

COLOMA TOWNSHIP PARK DISTRICT  
MONTHLY BOARD MEETING MINUTES  
May 12, 2015

The Regular Monthly Meeting of the Coloma Township Park District Board of Commissioners was called to order on Tuesday, May 12, 2015 at 6pm in the Park District Office located at 508 East 11<sup>th</sup> Street in Rock Falls, Illinois.

Present: Commissioners Sigel, Stindt, Walker, and Nehr Korn  
Absent: Commissioner Bubbers (vacation)  
Also Present: Michael P. Sterba, Director of Parks & Recreation

Commissioner Stindt motioned to approve the minutes of the Regular Monthly Board Meeting of April 14, 2015 as presented. Commissioner Nehr Korn seconded the motion, roll call vote, all ayes, motion carried.

Commissioner Nehr Korn motioned to approve the April bills in the following amounts:

|                              |    |           |
|------------------------------|----|-----------|
| Corporate Fund               | \$ | 12,094.40 |
| Liability Fund               |    | 28,204.46 |
| Recreation Fund              |    | 9,501.12  |
| Retirement Fund              |    | 3,431.28  |
| Museum Fund                  |    | 1,572.27  |
| Bowman Park Development Fund |    | 133.70    |
| Police Fund                  |    | 2,906.75  |
| Bond Construction Fund #32   |    | 10,746.27 |
| Total                        | \$ | 68,590.25 |

Commissioner Walker seconded the motion. Roll call vote, all ayes, motion carried.

The following is a listing of the Work Fare People from Coloma Township, Whiteside County Probation Office, Project Chance, Department of Human Services, Experience Works and Partnership for Employment that have worked for us the past month. Also included are total days worked in April and in 2015.

|               | Coloma TWP | Best | Probation Dept. | Whiteside County Housing | Dept. Human Services | Experience Works | Partners/ Employment |
|---------------|------------|------|-----------------|--------------------------|----------------------|------------------|----------------------|
| Days in April | 10         | 0    | 46.06           | 1                        | 0                    | 0.00             | 0                    |
| Days in 2015  | 48.5       | 0    | 69.56           | 4                        | 0                    | 0.00             | 0                    |

Coloma Township: Barb Hansen, Anthony Cooper, Sheri McLaren, and Richard Holcomb  
Housing: Monique Lehman  
Probation: Richard Hudgin, Eric Pettorini, Zach Sawyer, Davis Cantu, and Jose Zamores

Director Michael P. Sterba reported that he had an opportunity to talk with Dave Weber the engineer from Wendler Engineering out of Dixon. Last month as you may recall the Park Board directed Sterba to talk to him about the proposed walking/bike path that will be going through Seward Riverside Park. Sterba did have some answers to a couple of questions that you had asked and they are as follows.

1. Alignment of the Path- All of the path will be located along the top of the hill along East 2<sup>nd</sup> Street. The path that goes from the old RB&W site down to the only house on the river will have a five foot sidewalk along the City's easement. From there where it hits Seward Riverside Park it will grow to eight feet with a two foot shoulder on each side. This will carry on down to the east end of Seward Park and then cross the street and continue on down east to the canal.
2. Liability Insurance- Liability insurance will be under the jurisdiction of the City because according to Dave Weber the bike path would not even be there if it weren't for the City's initiative. Of course the Park District has 3 million dollars' worth of liability insurance coverage just in case somebody does get hurt and we get sued as well.

3. Maintenance- Again maintenance of the park will come under the City's jurisdiction because again it will belong to them.

4. Easement- The City will request an easement from the Park District to put in the path plus the shoulders and thus the new walking/bike path will be located on Park District property but will come under the jurisdiction of the City because they will have an easement to run through our property.

5. Garbage Pickup- Dave said he was unable to answer that because that would be worked out between the City and the Park District when the time comes.

Thus, you have the latest information in regards to the new walking/bike path along Seward Riverside Park. Again, Dave Weber said the construction of the project is still some time down the road and there is a possibility that it may never occur at all based on funding.

Director Michael P. Sterba reported there was nothing new since the last Park Board Meeting in regards to the RB&W Greenspace Review Committee. However, it looks like the riverfront project is on hold right now due to the City's OSLAD Grant being frozen by the Governor.

Director Michael P. Sterba reported that the Dillon Park restroom facility is almost complete. All of the plumbing, electrical, and inside painting is complete. All of the plumbing has been tested and at this time we have no leaks. The only project that remains to be done is the painting of the stripe along the top of the concrete block wall and the sealing of the outside block by Dieterle Painting. The contractor has been in touch with Dieterle Painting and hopes to have that painting occur sometime in the very near future, weather permitting. When the painting is complete the final walkthrough with the engineer and contractor will be required prior to any final acceptance of the facility on behalf of the Park Board.

Director Michael P. Sterba reported that Complete Electric has installed the one fixture we had in the office at the April Park Board Meeting. Sterba would like the Park Board if possible to view that fixture which is located on the island just north of the tennis courts. The fixture is located on the west end of the island in the parking lot. You can't really miss it because it is different from the other existing fixtures in the Park. Sterba needs everyone to view the fixture prior to Wednesday of next week if possible because Brad needs to take the fixture down and send it back to the company. The fixture is only on loan to him pending our decision on what fixture we want to go with. The cost of this fixture is \$995 plus installation.

Director Michael P. Sterba reported that Mark Martin is on vacation this week but he plans on installing the new ADA wheelchair handicap swing that was recently donated by the Elks Club within the next week or so. We plan on having a dedication ceremony of the new swing with the appropriate parties once the installation is complete.

Director Michael P. Sterba reported that there was nothing new since the last Park Board meeting in regards to the Sam Akiti property. However, we have been moving the dirt out of the parking lot at Dillon Park and moving it to the Akiti Property. We plan on placing that dirt down on the lower level due to that being somewhat of a wet area. The Akiti property will continue to be a work in progress.

Director Michael P. Sterba reported that we have received the final numbers from the Park District election held on April 7, 2015. As you all know the Whiteside County Board of Elections now does the canvassing and sends us those results for our final approval.

After a short review by the Park Board, Commissioner Walker motioned to approve the Whiteside County Board of Elections canvass of votes of the Park District Election held on Tuesday, April 7<sup>th</sup>, 2015 as presented. Commissioner Stindt seconded the motion. Roll call vote. All ayes. Motion Carried.

Director Michael P. Sterba reported that the Jerry Bellini Memorial bench and plaque will be installed very soon at Wallingford Park outside the Major diamond in right field.

Director Michael P. Sterba reported that the Jacob Cantlin Memorial dedication ceremony was very successful. The Cantlin family had a number of individuals present and both Commissioners Sigel and Nehrkorn were in attendance. The family was very pleased with the plaque that will also be installed on top of the Memorial Wall in the Commissioners Garden as planned.

Enclosed please find a picture from the Cantlin Dedication Ceremony for the Park Board's review.

Director Michael P. Sterba presented copies of a check for \$5,000 from the Dillon Foundation. The check represents the 4th payment of the \$20,000 commitment that Mr. Dillon made to replace the ball diamond lights at Dillon Park. As you can see from the letter Mr. Dillon states that he has now completed his \$20,000 obligation. Mr. Dillon also stated that we could talk to him again in June to see if future considerations would be in order.

Director Michael P. Sterba reported that he has not yet heard from the tennis court contractor who won the bid to do the renovations. He plans to contact her soon to get a proposed working schedule for all concerned.

Director Michael P. Sterba reported that so far the "Security Professionals of Illinois" have been working reasonable well within the Park District. They are currently learning all of the doors and gates that need to be checked and also locked as they go. We expect them to be fully accustomed to our operations within the very near future. The Little League Program has begun so they are seeing a number of youngsters out practicing, with Tee Baseball and the Church Softball League starting soon in early May. We will be monitoring their performance on an ongoing basis.

Director Michael P. Sterba reported that as you all know the new countertop has been installed in the Park District office. The carpeting is complete in the main part of the office but a change is going to be made out by the front door. The reason for this is the ADA accessibility on the ramp does not meet codes. Carpetland plans on redoing that so that all ADA requirements are met.

Director Michael P. Sterba reported that the Jacob Cantlin memorial dedication kicked off the Park District 90<sup>th</sup> Anniversary celebration. The Daily Gazette was planning on having a pullout tabloid come out this Friday, May 15<sup>th</sup>. However, they were not able to sell enough advertisement to do the pullout as originally planned. Therefore, it looks like the Park District will have two face to face pages of Park District history and some photographs and just in general letting the public know how special this occasion is for the Park District. We plan to rally around this theme throughout the entire year creating enthusiasm and excitement for the Park District.

Enclosed please find a letter to Imprintable Memories of Rock Falls who donated 2,000 pens in honor of the Park District's 90<sup>th</sup> Anniversary. Sena Warkins the owner of Imprintable Memories was very generous in donating the pens which cost her \$1,040 as you can see by the tax letter.

Director Michael P. Sterba reported that the Annual IAPD Legislative Conference was held on Wednesday, April 29<sup>th</sup> in Springfield. Sterba attended the conference and it was very informative. However, the atmosphere in Springfield is very different from the past. Sterba says this because of the uncertainty of how the governor is going to be handling his cuts in the budget. Some of his cuts may include employment opportunities for young people which we have taken advantage of in the past. Sterba will keep the Park Board informed of any new developments in regards to budget cuts.

Director Michael P. Sterba reported that the Park District has not yet received a Personal Property Replacement Tax Distribution from the Illinois Department of Revenue for the month of April.

Director Michael P. Sterba presented copies of a check for \$1,728 from the Illinois Public Risk Fund. The check represents the Park District's Workman's Compensation Audit Refund.

Director Michael P. Sterba presented copies of a thank you card from the Rock Falls Rotary thanking Sterba for providing a program in regards to the Park District's 90<sup>th</sup> Anniversary celebration. Also, see copies of a photograph that appeared in the Daily Gazette.

Director Michael P. Sterba presented copies of an email from the Geneseo Park District congratulating the Coloma Township Park District on our recent 90<sup>th</sup> Anniversary.

Director Michael P. Sterba reported that Rock Falls High School will hold it's annual golf outing on August 8<sup>th</sup> at Deer Valley Country Club. Anyone interesting in attending should please let Sterba know so he can make the appropriate reservations.

Director Michael P. Sterba presented copies of a check for \$2,250 which represents the Rock Falls Little League fifty percent share of the Wallingford Park utilities for the 2014 summer season. Also enclosed please find copies of a check for \$1,991.39 from the Rock Falls Little League which represents the Little League's fifty percent share of chalk and diamond dry for Wallingford Park for the 2014 summer season.

Director Michael P. Sterba presented copies of the 2015 Summer Recreation Program Brochure which appeared on both the Park District website and Facebook on Monday, May 6<sup>th</sup>, 2015. As you may recall the Park District will no longer print its recreation brochures for the general public. Our website as well as our Facebook page and the Chamber of Commerce and School Districts have all had a hand in getting the word out about our brochure.

Director Michael P. Sterba presented copies of a check for \$250 from U.S Bank. The check represents a sponsorship for the Park District's 2015 Summer Recreation Brochure.

Director Michael P. Sterba presented the 2015/2016 Tentative Budget and Appropriation Ordinance for the Park Board's review. The budget now is required to be held over for 30 days for public inspection. The Park Board then will act on the budget at the June 9, 2015 Park Board Meeting at the conclusion of the Public Hearing as required by law.

After a short discussion among the Park Board, Commissioner Stindt motioned to approve the 2015/2016 Tentative Budget and Appropriation Ordinance and to hold it over for 30 days for public inspection. Final action on the budget will take place at the conclusion of a public hearing at the June 9, 2015 Regular Monthly Park Board meeting. Commissioner Nehrkorn seconded the motion. Roll call vote. All ayes. Motion carried.

Director Michael P. Sterba presented his monthly Director's report to the Board.

IPRA also sent us their monthly Board Meeting Minutes for our review.

The Park District has received the weekly newsletter from the Rock Falls Chamber of Commerce for our review.

Commissioner Nehrkorn motioned to adjourn the Park Board Meeting. Commissioner Walker seconded the motion. Roll call vote, all ayes, motion carried.

Next meeting is scheduled for Tuesday, June 9, 2015 at 6:00 PM at the Park District Office located at 508 E. 11<sup>th</sup> Street Rock Falls, Illinois 61071.

Adjournment at 8:30 PM

---

Minutes Submitted by  
Michael P. Sterba  
Director of Parks & Recreation

---

Date  
Donald E. Stindt, Secretary  
Coloma Township Park District  
Board of Commissioners