

COLOMA TOWNSHIP PARK DISTRICT
MONTHLY BOARD MEETING MINUTES
December 8, 2015

The Regular Monthly Meeting of the Coloma Township Park District Board of Commissioners was postponed until Thursday December 10, 2015 at 6pm in the Park District Office located at 508 East 11th Street in Rock Falls, Illinois. The regular Park Board was postponed due to scheduling conflicts of the Park District Commissioners.

The Regular Monthly Meeting of the Coloma Township Park District Board of Commissioners was called to order at 6pm in the Park District Office located at 508 East 11th Street in Rock Falls, Illinois.

Present: Commissioners Stindt, Walker, Sigel, and Bubbers
Absent: Commissioner Nehrkorn
Also Present: Michael P. Sterba, Director of Parks & Recreation

Commissioner Bubbers motioned to approve the minutes of the Regular Monthly Board Meeting of November 10, 2015 as presented with corrections. Commissioner Walker seconded the motion, roll call vote, all ayes, motion carried.

Commissioner Stindt motioned to approve the November bills in the following amounts:

Corporate Fund	\$	26,664.06	824.14
Liability Fund		7,410.32	0.00
Recreation Fund		3,357.96	112.79
Retirement Fund		2,602.82	0.00
Bond Construction Fund #33		7,044.12	2,805.36
Museum Fund		658.00	997.37
Bowman Park Development Fund		2,797.19	3843.59
Total	\$	50,534.47	8,583.25

Commissioner Walker seconded the motion, roll call vote, all ayes, motion carried.

The following is a listing of the Work Fare People from Coloma Township, Whiteside County Probation Office, Project Chance, Department of Human Services, Experience Works and Partnership for Employment that have worked for us the past month. Also included are total days worked in November and in 2015.

	Coloma TWP	Best	Probation Dept.	Whiteside County Housing	Dept. Human Services	Worker's Comp	Partners/ Employment
Days in November	7	0	3	1	0	0	0
Days in 2015	116.5	0	128.25	17	0	7.5	0

Coloma Township: Bill Chesmore, Richard Holcomb, Sherri McLaren, David Vargas
Housing: Hein Ayhens
Probation: Bruce Sanders

Director Michael P. Sterba has been in contact with the electric company about the street lighting project in Centennial Park. The city electric department said they would begin working on putting in the underground secondary electrical wiring as soon as their crews get caught up. We expect still to do some work yet this year and hopefully finish sometime next summer. In the meantime Sterba will try to secure some light fixtures for the park board's review.

Director Michael P. Sterba reported having a conversation with Tom Boesen of the Cantlin Family prior to the Thanksgiving week. Tom said that the Cantlin Family would have some sort of an informal dedication ceremony of their new bench that was placed in the Commissioner's garden recently. Tom also wanted to thank the Park District for the generous donations of not only the big plaque and monument that was put up near the flag pole in the

Commissioner's garden but also the family bench that was placed near the opening of the Commissioner's garden by the parking lot. He was able to provide me with some photographs that we could put out on our Facebook page, our website and in the Daily Gazette.

Director Michael P. Sterba stated there was nothing new to report since the last Park Board meeting in regards to the Dillon Park ball diamond lights.

Director Michael P. Sterba reported that the Jerry Celletti Memorial Monument renovations for this year are now complete. Commissioner Sigel contacted the Celletti Family and they thought they would like to have the official dedication sometime in the spring of 2016 after the entire monument is complete. In the mean time we have secured the monument by covering it with tarps to make sure that moisture does not damage it. We also will be determining what stone will be used to cover the concrete slab that sits at the southeast end of the monument. Final touches will make the monument more attractive to the general public and to the family for many years to come.

Director Michael P. Sterba reported that the process to install the new foot bridge at the South End of Centennial Park is progressing slowly. We are in the process of getting all of our ducks in a row in the sense of making sure that we have everybody on the same page that will be involved in the installation of the new abutments. Wendler Engineering of Dixon has given us a drawing on the design of the bridge abutments. We will be working with the city of Rock Falls and possibly Murray excavating to make sure that we have the proper depth and structure support of the new concrete abutments. With any luck the bridge abutments will be installed during the month of January again based on the weather conditions. It looks like the bridge itself will be installed after the ground freezes, possibly in January in order for the area to support the truck carrying the bridge and the crane to install it. Sterba will keep the Park Board informed on any progress made on the installation of the bridge.

Also in regards to the side panels that will be installed on the bridge, Sterling Fence is trying to answer the questions of the Board from the November meeting. Those being, can we get the side panels with primer on them only so that we can paint them at IFH after they arrive. Also color of the side panels will need to be determined sometime down the road.

Director Michael P. Sterba reported that the Park Board at the October Board Meeting discussed the possibility of having a special meeting to discuss the future retirement of our full time employees. We still need to do that so that we can all be on the same page in regards to how we are going to handle this issue.

The 2015 Non Referendum Bond Issue with Sauk Valley Bank has now been completed. The \$260,000 check has been deposited into the Bond construction fund as required.

The Park District has received 2 more checks as part of Cel Wilson Memorial money. Those 2 checks total \$35.00. Cel was a Park District Volunteer for the last 30 years.

Director Michael P. Sterba reported that the Rock Falls Chamber of Commerce hosted the Hometown Holidays on Thursday – Sunday, November 19th – 21st. The Friday night activities were well attended despite the proposed weather conditions. People set out to celebrate the season and Sterba believes all of the events were considered a success.

Director Michael P. Sterba presented copies of the 2016 Proposed Tax Levy Ordinance for the Park Board's final review. The Tax Levy Ordinance has been held over for the last 30 days for public inspection. Prior to any final action on the ordinance a public hearing is required by law. After conclusion of the public hearing, final action on the ordinance will be taken. The ordinance will then be filed with the Whiteside county clerk as required by law. Commissioner Bubbers Motioned to open the public hearing in regards to the 2015/2016 Proposed Tax Levy Ordinance. Commissioner Walker seconded the motion roll call vote, all ayes, motion carried. President Sigel then asked for comments about the 2015/2016 Proposed Tax Levy Ordinance as presented. Hearing no comments either pro or con, Commissioner Bubbers motioned to close the public hearing and Walker seconded the motion, roll call vote, all ayes, motion carried.

Commissioner Walker motioned to approve the 2015/2016 Tax Levy Ordinance as presented and to file the ordinance with the Whiteside County Clerk as required by law. Commissioner Stindt seconded the motion, roll call vote, all ayes, motioned carried.

Director Michael P. Sterba presented copies of a check for \$1,918.25 from the Illinois Department of Revenue. The check represents the Park District's Personal Property Replacement Tax Distribution for the months of October and November.

Director Michael P. Sterba presented copies of a check for \$1,500.00. The check represents the purchase of a memorial bench and plaque for Carolyn White of Rock Falls. The bench will be placed in Centennial Park near her husband's bench that was donated several years ago.

Director Michael P. Sterba presented copies of a check for \$35.00 from the Whiteside County Court Services. The check represents Cordelle Kiersney's restitution for damage done to the Little Red Schoolhouse.

Director Michael P. Sterba reported the IAPD/IPRA State Conference will be held Thursday through Saturday, January 28th-30th, at the Hyatt Regency Chicago. Anyone interested in attending should please let Sterba know so that he can make the appropriate reservations.

Director Michael P. Sterba presented copies of a letter from the Whiteside County Collector describing a deposit of \$12,220.82 that goes to the Park District's Corporate fund. These funds represent the Park District's 6th and final tax distribution for 2015. It also states what portion of the tax distribution each fund will receive. The Park District bookkeeper will then spread those funds over the appropriate accounts. Included in that distribution was a payment in lieu of taxes for \$1,313.48 from the Whiteside County Housing Authority, and \$3.10 in back taxes from 2014. Also the Park District received a check for \$66.09 from the Whiteside County Collector for interest on our money that the county was holding. The interest is for the money that the county invested for the Park District and was holding in their accounts.

Director Michael P. Sterba presented copies of a letter addressed to the Whiteside County Housing Authority. The letter lists the 2015 Summer Recreation expenses for the Park district. The Whiteside County Housing Authority will reimburse the Park District \$1,408.00 for their participation in the Park District's Summer Program.

Director Michael P. Sterba reported that the RB&W Green Space Review Committee recently met at the City Council Chambers. A representative from Anova made a presentation on possible equipment that would be supplied to the city of Rock Falls for the river front development. The equipment included benches, picnic tables, and garbage receptacles. Enclosed please find copies of their brochure.

Enclosed please find information regarding the two annual TIF reports from the City of Rock Falls. The City of Rock Falls has two TIF districts one namely "CITY OF ROCK FALLS RIVER FRONT" and also "DOWNTOWN REDEVELOPMENT PROJECT." These two TIFs will be having their annual meeting on Wednesday, January 6th at 10 and 10:30 a.m. respectively at the Rock Falls City Council Chambers. This meeting is mandated by the State of Illinois to give all participating governmental units a chance to have input into the current TIF districts within their districts. Sterba has provided some pertinent information in regards to both TIF districts for the boards review.

Enclosed please find copies of the IPARKS update for the Winter 2015/2016. IPARKS Updates generally highlight various park systems within the State of Illinois and any possible liability issues that might occur that might affect all Park Districts throughout the State of Illinois. Also in this issue of IPARK is a picture of myself with Eddie Wood, Executive Director of IPARKs and Jim Wickert of Wickert Insurance Agency who represents the Park District on any insurance matters. The check is for \$500.00 for a grant received for soft surface underneath the playground equipment at Optimist Park.

Director Michael P. Sterba reported that the Liberty Bell Monument on First Avenue is now gone including the park district sign. The City of Rock Falls decided to remove the monument completely and to someday relocate it along the new river front development. The

bell and appropriate plaques that accompany the bell are now being put in storage at the Rock Falls Electric Department for safe keeping. The city also removed the park sign that was on the property so that now virtually no one would know that the monument ever existed. There was some discrepancy on who owned the property but that now will be decided by the current land owners of the site namely Dan Yanes. Apparently the land was donated or leased to the city and the guidelines within the agreement stated that whenever the monument would be removed that the land would automatically revert back to the original property owners. That being the case the current owner which is Dan Yanes would get the land back for their personal use. However, according to the current tax records the land was already in their name and there's no need for the city to give the property back to them.

Commissioner Bubbers motioned to approve giving each full time park district employee a \$25 gift certificate to Wal-Mart for the holiday season. One per family. Commissioner Walker seconded the motion, roll call vote, all ayes, motion carried.

Director Michael P. Sterba reported that we had a young girl by the name of Hope Hampton qualify for the team championships at the Chicago Bears, Punt, Pass, and Kick competition. She now qualifies for the team competition in Chicago for the Chicago Bears which will be held on Saturday, December 5 with a demonstration at the Bear's game on Sunday December 6. Hope is in the 9 and 10 year old age group and this is her second time appearing at the team championship. Also enclosed is a picture of Hope that had been taken of her in Chicago. Hope is on the left side of the picture with white sleeves with her arm extending up in the air.

Director Michael P. Sterba presented an email from Beth Whetsell from the Illinois Department of Natural Resources stating that the contractor will be installing the new Catfish structures off the shore of Seward's Riverside Park on Friday, December 11. The structures are being paced down river from the boat ramp at the West end of the park so not to interfere with the River Chase event held in June.

Director Michael P. Sterba presented his monthly Directors report to the Board.

IPRA also sent us their monthly Meeting Minutes for our review.

The Park District has received a weekly newsletter from the Rock falls Chamber of Commerce for our review.

Commissioner Stindt motioned to adjourn the Park Board Meeting. Commissioner Walker seconded the motion, roll call vote, all ayes, motion carried.

Next meeting is scheduled for Tuesday, January 12, 2016 at 6:00 PM at the Park District Office located at 508 E. 11th Street Rock Falls, Illinois 61071.

Adjournment at 8:30 PM

Minutes Submitted by
Michael P. Sterba
Director of Parks & Recreation

Date _____ Donald E. Stindt, Secretary
Coloma Township Park District
Board of Commissioners