through Thursday, June 22nd, Harvest Time Church Youth Community Service Group did a great deal of cutting brush and trees and removing them to a centralized pile. Harvest Time had approximately 20-30 young volunteers ranging from the age of 13-18. The youth group did an amazing job of clearing out what they did in just four days. There is still a great deal more to be done but we had to start somewhere and they helped us get started. In addition, it looks like the new medical project across from East Coloma School has brought us the last of their fill dirt for right now. I understand that after the structure is built and they back filled with the top soil that is still on their site they could possibly provide us with some of the excess dirt if any remains. That amount remains to be seen until the completion of the project. Thanks to Commissioner Stindt and Shane Brown from CGH Medical Center for providing us with the fill dirt.

Director Michael P. Sterba reported that the Rock Falls Chamber of Commerce hosted their annual Summer Splash on Friday and Saturday, June 22nd and June 23rd at the RB & W Park on the Riverfront. The weather cooperated and they had a very good turnout and it appears that all went well.

Director Michael P. Sterba reported that Donnie Cole of Cole's Complete Tree Service recently had a baby girl. They have had some problems keeping her weight up and he has been spending a lot of time in Rockford with his new baby girl. But secondly, his boom truck broke down and he was getting it repaired as we speak. Also, the boom truck repairs were very expensive and Donnie apologizes for any delays and he will get to it as soon as he possibly can. The two projects he needs to do as soon as possible are trimming the trees at Wallingford Park

around the B Diamond and to woodchip the piles down on the Akiti Property in Centennial Park. Sterba will keep the Park Board informed of any new developments regarding the tree project.

Director Michael P. Sterba reported that the Park District's 2017/2018 Budget and Appropriations Ordinance has been filed with the Whiteside County Clerk as required by law.

Director Michael P. Sterba reported that the George Logan Family would like to do a special project in honor of George Logan at Optimist Park with the approval of the Park District and the Optimist Club. Commissioner Logan gave some details on what they would like to see done.

Director Michael P. Sterba presented pictures of the concrete cracks that appeared over the winter at and around the concession stand at Sieglinger Park. As you know, the concrete was recently installed last August and early September by Murray Construction Company of Rock Falls. Sterba met with Dave Webber of Wendler Engineering of Dixon as well as Don Murray from Murray Construction Company to discuss possible solutions to the problem. Lee Murray, owner of Murray Construction, will provide the Park District with possible solutions to the problem at Sieglinger Park in the very near future.

Director Michael P. Sterba reported that sealed bids on the new park shelter to be located on the south end of Centennial Park are due on Tuesday, July 17th at 1:30pm at the Park District office. Bids will be opened at that time and the number's recorded. Dave Webber, the engineer from Wendler Engineering will be there to be sure that the contractors fill out the proper documentation. Any Park Board members that wish to be here are welcome. A special Park Board meeting is scheduled for that evening at 6:00pm to consider the approval of the construction of the new shelter if all the documents are in order. Hopefully the project will come in somewhere around our estimate of \$100,000.

Director Michael P. Sterba reported that as you all know, the Rock Falls River Chase was postponed due to high waters and has been rescheduled to Saturday and Sunday September 22nd and 23rd at Riverside Park.

Director Michael P. reported that the Park District has not yet received a Personal Property Tax Distribution from the Illinois Department of Revenue for the month of May/June.

Director Michael P. Sterba presented an article that was in the Sauk Valley Sun for July 2018. The article shed some very positive light on some of the Park District facilities available in Centennial Park.

Director Michael P. Sterba presented copies of a document from the Whiteside County Collector. The collector outlines the Park Districts 1st tax distribution for 2018. The County direct deposited \$331,747.34 into the Park District general corporate fund. The park District bookkeeper then separates those dollars into the Park District's ten other funds that apply.

Director Michael P. Sterba reported that the Whiteside County United Way official kick off will be on August 16th at CGH Medical Center. As you all know, the Park District is part of the Rock Falls Civic Fund, which is a sub agency of the Whiteside County United Way. The Park District receives directly about \$6500 from the Rock Falls Civic Fund and an additional \$2000 from Rock Falls Youth Counsel to partner with some of our special events. Those funds are important to keep the Park District operational and in the black.

Director Michael P. Sterba reported that earlier he wanted to express the Park District's appreciation for the help we received from Harvest Time Church over the last three years. Each year Joe Rohde, the youth pastor, has provided us with his community youth group to do a variety of projects within the Park District.

Director Michael P. Sterba presented copies of a check for \$250.00 from the Modern Woodman Insurance Company. The grant was to pay for hand tools that were required in the cleaning up of the Akiti Property. Obviously we did not allow any power equipment to be used by the youth for their safety and our liability reasons. The \$250.00 went a long way in supplying the youth with the proper landscaping tools they needed. Also, the tools belong to the Park

District and will remain with the Park District as part of the agreement with the Modern Woodman Insurance Company

Commissioner Stindt requested that some research be done by the park maintenance crew involving the cost of purchasing equipment and chemicals for the Park District to spray in the district ourselves. Also, Commissioner Stindt wanted to know the name of the product used for getting rid of the geese in Centennial Park, which the Park Maintenance crew will also provide.

Director Michael P. Sterba reported that the fountain in Centennial Park has developed a problem. Brad from Complete Electric came out and did some tests on the motor and found that the motor had come to the end of its functional life. We got a cost estimate for \$4300.00 to purchase a new motor and pump and to have it installed. After a short discussion, Commissioner Bubbers motioned to repair the front fountain in Centennial Park for a cost not to exceed \$4300.00 for a new motor, pump, and installation. Commissioner Logan seconded the motion, roll call vote, all ayes, motion carried.

Director Michael P. Sterba reported that Eric Farringer, the Recreation Supervisor for the Park District, was interested in going on his wife's insurance. She is a schoolteacher in Sterling Unit School District #5 and it would be cheaper for both him and the Park District if we allowed him to move over to her insurance. He has requested a small reimbursement as the Park District has done in the past of \$500.00 per quarter or \$2000.00 per year. Director Michael P. Sterba recommended that the Park Board go with this reimbursement as we have with past employees, which would be a win win situation for both parties. After a short discussion, Commissioner Logan motioned to let Eric Farringer, Park District Recreation Supervisor, move over to his wife's insurance on Sterling School District #5 with our blessing. The Park District will provide him with a \$500.00 stipend per quarter for a total of \$2000.00 per year. Commissioner Stindt seconded the motion, roll call vote, all ayes, motion carried.

Director Michael P. Sterba reported that the Ski Show will be held at Seward Riverside Park on Saturday, July 21st. The show time is estimated to start at 2:00pm.

Director Michael P. Sterba presented his monthly Director's Report to the board.

IPRA also submitted their monthly Meeting Minutes for our review.

The Park District has received weekly newsletters from Rock Falls Chamber of Commerce for our review.

Commissioner Stindt motioned to adjourn the Park Board meeting. Commissioner Logan seconded the motion, roll call vote, all ayes, motion carried.

Next meeting is scheduled for Tuesday, August 14, 2018 at the Park District office at 508 E. 11th Street, Rock Falls, Illinois.

Adjourned at 8:00 PM

Minutes Submitted by

Michael P. Sterba

Director of Parks & Recreation

Date

Donald E. Stindt, Secretary

Coloma Township Park District

Board of Commissioners