

COLOMA TOWNSHIP PARK DISTRICT  
SPECIAL ADJOURNED BOARD MEETING MINUTES  
October 14, 2015

The Special Adjourned Meeting of the Coloma Township Park District Board of Commissioners was called to order on Wednesday, October 14, 2015 at 6pm in the Park District Office located at 508 East 11<sup>th</sup> Street in Rock Falls, Illinois.

Present: Commissioners Sigel, Stindt, Walker, and Nehr Korn  
Absent: Commissioner Bubbers (vacation)  
Also Present: Michael P. Sterba, Director of Parks & Recreation

The following is a continuation of the Regular Monthly Meeting of the Coloma Township Park District Board of Commissioners held on Tuesday, October 13, 2015.

The following is a listing of the Work Fare People from Coloma Township, Whiteside County Probation Office, Project Chance, Department of Human Services, Experience Works and Partnership for Employment that have worked for us the past month. Also included are total days worked in September and in 2015.

	Coloma TWP	Best	Probation Dept.	Whiteside County Housing	Dept. Human Services	Worker's Comp	Partners/ Employment
Days in September	10	0	5.5	2	0	0	0
Days in 2015	94.5	0	121.31	14	0	7.5	0

Coloma Township: Sherri McLaren, Corinna Blagg, David Vargas, Carl Calhoun  
Housing: Hein Ayhens and Taime Baker  
Probation: Bruce Sanders, Jameson Stingley, James Wessels

Director Michael P. Sterba reported that there was nothing new since the last Park Board Meeting in regards to the Centennial Park street lighting project.

Director Michael P. Sterba reported that the Jacob Cantlin Family Memorial Bench has now been installed at the Commissioners Garden in Centennial Park. Thus the two plaques and one bench that the Park Board promised to the Cantlin Family have now been completed. The family is planning on having a fall dedication of both their bench as well as the new large monument that was constructed last month sometime around Thanksgiving time. Sterba will keep the Park Board informed of any new developments in regards to the Cantlin Family Dedication.

Director Michael P. Sterba reported that there was nothing new to report since the last Park Board meeting in regards to the Dillon Park ball diamond lights.

Director Michael P. Sterba reported that as you can see some major work has been done on the Jerry Celletti Memorial Monument. All of the old brick as well as the inside frame have all been removed. Also the dirt from the planter has been relocated. The Monument is now ready to be reconstructed. Tim Lauts of Lauts Masonry Construction will be doing the work and he plans on starting the project very soon. Tim tells me the work should take about a good week or so to complete, but the entire project should be completed by the end of October.

Director Michael P. Sterba reported that the Bridge the Community 5K & 10K Run/Walk was held on Saturday, September 12<sup>th</sup>. The run started in Rock Falls and then crossed the river into Sterling, came back along the canal and came into Centennial Park in front of the Schoolhouse and then right back out. The turnout was very good; Sterba understands they had about the same amount of runners as they have in the past. Therefore he thinks they believe that the run was considered a success.

Director Michael P. Sterba reported that the process to install the new foot bridge at the South End of Centennial Park is progressing slowly. Wendler Engineering of Dixon came out and set up a survey of the area so proper elevations of the bridge could be calculated. Some tree trimming will also need to be done in order for the truck hauling the bridge as well as the crane to be maneuverable during installation. We hope to have all the preliminary work done by the November Board Meeting. This includes the installation of the two abutments required on either side of the lagoon to support the bridge. The bridge itself looks like it will be installed after the ground freezes, possibly in December in order for the area to support the truck carrying the bridge and the crane to install it. Sterba will keep the Park Board informed on the progress of the installation of the bridge.

Also the Park Board needs to decide what type of panels will need to be installed on the bridge to meet all ADA Requirements. I have been in contact with Sterling Fence Company and they have provided me with one possible solution to our problem. A sample of a possible panel is here tonight for the Park Board's review.

After a discussion among the Park Board Members, Commissioner Stindt motioned to purchase bridge side panels for ADA Compliance from Sterling Fence Company with some conditions. They are:

- 1) Get firm cost quote;
- 2) If they will do multi-color panels and what the cost of those will be;
- 3) get an available color chart;
- 4) What is the warranty on the railings.

Commissioner Walker seconded the motion. All ayes. Motion Carried.

Director Michael P. Sterba at the September Park Board Meeting presented a 2016 Employee Transition Plan as a jumping off point for us to consider how we're going to handle the possibility of future retirements of our full time employees. All ideas are welcome on how to get a handle on this issue. The Park Board decided to have a special meeting to discuss the retirement of full time employees in the near future.

Director Michael P. Sterba presented copies of a check for \$7,854.16 from the Illinois Department of Revenue. The check represents the Park District's personal property replacement tax distribution for the months of August and September.

Director Michael P. Sterba presented copies of a card from Corky and Gayle McThenia thanking the Park District again for hosting the annual tennis tournament in honor of their son Todd. All proceeds from the tournament are donated to the American Cancer Society for patients in Whiteside County.

Director Michael P. Sterba presented copies of the IPARKS quarterly newsletter for the Park Board to review. Generally IPARKS has some very interesting articles in relation to liability issues of park districts throughout the state.

Director Michael P. Sterba presented copies of a check for \$790.00 from Midland States Bank. The check represents reimbursement of a cashier's check from Most Plumbing that was written a couple of years ago. Sterba believes the check might be for a sponsorship of a Rock Falls little league team sometime in the past.

Director Michael P. Sterba presented copies of a letter from the Whiteside County Collector describing a deposit of \$200,476.65 into the Park District general corporate fund. These funds represent the Park District's 4<sup>th</sup> Tax Distribution for 2015. The letter also states what portion of the tax distribution each fund will receive. The Park District bookkeeper will spread those funds over the appropriate accounts.

Director Michael P. Sterba reported that over the last month Optimist Park has received a couple of improvements, first of all a truck load of certified ADA wood chips was installed in the playground area. Secondly, Rock Falls High School had new chain link fence fabric installed on the back stop. They didn't have enough money to change out the poles, but they did however change out the fabric. Obviously the installation of the new chain link fabric on the back stop

was paid for by Rock Falls High School. The Park District did not contribute any funding to this project.

Director Michael P. Sterba reported that at the September Park Board meeting the Board asked Sterba to do a park cost analysis of the five park sites that the Park District does not own. Sterba is currently in the process of acquiring those numbers from our insurance carrier as well as using some educated guesses in regards to man power and equipment used. Sterba will be doing a spreadsheet over the next couple of months to present at a later date to let you know what the actual cost of maintaining those five parks have been. Sterba will keep the Park Board informed in regards to the park cost analysis.

Director Michael P. Sterba presented copies of a document from IDNR explaining the proposed Cat Fish Spawning Structure that they would like to install at Seward's Riverside Park in the very near future.

Director Michael P. Sterba presented copies of a check for \$250.00 from Moore Tires Inc. The check represents the Fall Recreation Program Brochure Sponsorship fee.

Director Michael P. Sterba presented copies of a letter to the Dillon foundation requesting our annual donation for the Bowman Family Park.

Director Michael P. Sterba reported that the IDNR recently made their Fall Trout Drop on Tuesday, October the 6<sup>th</sup>. Opening day of the Fall Trout Season is Saturday, October the 17<sup>th</sup> at 5:00 am. Centennial Park has been a very popular site in the State of Illinois for opening day of the trout season.

Director Michael P. Sterba reported that the 2016 IAPD/IPRA Annual State Conference will be held January 28<sup>th</sup> through the 30<sup>th</sup> at the Hyatt Regency Chicago. Anyone interested in attending please let Sterba know so he can make the appropriate reservations.

Director Michael P. Sterba reported that Cel Wilson "Grandma Easter Bunny" recently passed away and left her memorial funds to the Park District. Cel Wilson was Leo Nardini's sister.

Director Michael P. Sterba presented copies of a check from the Whiteside County Court Services for \$25.35. The check represents a restitution payment for vandalism done at the Little Red School House in Centennial Park.

Director Michael P. Sterba presented copies of a check \$50 from the Steven and Jannette Hassbrock of Springfield, Illinois. This check represents a memorial donation in honor of Elsie Heward, which was Margaret Nardini's mother.

Director Michael P. Sterba presented copies of a letter from Anne Schmidt of Pennington Road in Sterling. The letter is an unsolicited review of Centennial Park and how they enjoy coming to Centennial Park every day and how well it is maintained. This letter is a compliment to the Park District Maintenance Operation.

Director Michael P. Sterba presented copies of an Agenda from the October 8, 2015 from the Hennipin Canal Trails Committee. Also enclosed is the Meeting Minutes of the September 10, 2015 from the Hennipin Canal Trails Committee for the Park Board's review.

Director Michael P. Sterba presented copies of a thank you letter from Betty Clementz representing the United Way of Whiteside County. Betty is thanking the Park District for participating in the "Power of the Purse" a fundraising event that the proceeds go to the L.I.F.E. Program. The L.I.F.E. means Literacy Is Fun for Everyone. It provides a free book once a month to every child in Whiteside County up until the age 5. Currently some 1,300 children are receiving a book on a monthly basis.

Director Michael P. Sterba reported that the RB&W Green Space Review Committee Meeting has been postponed to a later date due to the Chicago Cubs being in the playoffs.

Director Michael P. Sterba presented monthly Director's report to the board.

IPRA also sent us their monthly Board Meeting Minutes for our review.

The Park District has received the weekly newsletter from the Rock Falls Chamber of Commerce for our review.

Commissioner Walker motioned to adjourn the Park Board Meeting. Commissioner Nehr Korn seconded the motion, roll call vote, all ayes, motion carried.

Next meeting is scheduled for Tuesday, November 10, 2015 at 6:00 PM at the Park District Office located at 508 E. 11<sup>th</sup> Street Rock Falls, Illinois 61071.

Adjournment at 8:30 PM

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Minutes Submitted by  
Michael P. Sterba  
Director of Parks & Recreation

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Date \_\_\_\_\_ Donald E. Stindt, Secretary  
Coloma Township Park District  
Board of Commissioners