

COLOMA TOWNSHIP PARK DISTRICT  
MONTHLY BOARD MEETING MINUTES  
December 12, 2016

The Regular Monthly Meeting of the Coloma Township Park District Board of Commissioners was called to order at 6pm in the Park District Office located at 508 East 11<sup>th</sup> Street in Rock Falls, Illinois.

Present: Commissioners, Walker, Sigel, Bubbers and Stindt

Absent: None

Also Present: Michael P. Sterba, Director of Parks & Recreation.

Commissioner Stindt motioned to approve the regular meeting minutes of November 8, 2016 as presented. Commissioner Walker seconded the motion, roll call vote, all ayes, motion carried.

Commissioner Bubbers motioned to approve the November 2016 bills in the following amounts:

Corporate Fund	\$	\$18,831.24
Liability Fund		1,378.00
Recreation Fund		3,763.65
Retirement Fund		2,602.41
Bond Construction Fund #35		9,679.56
Museum Fund		485.17
Bowman Park Development Fund		10,423.65
Police Fund		1,244.85
Total	\$	48,408.53

Commissioner Stindt seconded the motion, roll call vote, all ayes, motion carried.

The following is a listing of the Work Fare People from Coloma Township, Whiteside County Probation Office, Project Chance, Department of Human Services, Experience Works and Partnership for Employment that has worked for us the past month. Also included are total days worked in November and in 2016.

	Coloma TWP	Best	Probation Dept.	Whiteside County Housing	Dept. Human Services	Worker's Comp	Partners/ Employment
Days in October	0	0	0	5	0	0	0
Days in 2016	78	0	38.5	41.5	0	0	0

Director Michael P. Sterba presented copies of a check for \$1000 from the Illinois Municipal Electric Agency, which oversees the Electric Efficiency Incentive Program. The check represents the grant money for the installation of 52 LED light fixtures installed along the roadway in Centennial Park. This was a great project for Centennial Park, and Sterba was glad it was completed.

Director Michael P. Sterba reported there was nothing new since the last Park Board Meeting in regards to the Dillon Park ball diamond lights and the Dillon Foundation Grant.

Director Michael P. Sterba reported that there was nothing new to report since the last Park Board meeting in regards to the Jerry Celletti Memorial monument in Centennial Park.

Director Michael P. Sterba reported there has been some progress made on the Jack McCleary Memorial Monument at the south end of Centennial Park. We were able to receive the last piece of marble from Madison, Wisconsin. This time the marble was intact. Since the last Park Board meeting, Tim Lauts was able to grind out the cracked mortar on the brick on the lower section of the monument and re-grout it. In addition, the entire top cap was taken off and

re-mortared and replaced on the top of the bricks. Unfortunately, we were unable to clean the entire monument or seal it like we were able to do with the Celletti Monument due to the lateness of the season. However, we have covered the monument with tarps for the season to keep any moisture out of the planter. In the spring we will remove the tarps, have the monument professionally power washed, and seal all of the brick and cap at the appropriate time. We will also be planting both the front and back planters in the spring for the community to enjoy.

Director Michael P. Sterba reported that since the last Park Board meeting, two things have been accomplished at the south end of Centennial Park in regards to the new pedestrian footbridge. As you may recall from the last meeting, Marty Kobbeman was able to open an area through the swamp by cutting a number of trees down. He has since been able to get into the swamp area and grind out the stumps, creating ingress/egress from the Akiti property to the park. Since then, we've also had Ruthy Rodgers, of Rodgers Trucking, meet with Mark and myself at the swamp area. The plans are to build a rock roadway through the swamp area making equipment and trucks accessible to the bridge. We also plan on putting in a couple of drainage tubes so that the water flow in the swamp will continue without us changing any of the drainage patterns for the adjacent land owner. We have also had Bob Arnold, formerly an engineer for Northwest Construction as well as Civil Construction, to ask his opinion on installation of the abutments. Bob gave us a number of suggestions and how to work with the high water table at the south end of Centennial Park which we are taking under review. Obviously, the best time for us to be able to complete installation of the abutments will be when the ground freezes enough to get equipment to the site. Sterba will keep the Park Board informed of any new developments involving the installation of the new footbridge.

Director Michael P. Sterba reported that the \$270,000 Non Referendum Bond sale #35 is now complete as of December 1<sup>st</sup>. Sauk Valley Bank of Sterling, Illinois bought the bonds and the closing went very smoothly. The \$270,000 has been deposited into the Park District Bond Construction Fund.

Director Michael P. Sterba reported that the Coloma Township Park District will hold an election on Tuesday, April 4, 2017 as required by law. As we all know we only have one spot open for election, and that is for the former Donald Nehr Korn's seat. Currently we have three individuals interested in running for a full six year term on the board. Those people include, Dawn Nardini, Paul Hoffmiller, and Mrs. George Logan Jr. Filing for the election will start on Monday, December 12<sup>th</sup> and will run through Monday, December 19<sup>th</sup>. Once the filing period is complete Sterba will keep the Park Board informed of who will be on the official ballot.

Director Michael P. Sterba reported that the IAPD/IPRA annual state conference will be held Thursday through Saturday, January 19<sup>th</sup> through the 21<sup>st</sup>, 2017 at the Chicago Hilton. Anyone interested in attending should please let Sterba know so he can make the appropriate reservations. In regards to the conference, the Park Board held a discussion as to reimbursement for various items pertaining to the conference. After a discussion among the Park Board, Commissioner Bubbers motioned to approve providing a room and meals at the annual state conference, but not a registration fee for any spouses or guests of board members. Commissioner Stindt seconded the motion, roll call, voted all ayes, motion carried.

Director Michael P. Sterba reported that the attendance downtown Rock Falls for the Hometown Holidays was very good, and the kick off to the season was very positive. The Park District had decorated Bowman Park for the holiday season for the community to enjoy.

Director Michael P. Sterba presented the second draft of the Park District and Little League understanding in regards to the Wallingford Park steel roofs. After talking with Sally Scanlan, the president of Rock Falls Little League, it appears that everything is in order and the project should be a go. Obviously, being this late in the season and us not having the materials yet, it looks like it will be a happening project first thing in the spring. In regards to the Wallingford Park Steel Roofs, the Park Board opened a discussion in regards to the understanding of what the Park District will provide in exchange for the roofing materials being donated as well as installed. It was the consensus of the board that the "Understanding" would be done as a signed agreement, but that document would not be produced until the project is finished which looks like sometime in the Fall of 2017. Also, the Park Board did not want the "Understanding" to exceed 5 years in duration. Final technical language of the "Understanding" will be produced as the project progresses.

Director Michael P. Sterba reported that the Park District is currently in the process of finalizing the new furnace grant for the south park maintenance building. We believe now that we have found an Energy Star unit that will still allow us to receive the grant funding for the project. Sterba will keep the Park Board informed of any new developments in regards to the furnace, as well as the grant.

Director Michael P. Sterba presented copies of the 2016/2017 Tax Levy Ordinance for the Park Boards review. As you may recall, the ordinance has been held over from the December board meeting for public inspection, as required by law. A public hearing is required prior to the final approval of the enclosed document. After a short discussion, Commissioner Stindt motioned to open the public hearing in regards to the 2016/2017 Tax Levy Ordinance. Commissioner Bubbers seconded the motion, roll call, vote all ayes, motion carried. President Sigel then asked for any pros or cons in regards to the 2016/2017 budget document as presented. Hearing none, President Sigel then asked for the closing of the public hearing. Commissioner Bubbers motioned for the closing of the public hearing. Commissioner Walker seconded the motion, roll call vote, all ayes, motion carried. Commissioner Stindt motioned to approve the 2016/2017 Tax Levy Ordinance as presented and to file it with the Whiteside County Clerk as required by law. Commissioner Bubbers Seconded the motion, roll call vote, all ayes, motion carried.

Director Michael P. Sterba presented copies of a check for \$1,898.62. The check represents the Park District's personal property replacement tax for the months of October and November from the Illinois Department of Revenue.

Director Michal P. Sterba presented a letter from the Whiteside County Collector. The letter outlined a deposit of \$11,801.96 to the park district general corporate fund. The funds will be distributed among the Park Districts 12 accounts by the bookkeeper as required by law. This is the Park Districts 6<sup>th</sup> and final tax distribution for 2016.

Director Michael P. Sterba presented copies of a check for \$50. The check represented a restitution payment for Cordell Kiersey for vandalism done in Centennial Park.

Director Michael P. Sterba presented copies of a letter from the IMRF detailing the Park Districts 2017 contribution rate.

Director Michael P. Sterba reported that as you may recall from the last Park Board meeting the Federal Government has some new rules regarding overtime pay for salaried employees. That new change has now been put on hold by a federal judge due to the new president elect not agreeing with the large increase in wage eligibility. Sterba will keep the Park Board informed of any additional rule changes in regards to overtime compensation for salaried employees.

After a short discussion Commissioner Bubbers approved giving each full-time employee a \$25 gift card to Walmart as a thank you for the holiday season. Commissioner Stindt seconded the motion, roll call, voted all ayes, motion carried.

Director Michael P. Sterba reported that the Park District CPA Roger Colmark will be at the January Park Board meeting to present the fiscal 2015/2016 annual audit.

Director Michael P. Sterba presented his monthly Directors report to the Board.

IPRA also sent us their monthly Meeting Minutes for our review.

The Park District has received weekly newsletters from the Rock Falls Chamber of Commerce for our review.

Commissioner Walker motioned to adjourn the Park Board Meeting. Commissioner Stindt seconded the motion, roll call vote, all ayes, motion carried.

Next meeting is scheduled for Tuesday, January 10, 2017 at 6:00 at the Park District Office located at 508 E. 11<sup>th</sup> Street Rock Falls, Illinois 61071.

Adjourned at 8:30 PM

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Minutes Submitted by  
Michael P. Sterba  
Director of Parks & Recreation

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Date \_\_\_\_\_ Donald E. Stindt, Secretary  
Coloma Township Park District  
Board of Commissioners