

COLOMA TOWNSHIP PARK DISTRICT
MONTHLY BOARD MEETING MINUTES
May 9, 2017

To: Coloma Township Park District Park Commissioners
From: Michael P. Sterba, Director of Parks and Recreation

The Regular Monthly Meeting of the Coloma Township Park District Board of Commissioners was held on May 9, 2017. The regular monthly board meeting was called to order at 6pm in the Park District Office located at 508 East 11th Street in Rock Falls, Illinois.

Present: Commissioners, Walker, Sigel, Bubbers, Stindt, Logan
Absent: None
Also Present: Michael P. Sterba, Director of Parks & Recreation

Commissioner Stindt motioned to approve the minutes of the regular monthly board meeting of April 11, 2017 as presented. Commissioner Walker seconded the motion, roll call vote, all ayes, motion carried.

Commissioner Logan motioned to approve the April bills in the following amounts:

Corporate Fund	\$	\$7,751.87	\$1,766.87
Liability Fund		29,619.92	
Recreation Fund		9,582.44	3,258.38
Retirement Fund		3,899.48	
Bond Construction #36 Fund		18,186.62	1,297.89
Museum Fund		409.22	891.60
Police Fund		2,991.50	
Logan Fund		34.10	
Total	\$	72,475.15	7,214.74

Commissioner Stindt seconded the motion, roll call vote, all ayes, motion carried.

The following is a listing of the Work Fare People from Coloma Township, Whiteside County Probation Office, Project Chance, Department of Human Services, Experience Works and Partnership for Employment that has worked for us the past month. Also included are total days worked in April and in 2017.

	Coloma TWP	Best	Probation Dept.	Whiteside County Housing	Dept. Human Services	Housing Authority	Partners/ Employment
Days in March	8	0	2.5	5.5	0	0	0
Days in 2017	15	0	19	6.5	0	3	0

Director Michael P. Sterba reported there was nothing new since the last Park Board Meeting in regards to the Dillon Park ball diamond lights, and the Dillon Foundation Grant.

Director Michael P. Sterba reported there was nothing new since the last Park Board meeting in regards to the Jerry Celletti Memorial monument located at the north end of Centennial Park.

Director Michael P. Sterba reported that there was nothing new since the last Park Board meeting in regards to the Jack McCleary Memorial located at the south end of Centennial Park.

Director Michael P. Sterba reported there was nothing new since the last Park Board meeting with regards to the pedestrian foot bridge located at the south end of Centennial Park.

Director Michael P. Sterba reported that we have received the canvass documentation for the Park District election that was held on April 4, 2017 from Dana Nelson, the Whiteside County Clerk. The Park Board reviewed the canvass documentation, and, after a short discussion, commissioner Bubbers motioned to approve the election canvass of April 4, 2017 as presented. Commissioner Walker seconded the motion, roll call vote, all ayes, motion carried.

Director Michael P. Sterba reported that Nim Scanlan from the Rock Falls Little League has begun work on the new roof project at Wallingford Park. The first building they started on was the concession stand in the center of the park. The roof has been completely stripped of the old shingles, and new sheeting has been put around the entire roof line due to the fact that the sheeting had to be at least 1 inch in thickness in order for the fasteners to hold. Nim has also started putting on the steel roof on the North side of the building. The weather has been a factor in that, he has not been able to do as much as he wanted to due to the intermittent rain.

Director Michael P. Sterba reported that the bids for the Sieglinger Park ADA updates were due today at 1:30 pm at the Park District office. The Park District received nine bids for the construction project, which I think is a great response for this project. Dave Webber of "Wendler Engineering" out of Dixon is here tonight to present the final bid results that took place this afternoon. Enclosed please find the bid results for the Sieglinger Park - ADA project. Dave Webber presented the nine bids to the Park Board, after which, there was a lengthy discussion of the project. The lowest bid for the project was from Murray and Son's construction out of Sterling, Illinois, with the base bid price of \$22,992.50. This project is a combination of hot mix asphalt and concrete. Murray's also had the alternate low bid of \$26,306.40, which features the entire project being done in concrete. The board discussed at some length what would be best for the Park District, whether using just the base bid, which is a combination of hot mix asphalt and concrete, or using the alternate bid number 1, which entails using concrete only. After a lengthy discussion, Commissioner Bubbers motioned to award Murray Construction and Sons of Sterling, Illinois the Sieglinger Park - ADA project for a total alternate bid of \$ 26,306.45 as presented. Commissioner Logan seconded the motion, roll call vote, all ayes, motion carried. The project is due to begin by August 1st, and will be completed near the end of September.

Director Michael P. Sterba presented a letter from Common Wealth Edison/Regina Henson outlining the project to move the backstop at Logan Park. The purpose of the relocation of the backstop is due to Common Wealth Edison hanging new electric lines along the east border of the park under new FCC rules. The board reviewed the letter and acknowledged that the project is moving forward.

Director Michael P. Sterba reported that we are coming down to the end of the installation of the new phone system for the Park District office. Marc Wolens has been gracious enough to continue to push the project forward. Marc has wired the office to accept the new phone system, and he has been porting over our numbers from AT&T over to the new system. When we have the park office up and running to our satisfaction, we will do the same thing to the Little Red Schoolhouse. Again, this will save us a considerable amount of money in our AT&T phone bills.

Director Michael P. Sterba reported that after some discussion with our insurance company, we have finally been able to get confirmation that they will pay for the tennis court shelter damage done back in March. They have agreed to replace the entire roof as well as putting new cedar fascia around the entire shelter. Total cost to replace the entire tennis court shelter roof will be \$3,671.49, but after our deductible the park district will receive from our insurance company \$2,671.49. This project will be a prevailing wage project, and Boss Roofing will be doing the project.

Director Michael P. Sterba reported that the Park District has not yet received its personal property replacement distribution for the month of April from the Illinois Department of Revenue.

Director Michael P. Sterba presented copies of an article that was published in the Daily Gazette on Tuesday, April 25th featuring the butterfly garden at the Little Red Schoolhouse.

Director Michael P. Sterba presented the US Bank signature resolution for the Park Board required signatures in order to bring our signature card up to date at the bank. The resolution outlines authorized signatories who will have access to the Park District's checking account as well as to the safety deposit boxes of the Park District. Commissioner Bubbers motioned to approve US Bank resolution 5-9-17-A, which authorizes the signatories to have access to the Park District checking account as well as to the safety deposit boxes of the district. Commissioner Walker seconded the motion, roll call vote, all ayes, motion carried.

Director Michael P. Sterba presented a cost estimate from River City Fence Company in regards to the Akiti property project. This project has not yet been discussed with the Rodriguez family who is located at the South end of Centennial Park on the West side of the entrance to the Akiti property. Mr. Rodriguez is very ill at this time and I have discussed the project with his daughter, Edith Casteneda, in hopes that down the road we might be able to install this fence project as the Park Board so wishes. Sterba will keep the Park Board informed about any progress being made in the installation of the new fence at the south end of Centennial Park on the Akiti property.

Director Michael P. Sterba presented copies of a check for \$1,559.17 from the Rock Falls Civic Fund. The check represents the Park District's 2nd quarter distribution of United Way Funds.

Director Michael P. Sterba presented copies of a check for \$607.62 from the United Way in San Diego County. The check represents Dawn Nardini's donation made through Ashford University in Clinton, Iowa. Dawn's money is donated to the Easter Egg Hunt on an annual basis.

Director Michael P. Sterba presented copies of the 2017 winter/spring men's basketball league cost analysis for the Park Board's review.

Director Michael P. Sterba presented copies of the Illinois Department of Natural Resources Nims

Park five year lease extension for the Park Board's review. After a short discussion among the Park Board members, commissioner Walker motioned to approve the Illinois Department of Natural Resources Nims Park five year lease extension as presented. Commissioner Stindt seconded the motion, roll call vote, all ayes, motion carried.

Director Michael P. Sterba presented pictures of a rustic sign that could possibly be used as a template for a new sign for Centennial Park. The sign shown, sits in front of the Lincoln Log Cabin State Historic Site in Charleston, Illinois. The sign is made of cedar wood and would be very inexpensive to be constructed. This sign could be constructed by park staff, as well as installed by them.

Director Michael P. Sterba recently spoke with park attorney, Greg Schott, about the adverse possession problems that the Park District has been experiencing at the south end of the Akiti property. Greg told me that, under the law, an adverse possession claim would need to be filed with the court prior to the land owner being able to sell the property. If they do not do an adverse possession claim, the property would revert back to the Park District due to the fact that the title company would not have any record that the property belonged to the current land owner. However, if an adverse possession claim were filed then the property would pass on to the new owner. If an adverse possession claim was filed, the Park District would have its day in court where we would be able to object to the claim, and see how the judge would rule.

Director Michael P. Sterba presented copies of the 2017/2018 tentative Budget and Appropriation Ordinance for the Park Board's review. The budget will be held over for 30 days for public inspection. Final action will be taken at the June Park Board meeting. Commissioner Walker motioned to approve the tentative 2017/2018 Budget and Appropriation Ordinance as presented. He also motioned to hold over the ordinance for 30 days for public inspection as required by state law. Final action will be taken at the July Park Board meeting. Commissioner Logan seconded the motion, roll call vote, all ayes, motion carried.

Director Michael P. Sterba reported that Rock Falls Little League had their opening ceremonies for the season on Friday, May 5th, at Wallingford Park. Sterba attended the opening ceremonies, of which they had a very good turnout.

Director Michael P. Sterba also reported that the city of Rock Falls has extended their city limits west all the way to the Rock River. This is due to the fact that the Riverside mobile home park has now received water and sewer privileges from the city, which is required that they be annexed into the city.

Director Michael P. Sterba presented his monthly Director's Report to the board.

IPRA also submitted their monthly Meeting Minutes for our review.

The Park District has received weekly newsletters from Rock Falls Chamber of Commerce for our review.

Commissioner Walker motioned to adjourn the Park Board meeting. Commissioner Stindt seconded the motion, roll call vote, all ayes, motion carried.

Next meeting is scheduled for Tuesday, June 13th, 2017 at 6:00 pm at the Park District Office located at 508 East 11th Street in Rock Falls, Illinois 61071.

Adjourned at 8:30 PM

Minutes Submitted by
Michael P. Sterba
Director of Parks & Recreation

Date _____ Donald E. Stindt, Secretary
Coloma Township Park District
Board of Commissioners