

COLOMA TOWNSHIP PARK DISTRICT  
MONTHLY BOARD MEETING MINUTES  
September 12, 2017

The Regular Monthly Meeting of the Coloma Township Park District Board of Commissioners was held on September 12, 2017. The regular monthly board meeting was called to order at 6pm in the Park District Office located at 508 East 11<sup>th</sup> Street in Rock Falls, Illinois.

Present: Commissioners, Walker, Bubbers, Stindt, Sigel, Logan

Absent: None

Also Present: Michael P. Sterba, Director of Parks & Recreation

Commissioner Logan motioned to approve the minutes of the regular monthly board meeting of August 17, 2017 as presented. Commissioner Stindt seconded the motion, roll call vote, all ayes, motion carried.

Commissioner Stindt motioned to approve the August Bills in the following amounts:

Corporate Fund	\$	19,339.96
Liability Fund		2,034.38
Recreation Fund		12,609.35
Retirement Fund		2,618.40
Bond Construction #36 Fund		54,215.54
Museum Fund		4,591.27
Bowman Park Development Fund		500.00
Police Fund		4,159.15
Logan Park Fund		<u>6,854.18</u>
Total	\$	<u>106,922.23</u>

Commissioner Walker seconded the motion, roll call vote, all ayes, motion carried.

The following is a listing of the Work Fare People from Coloma Township, Whiteside County Probation Office, Project Chance, Department of Human Services, Experience Works and Partnership for Employment that has worked for us the past month. Also included are total days worked in August and in 2017.

	Coloma TWP	Best	Probation Dept.	Whiteside County Housing	Dept. Human Services	Housing Authority	Partners/ Employment
Days in August	4	0	1	4.0	0	0	0
Days in 2017	23	0	25	14.5	0	3	0

Coloma Township: Richard Holcomb

Probation: Audrey Neuroth

Director Michael P. Sterba reported that there was nothing new to report since the last Park Board Meeting in regard to the Wallingford Ball Diamond Lights. However, Musco Sports Lighting has stated that they believe delivery of the fixtures and the poles will happen sometime around the middle of October.

Director Michael P. Sterba reported that Dillon Park on the other hand, has had some progress made regarding the financing of the project. Enclosed please find copies of the lease purchase agreement to purchase the fixtures and poles and to pay for the installation as well. This documentation needs to be completed, signed and returned so that the financing will be in place. Also, Greg Schott, the Park District attorney had to sign one of the documents pertaining to the financing of the project so that everybody is on the same page. Delivery of the fixtures and poles also should come around the middle of October. However, attorney Greg Schott did make some recommendations to the board regarding the financing of the project at Dillon Park. He was not sure if he agreed with all the statement made in the lease/purchase agreement provided by Musco Sports Lighting. Sterba provided the Park Board with many concerns that Attorney Greg Schott had regarding the project. After a lengthy discussion among the Park Board, Commissioner Walker motioned to borrow \$160,000 from one of our local banks to finance the purchase of the ball diamond lights and poles from Musco Sports Lighting of Muscatine, Iowa. The purpose of securing the loan is to avoid using the lease/purchase agreement provided by Musco Lighting due to the concerns of Park District Attorney Greg Schott. The loan will be taken out for 5 years with no prepayment penalty. (Director Michael P. Sterba has had some discussion with both US Bank and Sauk Valley Bank in providing a competitive interest rate quote for purchasing the new ball diamond lights and poles from Musco Sports Lighting. The Park Board has given approval to go ahead with the securing of the loan based on the best interest rate that Director Michael P. Sterba can secure from one of our local banks.) Commissioner Walker also stated that President John Sigel and Secretary Don Stindt are authorized to sign any and all documents pertaining to the new loan agreement to secure the materials for the new ball diamond lights. Commissioner Bubbers seconded the motion, roll call vote, all ayes, motion carried.

Director Michael P. Sterba reported that we are still working on getting the bronze plaque to the satisfaction of Mrs. Celletti. She has asked for a couple of revisions to the original plaque so that her, as well as all of her family members are satisfied. Mrs. Celletti wants to make sure that all her family members are in agreement before she moves on.

Director Michael P. Sterba reported that there was nothing new to report since the last Park Board meeting in regards to the Jerry Celletti Memorial Monument at the north end of Centennial Park. The dedication of the monument will take place sometime this fall.

Director Michael P. Sterba reported that over the last month the Park Maintenance Operation has been able to put the hard surface sidewalk from the bridge east all the way to the parking lot. We have just completed back filling the side walk and grass seeding the work area. We still plan on doing a little bit of work on the west side of the bridge which will include putting woodchips over all of the road way that we have built so that it looks more like a trail than a driveway. We also have two bollards to install one on each side of the bridge to keep any motorized vehicles from crossing the bridge. We still plan on doing a little more decorative work right at the entrances on both sides of the bridge to accommodate for any erosion that may occur over time.

Director Michael P. Sterba reported that Nim Scanlan from the Rock Falls Little League has been consistently working on installing the new roofs at Wallingford Park. He is currently finishing up the major diamond and now plans on moving to the dugouts on the A Diamond. Nim is dead set on making sure the entire project is done sometime this fall.

Director Michael P. Sterba reported that the Sieglinger Park – ADA Updates project has now been completed. We have received the invoice from Murray and Sons Construction to get paid. However, the engineers from Wendler Engineering, will need to do a final walk through and check on all of the quantities to make sure everything was accounted for. Once this is complete, we will pay Murray and Sons Construction what they are entitled to. The project turned out very well and was a much-needed improvement to the facility.

Director Michael P. Sterba reported that River City Fence was at Logan Park last week and has removed all of the fabric, cross poles and hardware from the existing backstop. The upright posts are scheduled to be removed sometime this week with the new backstop coming sometime in the very near future. We have notified ComEd that the old backstop is out of their way and they will be beginning hanging their new wires sometime before the end of the month.

Director Michael P. Sterba reported that as you may recall, last month Commissioner Walker motioned to install the new fence at the south end of Centennial Park on the Akiti property. Enclosed please find copies of the proposal from River City Fence to have that project completed.

On another note, Sterba had a chance to speak with Edith Canalas, daughter of Mr. Rodriguez, about the location of the fence at the south end of the Akiti property. Edith did speak with her mother, and she does not have any objections coming up very close to her fence, which would be on the west side of the location of the fence. Therefore, right now if we put the fence up, hopefully we will still be able to acquire Park District property from Mrs. Rodriguez, but time will tell. After a lengthy discussion among the Park Board, it was decided not to install the new chain link fence at the south end of the Akiti property until next spring. The purpose of this delay is to see if we still might be able to negotiate with Mrs. Rodriguez about the Park District acquiring the property that we originally purchased with the Akiti property.

Director Michael P. Sterba reported that at the August Board Meeting that the Rock Falls Police were able to remove the vagrant that was squatting at Bowman Park. The Rock Falls Police Department took care of the problem and moved the gentleman to a veteran's home out of the area. However, the problem has arisen again because the gentleman decided that he wanted to come back home and now has taken up stakes again at Bowman Park. Thus, Sterba has been in contact with the police chief and they are going to see what they can get done about removing him from the area. He is still drinking, sleeping, and expelling bodily waste at the park daily. Both the police and the Park District have had enough. Sterba will keep the Park Board informed of any new developments regarding the removal of the vagrant at Bowman Park.

Director Michael P. Sterba reported that Mark Martin officially retired on Thursday, August 31<sup>st</sup> after 17 years of service. We had a little maintenance staff get together as a going away party for Mark at lunch that day. We picked up some chicken George from Candlelight and gave him a farewell speech. Mark wanted to make sure that the Park Board knew that he appreciated the employment opportunity over the last 17 years and wished us well in our future endeavors. Sterba told him that he was responsible for many very positive projects that the Park District has performed over the last 17 years, and that we are all so deeply thankful for his dedication and efforts to the Park District. There is no question it was a win-win situation for the Park District and for Mark to be employed at the Park District. Commissioner Logan motioned to give Mark Martin a \$300.00 appreciation bonus for his efforts working for the Park District over the last 17 years. Commissioner Logan said that she would acquire a card for Mark and have it signed by all of the appropriate people prior to presenting it to him in the near future. Commissioner Stindt seconded the motion, roll call vote, all ayes, motion carried.

Director Michael P. Sterba reported that the Park District has not received a personal property tax distribution from the Illinois Department of Revenue as of now for the month of August.

Director Michael P. Sterba reported that we have received information from the Illinois Department of Labor correcting some wage levels that apparently were printed wrong or the union received a wage increase due to contract negotiations for prevailing wage purposes.

Director Michael P. Sterba presented copies of a check for \$1,559.17 from the Rock Falls Civic Fund. The check represents the Park District's 3<sup>rd</sup> Quarter Distribution from United Way.

Commissioner Logan motioned to begin the process to sell \$270,00 of non-referendum bonds for this fiscal year. The bonds will have a December 1<sup>st</sup> issuing date. The non-referendum bonds will continue to provide the funding needed so the Park District can continue to move ahead. The bonds have a one-year retirement schedule, and will be used for a variety of capital development projects within the district. Commissioner Stindt seconded the motion, roll call vote, all ayes, motion carried.

Commissioner Stindt motioned to put out for bid the removal, stumping, and clean-up of many trees in Centennial Park. The bids will be due on Tuesday, October 3 at 1:00pm at the Park District Office. Bid specification will be available at the Park Office for any prospective contractors. Commissioner Bubbers seconded the motion, roll call vote, all ayes, motion carried.

Director Michael P. Sterba presented copies of a thank you card from Gail and Corky McThenia. The card represents a thank you for hosting the Todd McThenia Memorial Tournament in their son's honor. All proceeds from the tournament go to the Cancer Fund to help local families with the cost of this illness.

Director Michael P. Sterba presented a copy of a cost estimate of providing the materials for a new disc golf course if the the board so chooses to install one on the Akiti property. We have discussed this before, and that we need to develop a master plan over the winter showing where the location of certain things will be on the Akiti property such as a shelter, parking lot, restrooms, playground area, and possibly a disc golf course. Also, Sterba has been in contact with John and Michael Cantrell, and they may be willing to fund partial or maybe all of a disc golf course if its named in their father's honor, former Park Commissioner Harold Cantrell.

Director Michael P. Sterba presented copies of a thank you letter from the Alzheimer Association of Florida for the Park District's donation in honor of former Park Board Commissioner Harold Cantrell. Also, please find a thank you card from Joyce Cantrell thanking the Park District for our generosity in remembering her husband.

Director Michael P. Sterba presented a copy of the 2017 Fall Recreation Brochure for the Park Board's review.

Director Michael P. Sterba presented copies of a letter from the United Way of San Diego requesting that we sign the 2017 campaign Anti-Terrorism Compliance Measure.

Director Michael P. Sterba presented copies of the third tax distribution from the Whiteside County Collector. The county has deposited our third tax distribution of \$17,048.39 into the Park District's general fund. The Park District's bookkeeper then disperses those funds into the 12 different Park District funds respectively.

Director Michael P. Sterba presented copies of a letter from IAPD stating that some of their legislation has gone through which would eliminate the requirement for publishing the prevailing wage document. This will save all government bodies in the state of Illinois some tax payers money.

Director Michael P. Sterba reported that the Pink Heels National Tour will come to Rock Falls on Saturday and Sunday, September 23<sup>rd</sup> and 24<sup>th</sup> in the downtown Rock Falls area. The Pink Heels Tour recognizes cancer survivors and helps support other organizations to fundraise toward the elimination of breast cancer in our society.

Director Michael P. Sterba reported that Bobby Watts has now begun his employment as the Park District's new Park Foreman as of Monday, September 11<sup>th</sup>. Bobby looks like he will be a very valuable addition to the Park Maintenance Operation, and we hope that he will be with the Park District for a long time.

Director Michael P. Sterba reported that the Illinois Department of Natural resources has officially notified everyone the fall trout season will begin on Saturday, October 21<sup>st</sup> at 5:00am. We expect to have an IDNR trout drop done in Centennial Park in the near future.

Director Michael P. Sterba reported that the Rock Falls Optimist Club fishing derby that was recently held had 87 kids and numerous parents attend the annual event. Again, all of the youngsters received a prize and the weather was outstanding.

Director Michael P. Sterba presented a thank you card from the David Sigel family. The card was in response to the Park District making a memorial donation in honor of his wife Bonnie.

Director Michael P. Sterba presented his monthly Director's Report to the board.

IPRA also submitted their monthly Meeting Minutes for our review.

The Park District has received weekly newsletters from Rock Falls Chamber of Commerce for our review.

Commissioner Bubbers motioned to reschedule the regular Park Board meeting of October 10, 2017 to Tuesday, October 17, 2017 at 6:00 pm at the Park District Office located at 508 East 11<sup>th</sup> Street in Rock Falls, Illinois 61071. The meeting scheduled for October is one week later than our normal monthly meeting due to scheduling conflicts with the Park District Commissioners.

Commissioner Logan seconded the motion, roll call vote, all ayes, motion carried.

Commissioner Bubbers motioned to adjourn the Park Board meeting.

Commissioner Logan seconded the motion, roll call vote, all ayes, motion carried.

Adjourned at 9:00 PM

Michael P. Sterba

Minutes Submitted by

Michael P. Sterba

Director of Parks & Recreation

October 17, 2017

Donald E. Stidnt

Date

Donald E. Stindt, Secretary

Coloma Township Park District

Board of Commissioners

