

COLOMA TOWNSHIP PARK DISTRICT
MONTHLY BOARD MEETING MINUTES
December 12, 2016

The Regular Monthly Meeting of the Coloma Township Park District Board of Commissioners was called to order at 6pm in the Park District Office located at 508 East 11th Street in Rock Falls, Illinois.

Present: Commissioners, Walker, Sigel, and Stindt
Absent: Bubbers (Vacation)
Also Present: Michael P. Sterba, Director of Parks & Recreation.

Commissioner Stindt motioned to approve the regular meeting minutes of November 8, 2016 as presented. Commissioner Walker seconded the motion, roll call vote, all ayes, motion carried.

Commissioner Walker motioned to approve the October 2016 bills in the following amounts:

Corporate Fund	\$	\$19,805.85	\$3,942.07
Liability Fund		2,128.31	
Recreation Fund		3,867.94	
Retirement Fund		2,926.09	
Bond Construction Fund #34		23,624.87	820.80
Museum Fund		441.96	462.00
Bond & Interest Retirement Fund #34		262,184.00	
Bowman Park Development Fund			79.96
Police Fund		2,512.83	
Total	\$	317,491.85	5,304.83

Commissioner Stindt seconded the motion, roll call vote, all ayes, motion carried.

The following is a listing of the Work Fare People from Coloma Township, Whiteside County Probation Office, Project Chance, Department of Human Services, Experience Works and Partnership for Employment that has worked for us the past month. Also included are total days worked in October and in 2016.

	Coloma TWP	Best	Probation Dept.	Whiteside County Housing	Dept. Human Services	Worker's Comp	Partners/ Employment
Days in October	0	0	0	4.5	0	0	0
Days in 2016	78	0	37.25	39.5	0	0	0

Director Michael P. Sterba reported that as we all know, the Centennial Park street lighting project is now officially complete. Brad Leuschke was able to install the last four heads at the Commissioner's Garden by purchasing some new adaptors for the poles and the heads on the fixtures. That is all done, and now we are in the finalization mode with the grant. We hope to have all of the final paperwork done shortly, and have it submitted so that we will receive our \$1000 energy grant in the very near future.

Director Michael P. Sterba reported there was nothing new since the last Park Board Meeting in regards to the Dillon Park ball diamond lights and the Dillon Foundation Grant.

Director Michael P. Sterba reported that there was nothing new to report in regards to the Jerry Celletti Memorial monument in Centennial Park.

Director Michael P. Sterba reported in regards to the Jack McCleary monument at the south end of Centennial Park there has been a problem. We received a call the other day from Madison, Wisconsin where we ordered the new piece of marble from. The marble did arrive crated, but it was broke in half during shipment. The gentleman from Wisconsin has reordered the

piece on a rush order so that we should have the marble piece within the next week or so. Obviously, he is not charging us for the broken piece, but he said that if the quarry does not want the piece back, we are welcome to take the broken piece to keep for any future problems we might have with that monument. Based on the weather conditions we should still be able to finish the renovations of the south monument sometime late this year. If worse comes to worse we will rehab the monument in early spring. Sterba will keep the Park Board informed of any new developments in regards to the Jack McCleary Monument at the south end of Centennial Park.

Director Michael P. Sterba reported that as we all know Centennial Park had some unrealistic flooding in the last couple of months. However, we are trying to work around that by removing some trees at the south end of Centennial Park that will enable us to have an entrance to the Akiti property off the new bridge. Marty Kobbeman came and cut down trees so that we have a nice opening in the Akiti property. Through the swamp area, we plan on putting some rock as well as a drain tube to allow the water to flow freely back and forth on either side of the bridge trail area. As you know, the abutment will be only 9 feet off of the concrete edge of the lagoon, but the walking trail will actually go through the swamp area. We are going to be building that area up to make sure people do not come in contact with any mud or wet areas. We are continuing to move forward on planning the actual bridge abutments, but for right now the area is relatively soft and needs to be firmed up a little before we can put in the abutments. Sterba will keep the Park Board informed of any new developments involving the new pedestrian footbridge.

Director Michael P. Sterba reported that the Rock River has been designated a National Water Trail in the United States. Thus, a committee has been formed which is called the Rock River Water Trail Initiative. The committee happened to meet at the upper damn in the Lock Tender's house, back in October. They are planning on doing a number of things in each and every community up and down the length of the Rock River, and the planning right now is in its infancy. Sterba will keep the Park Board informed of any new developments in regards to the Rock River National Water Trail.

Director Michael P. Sterba reported that bids were due tonight on the purchase of \$270,000 of General Obligation Park Bonds for the payment of land condemned or purchased for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the District and for the payment of expenses incident thereto. The following are the results of that bid opening:

<u>Vendor</u>	<u>Bid</u>
1. Sauk Valley Bank Sterling, Illinois	1.03%
2. US Bank Rock Falls, Illinois	1.43%
3. Community State Bank Rock Falls, Illinois	1.39%

Commissioner Stindt motioned to approve the bid of Sauk Valley Bank in Sterling, Illinois for 1.03% for the purchase of \$270,000 of General Obligation Park Bonds to be issued on December 1, 2016 with a one year maturity date. Commissioner Walker seconded the motion, roll call vote, all ayes, motion carried.

Director Michael P. Sterba reported that now that we have approved the interest rate for the sale of the bonds, we now must approve the bond ordinance for the official sale of the bonds. We will be inserting the Sauk Valley Bank as the purchaser as well as the 1.03% interest rate. After a short discussion among the Park Board, Commissioner Walker motioned to approve Ordinance #11-8-16-A which allows for the issuance of \$270,000 of General Obligation Park Bonds, series 2016, of the Coloma Township Park District, Whiteside County, Illinois, for the payment of land for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of said Park District and for the payment of expenses incident thereto, providing for the levy of a direct annual tax sufficient to pay the principle and interest on said bonds and authorizing the sale of said bonds for the purchase thereof. Commissioner Stindt seconded the motion, roll call vote, all ayes, motion carried.

Director Michael P. Sterba reported that the Coloma Township Park District will hold an election on Tuesday, April 4, 2017 as required by law. As we all know, only one spot is open for the election, and that is for the former Donald Nehrkorn's seat. Whoever chooses to run for the Park Board will be running for a full 6 year term. Sterba currently has the packets ready for any and all candidates that may be interested in the seat on the board. On a side note, Sterba has been in contact with Dawn Nardini, and Paul Hoffmiller in regards to their inquiries about being appointed to the park district board, to take Donald Nehrkorn's seat. They thanked me for informing them about the election, and they will consider running for the Park Board in the spring.

Director Michael P. Sterba reported the IAPD/IPRA annual state conference will be held Thursday through Saturday, January 19th through the 21st, 2017 at the Chicago Hilton. Anyone interested in attending should let Sterba know so he can make the appropriate reservations.

Director Michael P. Sterba presented copies of a check for \$10,000 from the Dillon Foundation. The check represents the annual donation for Bowman Park. We have also sent a tax letter to the Dillon Foundation as required by law.

Director Michael P. Sterba reported that on Saturday morning of October 15th at 5:00Am, Centennial Park opened for the fall trout fishing season. We did have a number of avid fishermen in the park early in the morning and throughout the day trying to catch their five fish limit. We took a number of pictures of the fisherman, and posted them on Facebook, and also sent them to the Daily Gazette for them to publish.

Director Michael P. Sterba presented copies of the Rock Falls Optimist Club 2017 calendar for the Park Board's review.

Director Michael P. Sterba reported that the Rock Falls Chamber of Commerce annual Hometown Holidays will be held Thursday through Saturday, November 17th through the 19th. We are in the process of decorating Bowman Park for the Holiday season for the community to enjoy.

Director Michael P. Sterba present copies of a check for \$25.00 from the Whiteside County Court Services. The check represents a restitution payment made by Cordell Kiersey, who committed some vandalism in Centennial Park.

Director Michael P. Sterba presented a flyer for the "End Polio Now Walk". The walk was held recently at Centennial Park on Saturday, October 22nd. Betty Clementz was in charge of the event, which was sponsored by the Rock Falls and Sterling Rotary Clubs. Rotary International has the eradication of polio worldwide as one of their major goals of accomplishment.

Director Michael P. Sterba presented a letter from the Whiteside Collector. The letter outlines a deposit of \$10,616.26 to the Park District General Corporate Fund. The funds will be distributed among the Park Districts 12 accounts by the bookkeeper as required by law.

Director Michael P. Sterba reported that the Park District has recently been approached to install new steel roofs on all of the buildings at Wallingford Park. Materials for the roofs are being donated by a local roofing company. Labor for the installation will also be donated by a retired sheet metal worker involved with the Rock Falls Little League. Sterba presented a first draft of an agreement between the Rock Falls Little League and the Coloma Township Park District in regards to the donation of the materials as well as the labor. In exchange for the donation of labor and materials, the Park Board is going to waive utility payments for the Rock Falls Little League for 4 to 5 years depending on how the project unfolds. The Park Board reviewed copies of the draft, and made some changes. The final draft of the agreement should come at the December board meeting after all parties are on board.

Director Michael P. Sterba reported that the furnace in the Park District maintenance building on Avenue C is now beyond repair. The furnace went out late last spring and we decided not to repair it until the appropriate time this fall. In the meantime, Sterba has been looking into a grant that may pay for a portion of the furnace; however it appears that the payback on the grant will not significantly reduce its overall cost. Recently Sterba has been able to secure several bids to install a new furnace, and they were presented at the board meeting. After a short discussion among the Park Board members, commissioner Stindt motioned to approve the low bid of D& W Air Solutions, Rock Falls for \$2,668 as quoted. Commissioner

Walker seconded the motion, roll call vote, all ayes, motioned carried. (The above unit may be substituted for another depending on the availability of an Energy Star unit.)

Director Michael P. Sterba presented copies of the 2016/2017 Tax Levy Ordinance for the Park Board's review. The ordinance will need to be held over for 30 days for public inspection. The Park Board will then take final action on the ordinance after a public hearing at the December Park Board meeting. After a discussion among the Park Board members Commissioner Walker motioned to tentatively approve the 2016/2017 Tax Levy Ordinance as presented, and to hold it over for 30 days for public inspection. The Park Board will then take final action on the ordinance after a public hearing at the December Park Board meeting. Commissioner Stindt seconded the motion, roll call vote, all ayes, motioned carried.

Commissioner Walker motioned to approve resolution #11-8-16-B which allows for the closing out of Bond Retirement #33 account as presented. The account is standing with a current balance of \$740.73 which will remain in the bond retirement account for future payment of other bond issues. Commissioner Stindt seconded the motion, roll call vote, all ayes, motion carried.

Director Michael P. Sterba presented copies of a check from the Rock Falls Civic Fund for \$1,559.17. The check represents the fourth quarter distribution made by the Civic Fund, which is a part of the Whiteside County United Way.

Director Michael P. Sterba presented a letter from the United States Department of Labor regarding the rule changes dealing with overtime for the not-for-profit sector. The new overtime rules for salaried employees are to take effect on December 1, 2016. Sterba will keep the park board informed of any new overtime rule changes that involve our salaried employees.

At the October Park Board Meeting Commissioner Bubbers asked about a liability insurance payment that he thought was excessive, and he asked Director Sterba to check into the issue. Enclosed please find copies of the explanation for the high payment out of the Park District Liability Fund. Sterba explained that two Liability Fund payments were made in the same fiscal year, one was made in March 2015, and the other was made in April 2016, both fell into the same fiscal year, which inflated that fund's cost. The explanation is written out in the documents provided. If there are any further questions, please check with Sterba.

Director Michael P. Sterba presented his monthly Directors report to the Board.

IPRA also sent us their monthly Meeting Minutes for our review.

The Park District has received weekly newsletters from the Rock Falls Chamber of Commerce for our review.

Commissioner Walker motioned to adjourn the Park Board Meeting. Commissioner Stindt seconded the motion, roll call vote, all ayes, motion carried.

Next meeting is scheduled for Tuesday, November 8, 2016 at 6:00 at the Park District Office located at 508 E. 11th Street Rock Falls, Illinois 61071.

Adjourned at 8:30 PM

Minutes Submitted by
Michael P. Sterba
Director of Parks & Recreation

Date _____ Donald E. Stindt, Secretary
Coloma Township Park District
Board of Commissioners

