

COLOMA TOWNSHIP PARK DISTRICT  
MONTHLY BOARD MEETING MINUTES  
January 10, 2017

The Regular Monthly Meeting of the Coloma Township Park District Board of Commissioners was called to order at 6pm in the Park District Office located at 508 East 11<sup>th</sup> Street in Rock Falls, Illinois.

Present: Commissioners, Walker, Sigel, Bubbers  
Absent: Commissioner Stindt (Vacation)  
Also Present: Michael P. Sterba, Director of Parks & Recreation, Eric Farringer, Recreation Supervisor, and Roger Colmark, CPA

Commissioner Stindt motioned to approve the regular meeting minutes of December 12, 2016 as presented. Commissioner Walker seconded the motion, roll call vote, all ayes, motion carried.

Commissioner Walker motioned to approve the December 2016 bills in the following amounts:

Corporate Fund	\$	\$13,667.89
Liability Fund		1,224.30
Recreation Fund		3,018.19
Retirement Fund		2,841.37
Bond Construction Fund #35		10,573.19
Museum Fund		325.55
Bowman Park Development Fund		376.16
Police Fund		386.00
Total	\$	32,412.65

Commissioner Bubbers seconded the motion, roll call vote, all ayes, motion carried.

The following is a listing of the Work Fare People from Coloma Township, Whiteside County Probation Office, Project Chance, Department of Human Services, Experience Works and Partnership for Employment that has worked for us the past month. Also included are total days worked in December and in 2016.

	Coloma TWP	Best	Probation Dept.	Whiteside County Housing	Dept. Human Services	Worker's Comp	Partners/ Employment
Days in Dcember	0	0	0	10	0	0	0
Days in 2016	78	0	38.5	46.5	0	0	0

Director Michael P. Sterba reported there was nothing new to report since the last Park Board Meeting in regards to the Dillon Park ball diamond lights, and the Dillon Foundation Grant.

Director Michael P. Sterba reported there was nothing new to report since the last park board meeting in regards to the Jerry Celletti Memorial monument.

Director Michael P. Sterba reported that there was nothing new to report since the last Park Board meeting in regards to the Jack McCleary Memorial located at the south end of Centennial Park.

Director Michael P. Sterba reported that over the last month a couple of new developments have taken place in regards to the pedestrian bridge installation at the south end of Centennial Park. First, the city of Rock Falls was gracious enough to bring down a backhoe and dig a test hole in the approximate location of the bridge. Fortunately, the soil is firm enough that it did not collapse, which was a very positive outcome for what we were looking for. Second, the engineer from Wendler Engineer, came out and actually marked the center line of the location of

the bridge on both the east and the west sides so that we now will be able to have some offsets and measure exactly where the bridge abutments will go. Thirdly, Tom Rowzee stopped in, and he is working on a design for the sides of the bridge so that when the time comes he can weld the particular sections together and he can install them on the bridge. He will be bringing me a design of the side panels for approval by the board prior to completing the project. Even though it has been very cold, we are slowly moving ahead to try to get the bridge abutments installed sometime over the winter.

Director Michael P. Sterba reported that the Coloma Township Park District will hold an election on Tuesday, April 4, 2017 as required by law. As we all know we only have one spot open for election, and that is for the former Donald Nehrkorn's seat. Only one candidate has filed for running for a full 6 year term on the board, and that is Linda Logan, the daughter-in-law of George Logan. The filing period ended on Monday, December 9, and thus Linda Logan will be the only person that appears on the ballot on April 4<sup>th</sup>. The Park Board needs to certify the ballot so that we can send it on to the Whiteside County Clerk, as required by law.

Director Michael P. Sterba reported the IAPD/IPRA annual state conference will be held Thursday through Saturday, January 19<sup>th</sup> through the 21<sup>st</sup>, 2017 at the Chicago Hilton. Anyone interested in attending should please let Sterba know so he can make the appropriate reservations.

Director Michael P. Sterba presented copies of the Wallingford & Dillon Park; summer 2016 utilities cost analysis for the Park Board's review. Sterba hopes that these numbers will help you with your discussions with the Rock Falls Little League on what we will provide them for the donation of roofing materials and installation on the buildings in Wallingford Park.

Director Michael P. Sterba reported that the new furnace grant has been finalized and submitted for the south Park Maintenance Building. We are just waiting on final approval of the particular Energy Star furnace, and thus we will order the unit as per grant guidelines. Sterba will keep the Park Board informed of any new developments in regards to the furnace, as well as the grant.

Director Michael P. Sterba reported that the 2016/2017 Tax Levy Ordinance has been filed with the Whiteside County Clerk as required by law.

Director Michael P. Sterba reported that the Park District has not yet received a personal property tax distribution for the month of December from the Illinois Department of Revenue.

Director Michael P. Sterba presented copies of a check from the Clinton Iowa United Way. The check represents a United Way contribution donated by Dawn Nardini through the Ashford University designation. Dawn's United Way check was for \$286.64, sent to us from the San Diego United Way. Apparently, San Diego is the headquarters for Ashford University in Clinton Iowa.

Director Michael P. Sterba presented copies of a check for \$650.00 from the Whiteside County Housing Authority. The check represented the reimbursement for the Summer 2016 recreation program. Residents from the housing authority can come to the Park District Programs during the summer, paid for by the Housing Authority. This is a good partnership between the Park District and the Housing Authority, and is very beneficial to the children who participate.

Director Michael P. Sterba presented copies of a letter from the Whiteside County United Way. The letter states the 2017 allocation for the Rock Falls Civic Fund, of which the Park District is one of the partner agencies. As for the letter, the Park District will receive \$6,570 for the 2017 summer programs.

Director Michael P. Sterba presented copies of the IPARKS 2017 calendar for each of the board members.

Director Michael P. Sterba reported that Eric Farringer, our new Recreation Supervisor, has just completed his 90 day probationary period as of January 3, 2017. Eric has proven to be a very valuable employee, and Sterba recommends that we hire Eric on a full-time status with the Park District. After a brief discussion, Commissioner Walker motioned to hire Eric Farringer as the new Recreation Supervisor/Office Assistant effective January 9, 2017, as presented. Eric is now considered a full-time year round staff member, and is now eligible for all of the employee

benefits of the District. Commissioner Bubbers seconded the motion, roll call vote, all ayes, motion carried.

Board President John Sigel stated that Roger Colmark, CPA, is here tonight to present the fiscal May 1, 2015 through April 30, 2016 Annual Audit Document to the Board. Roger presented the Audit Documents to the Board Members and went over it page by page with the Board. Roger answered any and all questions about the finances of the Park District to the best of his knowledge. Roger also stated that the Park District is not required to do what is called a full audit until the Park District receives \$850,000 in revenues a year. However, the Park Board felt that a full audit should be conducted on a regular basis to protect any and all interests of the District. Therefore, it was decided that due to the retirement of some of the Park District staff in the upcoming years, they wish to have a full audit done for the next fiscal year to protect all parties involved.

Director Michael P. Sterba presented his monthly Directors report to the Board.

IPRA also sent us their monthly Meeting Minutes for our review.

The Park District has received weekly newsletters from the Rock Falls Chamber of Commerce for our review.

Director Michael P. Sterba requested that the February Park Board meeting be moved back from February 14<sup>th</sup> to February 22<sup>nd</sup> due to his scheduled vacation in Florida. The Park Board approved that request as presented.

Commissioner Walker motioned to adjourn the Park Board Meeting. Commissioner Stindt seconded the motion, roll call vote, all ayes, motion carried.

Next meeting is scheduled for Wednesday, February 22, 2017 at 6:00 at the Park District Office located at 508 E. 11<sup>th</sup> Street Rock Falls, Illinois 61071.

Adjourned at 8:30 PM

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Minutes Submitted by  
Michael P. Sterba  
Director of Parks & Recreation

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Date  
Donald E. Stindt, Secretary  
Coloma Township Park District  
Board of Commissioners