

COLOMA TOWNSHIP PARK DISTRICT
MONTHLY BOARD MEETING MINUTES
September 14, 2016

The Regular Monthly Meeting of the Coloma Township Park District Board of Commissioners was called to order at 6pm in the Park District Office located at 508 East 11th Street in Rock Falls, Illinois.

Present: Commissioners, Walker, Sigel, Bubbers, and Stindt
Absent: Nehrkorn (deceased)
Also Present: Michael P. Sterba, Director of Parks & Recreation.

Commissioner Bubbers motioned to approve the regular meeting minutes of August 9, 2016 as presented. Commissioner Stindt seconded the motion, roll call vote, all ayes, motion carried.

Commissioner Stindt motioned to approve the August 2016 bills in the following amounts:

Corporate Fund	\$	\$49,800.90
Liability Fund		1,957.46
Recreation Fund		7,923.04
Retirement Fund		3,418.73
Bond Construction Fund #34		108,950.47
Bowman Park Fund		120.00
Police fund		4,014.40
Logan Fund		73.70
Total	\$	176,258.70

Commissioner Walker seconded the motion, roll call vote, all ayes, motion carried.

The following is a listing of the Work Fare People from Coloma Township, Whiteside County Probation Office, Project Chance, Department of Human Services, Experience Works and Partnership for Employment that has worked for us the past month. Also included are total days worked in August and in 2016.

	Coloma TWP	Best	Probation Dept.	Whiteside County Housing	Dept. Human Services	Worker's Comp	Partners/ Employment
Days in July	0	0	18	0	0	0	0
Days in 2016	52.5	0	37.25	0	0	0	0

Director Michael P. Sterba reported that the Park District has recently got a call from Brad Leuschke from Complete Electric telling us that the 52 street lights for Centennial Park have now been delivered. He plans on installing the street lights as soon as possible. He hopes to have all of the lights completed within the next 2-3 weeks so the Centennial lighting project will be completed early this fall. This has been a long but worthwhile project for Centennial Park.

Director Michael P. Sterba presented a letter authorizing the Park District to proceed with the installation of the lighting project. This authorization came from the Illinois Municipal League which sponsors the energy grant that we received for the lighting project. As you can see by the letter the Park District has been granted \$1,000 towards the lighting project due to the fact that we purchased LED lights over the Obsolete Mercury Vapor lights that we currently use.

Michael P. Sterba reported that there is nothing new to report since the last Park Board Meeting in regards to the Dillon Park ball diamond lights and the Dillon Foundation Grant.

As you all know from the last meeting the Jerry Celletti Memorial Monument at the north end of Centennial Park is now complete. The monument looks beautiful and the family is very pleased. Commissioner Sigel has been in contact with Mrs. Celletti about the family dedication in

Centennial Park. Commissioner Sigel will give a report on the progress of the memorial and dedication ceremony.

Director Michael P. Sterba has reported that Centennial Park has experienced some unrealistic flooding in the last couple of weeks. Due to the flooding in the park the footings for the bridge installation have been delayed. We hope to be able to install the footings sometime this fall or early winter based on the high water table in the park. So in the meantime we are going to monitor the situation and keep the Park Board informed of any future plans regarding the installation of the new Pedestrian Foot Bridge.

Director Michael P. Sterba presented the final draft of the smoking policy approved at the August Park Board meeting for the Park Boards' review.

After a short discussion among the park's Board members, Commissioner Bubbers motioned to approve the final draft of the Coloma Township Park District Smoking Policy as presented. Commissioner Walker seconded the motion, roll call vote, all ayes, motion carried.

Director Michael P. Sterba presented the copies of four proposed walking trails within Rock Falls set up by the Trail Committee. These trails with approval will receive the proper signage so that local individuals as well as visitors to our community can follow the yellow brick road to and from their destinations. Each trail will be marked for distance so that individuals who want to walk a little further can. Rock Falls can provide that based on which trail each individual chooses.

Director Michael P. Sterba presented copies of estimates from Tru Green as well as Nehr Korn Landscaping for the weeding and fertilizing of certain areas within the local park sites for the Park Board's comparisons. After discussion among the park board it was decided that no spraying would be done this fall in the Park District. However the board has directed Director Michael Sterba to prepare a weeding and fertilizing proposal to be presented to the board in January or February to begin in the Spring of 2017.

Director Michael P. Sterba reported that the old orange GMC 3500 state pickup truck that the park district purchased years ago has now been disposed of. The individual who won the bid at the August park board meeting came, paid for the truck in cash, and removed the vehicle from park district property.

Director Michael P. Sterba presented a letter from Dawn Nardini wishing to express her interest in taking former Commissioner Nehr Korn's place on the Park Board. The Park Board had a discussion in regards to what they were to do about replacing Commissioner Nehr Korn and decided to table any action on the replacement of Commissioner Nehr Korn until the October Park Board meeting.

Director Michael P. Sterba presented copies of a check for \$913.31 from the Illinois Department of Revenue. The check represents the park district's personal property tax distribution for the month of July.

Director Michael P. Sterba reported that the Park District has received a 2015 IPARKS annual report for our review.

Director Michael P. Sterba presented a thank you card from the Todd Mcthenia's family. They are very appreciative of our sponsorship of the Todd Mcthenia Tennis Tournament that was held in August in Centennial Park. All proceeds from the tournament go to the American Cancer Society to help residents in Whiteside County.

Director Michael P. Sterba presented the first draft of the no trespassing notice for the park district. You may recall at the August park board meeting Sterba mentioned the fact that we have been having a problem at Bowman Park with individuals spending the night there, drinking alcohol, and urinating around the shelter. The Rock Fall Police recommended we adopt some sort of a no trespassing policy so that they would have some power to remove individuals that are being uncooperative. After a short discussion among the park board members the board decided to table any action on the trespassing notice until the October board meeting. In the meantime Director Mike Sterba will contact Police Chief Tammy Nelson to discuss the no trespassing notice that

we're all on the same page. Sterba will report back to the Park Board after the October board meeting.

Director Michael P. Sterba presented a letter from the Whiteside County Collector. The letter outlines a deposit of \$32,409.50 to the park district's general fund. The deposit is the third real estate tax distribution for 2016. These funds will be distributed among the park districts 12 accounts by the bookkeeper as required by law.

Director Michael P. Sterba presented copies of a check for \$356.00 from the Illinois Public Risk Fund. The check represents a successful grant application for securing additional park maintenance equipment for our workers. The Park District received a list of approved equipment that could be purchased with their dollars. The Park District purchased a back pack leaf blower for our maintenance operation with the grant funds.

Director Michael P. Sterba presented a printed copy of the 2016 Fall Recreation Program Brochure for the Park Board's review. As you all know the brochure now appears on our park website as well as on our Facebook page and virtually any other social media we can get it out on. We do have a link with School District #13 as well at the Chamber of Commerce to help get the word out.

Director Michael P. Sterba reported that the Park District has received a letter from the Whiteside County Clerk informing us that she will be having an election meeting on Wednesday, September 07, 2016 in Morrison. The meeting will detail some of the procedures for the spring election which included the park board. As we all know, we only have one commissioner up for election and that was the former Commissioner Nehrkorn. He was completing Leo Nardini's two year unexpired term. Now the new candidate whoever that may be, will be running for a full six year term on the Park Board.

Director Michael P. Sterba reported that the Park Board needs to authorize that the process begin to sell \$270,000 of non-referendum bonds to be issued on December 1st. This is our annual sale and it will not raise the Park District tax rate. After a short discussion Commissioner Walker motioned to begin the process of selling \$270,000 of non-referendum bonds to be issued on December 1, 2016. Commissioner Bubbers seconded the motion, roll call vote, all ayes, motion carried.

Director Michael P. Sterba reported that the Nehrkorn family has donated \$1,847 towards Donny Nehrkorn's memorial fund. Funds can be used however the Park Board wishes.

Director Michael P. Sterba reported that a car damaged some fence at Optimist Park on the Northeast corner of the playground area. A police report was done and the driver stated that he had to avoid an animal running across the street. Total cost to repair the damage was \$862.34, which was quoted to us by the Sterling Fence Company. We received a second bid from the River City Fence out of Clinton which was considerably higher. The fence project is being paid for by Erie Insurance Company which was the insurance company of the driver.

A suggestion was brought up by Commissioner Stindt of possibly leaving some of the restrooms open during the daytime for people to use. After discussion among the Park Board it was decided that during the summer months the restrooms at Nims, Optimist, Joshua, Centennial, and Logan would be left open during the day as well as on weekends and closed by park security at night. During this time of the year we will leave these facilities open on weekends only and closed by park security at night.

Director Michael P. Sterba presented his monthly Directors report to the Board.

IPRA also sent us their monthly Meeting Minutes for our review.

The Park District has received a weekly newsletter from the Rock Falls Chamber of Commerce for our new review.

Commissioner Walker motioned to adjourn the Park Board Meeting. Commissioner Bubbers seconded the motion, roll call vote, all ayes, motion carried.

Next meeting is scheduled for Tuesday, October 11, 2016 at 6:00 at the Park District Office located at 508 E. 11th Street Rock Falls, Illinois 61071.

Adjourned at 8:30 PM

Minutes Submitted by
Michael P. Sterba
Director of Parks & Recreation

Date _____ Donald E. Stindt, Secretary
Coloma Township Park District
Board of Commissioners