

COLOMA TOWNSHIP PARK DISTRICT
MONTHLY BOARD MEETING MINUTES
January 9, 2018

The regular monthly board meeting was held on January 9, 2018. The regular monthly board meeting was called to order at 6pm in the Park District Office located at 508 East 11th Street in Rock Falls, Illinois.

Present: Commissioners, Bubbers, Stindt, Sigel, Walker
Absent: Commissioner Logan (Due to health issues)
Also Present: Michael P. Sterba, Director of Parks & Recreation

Commissioner Stindt motioned to approve the minutes of the regular monthly board meeting of December 12, 2017 as presented. Commissioner Walker seconded the motion, roll call vote, all ayes, motion carried.

Commissioner Bubbers motioned to approve the November Bills in the following amounts:

Corporate Fund	\$	14,468.45
Liability Fund		2,230.78
Recreation Fund		4,108.16
Retirement Fund		3,103.10
Bond Construction #36 Fund		17,579.83
Museum Fund		418.65
Bowman Park Development Fund		15,000.00
Police Fund		<u>569.35</u>
Total	\$	<u>57,478.32</u>

Commissioner Stindt seconded the motion, roll call vote, all ayes, motion carried.

The following is a listing of the Work Fare People from Coloma Township, Whiteside County Probation Office, Project Chance, Department of Human Services, Experience Works and Partnership for Employment that has worked for us the past month. Also included are total days worked in December and in 2017.

	Coloma TWP	Best	Probation Dept.	Whiteside County Housing	Dept. Human Services	Housing Authority	Partners/ Employment
Days in December	4	0	1	4.0	0	0	0
Days in 2017	35	0	26	18.5	0	3	0

Coloma Township: Richard Holcomb

Whiteside County Court Services: Jessie Quimby

Director Michael P. Sterba reported that there was nothing new to report since the last Park Board meeting regarding the Wallingford and Dillon Park ball diamond lights. Sauk Valley Bank donated \$5,000 toward the Dillon Park Ball Diamond lights.

Also enclosed were copies of a tax letter for the Dillon Foundation for both the \$10,000 gift he gives annually for Bowman Park, as well as the \$5,000 a month donation he is giving for the new ball diamond lights at Dillon Park. These letters are essential to him so that he can write them off for the foundation under the current tax law.

Director Michael P. Sterba reported that the John Celletti memorial bench at the upper dam is about to be completed. Mrs. Celletti has paid the \$2,000.00 for the bench, and she is very happy with the location at the upper dam. It looks like the family will have the dedication ceremony sometime this spring.

Director Michael P. Sterba reported that there was nothing new to report since the last Park Board meeting regarding the Jerry Celletti Memorial Monument at the north end of Centennial Park. Sterba believes the Celletti family is planning on doing the dedication ceremony sometime this spring.

Director Michael P. Sterba reported that there was nothing new to report since the last park board meeting regarding the pedestrian bridge at the south end of Centennial Park.

Director Michael P. Sterba reported that Nim Scanlan has finished all the roofs at Wallingford Park. This coming summer the Park Board needs to look at what we are going to do with the silver building at Wallingford Park. Nim said there was not enough materials to complete that building, but that might be something he may be willing to complete if the Park Board agrees to pay for the materials. The Park Board needs to have a formal discussion on what they would like to see done regarding this building.

Director Michael P. Sterba reported that there was nothing new to report since the last Park Board meeting regarding the Sieglinger Park ADA updates. Sterba has not recently heard from Jeff Murray of Murray & Sons Construction regarding their 5% retainage fee for the Sieglinger Park project. It looks like the project will be ready to go in the spring when tee ball gets underway.

Director Michael P. Sterba reported that he has been in contact with River City Fence of Clinton Iowa, and they plan on completing the installation of the new backstop at Logan Park sometime in January. Dan Wheeler is waiting for the weather to break a little bit since the weather has been brutal recently. Also, we received a phone call from Commonwealth Edison informing us that due to some engineering issues they will need to get back into the east end of Logan park to fix the errors from the previous installation. These repairs will not affect the installation of the new backstop at the northeast corner of Logan Park.

Director Michael P. Sterba reported that there is nothing new to report since the last Park Board meeting regarding developing a master plan for the Akiti property on the southwest corner of Centennial Park.

Director Michael P. Sterba reported that the IAPD/IPRA state conference will be held Thursday through Saturday, January 18th through the 20th at the Chicago Hilton. Anyone interested in attending should please let Sterba know so that he can make the appropriate reservations.

Director Michael P. Sterba reported that he had a meeting scheduled with Amy Huffman to discuss the possibility of her becoming the new Park District attorney on Monday, January 8th, at her office on Route 30 in Rock Falls. After a lengthy discussion with Amy, she respectfully declined the position due to the fact that she was not appropriately qualified to handle the Park District legal duties. She said her focus is mainly family law, divorces and some real estate, but very little. Sterba will continue to search for a suitable attorney for the Park District.

Director Michael P. Sterba reported that the Park District's 2017/2018 tax levy ordinance has been filed with the Whiteside County Clerk as required by law.

Director Michael P. Sterba reported that he had met with Sally Scanlan, president of Rock Falls Little League, regarding the friends of Rock Falls Little League proposal that was presented to the Park Board at the November board meeting. As you may recall, Rock Falls little league requested that the Park District handle money regarding the startup of a boys and girls traveling team for Rock Falls Little League players, but not sponsored by the Rock Falls Little League Organization. Sally was unhappy with the Board's decision regarding not getting involved, but she did understand why we are not getting involved.

Director Michael P. Sterba reported that the Park District has not received a personal property replacement tax distribution check from the Illinois Department of Revenue for the month of December.

Director Michael P. Sterba presented copies of a check from Jim King for his memorial bench, and a small donation to the Park District for our efforts. Sterba plans on putting the additional \$200.00 donation into the fund to pay for the new ball diamond lights at Dillon Park due to our previous discussion about that project with him.

Director Michael P. Sterba presented the plans for the new Sycamore Park District Community Center that is scheduled to open in the spring, 2018. The NWIAPR group recently toured the facility and it is going to be a very nice addition to their community.

Director Michael P. Sterba presented copies of the IAPD annual report for 2017 for your review.

Director Michael P. Sterba presented a letter from the Whiteside County United Way outlining the 2018 funding allocations for the Rock Falls Civic Fund. As you can see by the letter, the Park District will again receive \$6,500.00 from the United Way in 2018.

Director Michael P. Sterba reported that we have received a notice from the Whiteside County Board of Review that they will hear requests on the reduction of the assessed evaluation of \$100,000 from the Rock Falls Holiday Inn. Sterba will be attending that meeting in January along with a number of other taxing bodies to see what the request is all about. Generally speaking, people making requests must provide certain documentation to the Whiteside County Board of Review before they will be considered for any kind of tax reduction. I will keep the Park Board informed regarding the outcome of this request.

Director Michael P. Sterba presented copies of a check for \$477.00 from the Whiteside County Housing Authority. The check represents the 2017 summer recreation programs reimbursement.

Director Michael P. Sterba presented copies of a letter and a check for \$1,000.00 from the Dillon Foundation to the Rock Falls Little League Organization. The check is a memorial to the late Kenny Boesen, former president of Rock Falls Little League. Mr. Dillon called Sterba and explained that Kenny Boesen provided his father, Martin Dillon, with a number of reports that his father was very appreciative of. Pete did not want Kenny Boesen's efforts to go unrewarded, and he called Sterba asking for the appropriate organization to donate the money.

Director Michael P. Sterba presented copies of a photograph of the logos currently being painted on the dugouts at Wallingford Park. Ozell Taylor of Abiding Word Church is doing the painting. Ozell has said he only needs about two more hours in early spring to complete the project. It definitely makes a difference when you have someone who can paint well as opposed to someone who can paint artistically.

Director Michael P. Sterba reported that Roger Colmark, the Park District's CPA, is here tonight to present the fiscal May 1, 2016 – April 30, 2017 annual audit report for the Park Board's review. Roger presented his report to the board in detail. Roger answered many questions the board had pertaining to a variety of issues regarding certain funds. Overall, Roger reported that the Park District is good financial shape, and that the Park District should continue along its current path of financial stability.

Director Michael P. Sterba reported that under new state law, the Park District must have a sexual harassment policy in place by January 15, 2018 with certain elements in the policy. The Park District currently has a sexual harassment policy in place, and that policy does meet the legal standards for the new state law.

Director Michael P. Sterba presented copies of the 2018 Winter/Spring Recreation Program Brochure for the Park Board's Review.

Director Michael P. Sterba reported that Dick Prescott had passed away on December 25, 2017, and they had a memorial service on January 10, 2018. Sterba attended the memorial service. Commissioner Sigel motioned to donate \$50.00 in Dick Prescott's honor to the Sauk Valley Hospice Home in Sterling. As you all know, Dick Prescott donated \$25,000 towards the installation of the new LED ball diamond lights at Dillon Park. Commissioner Walker seconded the motion, roll call vote, all ayes, motion carried.

Director Michael P. Sterba presented his monthly Director's Report to the board.

IPRA also submitted their monthly Meeting Minutes for our review.

The Park District has received weekly newsletters from Rock Falls Chamber of Commerce for our review.

Commissioner Walker motioned to adjourn the Park Board meeting. He went on to state that the February Park Board meeting will be moved to Tuesday, February 20, 2018 due to a conflict with vacation schedules.

Commissioner Stindt seconded the motion, roll call vote, all ayes, motion carried.

Next meeting is scheduled for Tuesday, February 20, 2018 at 6:00 pm at the Park District Office located at 508 East 11th Street in Rock Falls, Illinois 61071.

Adjourned at 8:00 PM

Minutes Submitted by

Michael P. Sterba

Director of Parks & Recreation

Date

Donald E. Stindt, Secretary

Coloma Township Park District

Board of Commissioners

