

COLOMA TOWNSHIP PARK DISTRICT
MONTHLY BOARD MEETING MINUTES
February 11, 2014

The Regular Monthly Meeting of the Coloma Township Park District Board of Commissioners was called to order on Tuesday, February 11, 2014 at 6:30 p.m. in the Park District Office located at 508 East 11th Street in Rock Falls, Illinois.

Present: Commissioners Sigel, Bubbers, Walker, and Stindt
Also Present: Michael P. Sterba, Director of Parks & Recreation
Absent: Commissioner Nehrkorn

Commissioner Bubbers motioned to approve the minutes of the regular monthly Board Meeting of January 14, 2014 as presented. Commissioner Walker seconded the motion. Roll call vote, all ayes, motion carried.

Commissioner Walker motioned to approve the January bills in the following amounts:

Corporate Fund	\$	12,430.11
Liability Fund		2,671.97
Recreation Fund		5,092.16
Retirement Fund		4,118.28
Bond Construction # 31 Fund		9,357.45
Museum Fund		1,617.79
Bowman Park Fund		342.48
Police Fund		960.44
Total	\$	36,590.68

Commissioner Stindt seconded the motion. Roll call vote, all ayes, motion carried.

The following is a listing of the Work Fare People from Coloma Township, Whiteside County Probation Office, Project Chance, Department of Human Services, Experience Works and Partnership for Employment that have worked for us the past month. Also included are total days worked in January and in 2014.

	Coloma TWP	TS Staffing	Probation Dept.	Whiteside County Housing	Dept. Human Services	Experience Works	Partners/ Employment
Days in January	22	0.00	6.5	2	0.00	0.00	0.00
Days in 2014	22	0.00	6.5	2	00.0	0.00	0.00

Probation:

Coloma Township: Corinna Bell, Richard Holcomb, Paul Drake, Sherri McLaren

Partners for Employment:

Housing: Adam Williams, Monique Lehman

Director Michael reported that Wilburt Vault Company in Sterling is ready to deliver our new boulder with the new bronze plaque attached. However, due to the terribly cold weather and the great deal of snow we have delayed the delivery of the boulder until the weather is more appropriate. Sterba suspects that will take place within the next month. Sterba also believes it is an important display to give credit to the people who have made this project successful.

Director Michael P. Sterba reported that the next meeting of the Rock Falls Recreation Trail Committee/Hennepin Canal will take place on Thursday, February 13, 2014 at 4:00 PM at the Rock Falls City Hall.

Director Michael P. Sterba reported there was nothing new since the last Park Board Meeting in regards to the Splash Pad at Centennial Park. Sterba has not heard from Mr. Art Johnson in regards to his consideration of possibly building a new family picnic shelter and or playground area at the south end of Centennial Park. Commissioner Sigel presented that possible project to Mr. Johnson prior to the January Board Meeting, but he gave no indication weather or not he would fund the project. Sterba will keep the Park Board informed of any new developments in regards to these projects.

Director Michael P. Sterba reported that the IPRA/IAPD State Conference at the Hyatt Regency in Chicago Illinois was one of the best that he had attended. Sterba attended a number of sessions that had some value in regard to a number of different issues facing Park Districts now and in the future. He hopes that all the commissioners as well as the staff were able to acquire some valuable information that will help the Park District in the future. A short discussion took place among the Park Board Members in regards to the State Conference and the meetings as well as information beneficial to the Coloma Township Park District.

Director Michael P. Sterba reported that there was nothing new since the last Park Board Meeting in regards to the Guinness Book of World Records. Sterba should be hearing form Mr. Gary Murphy and or Mr. Joe Duncan in the very near future in regards to continuing logistics that need to be in place prior to their May 3rd and 4th event. The Park Maintenance Crew is currently painting the goals in the shop so that they will be nice and bright and clean for the event. Sterba will keep the Park Board informed of any new developments in regards to the setting of the World Record at Nims Park. Director Michael P. Sterba also reported that he also checked on the insurance requirements that the Park Board had asked about in regards to the attempt at the new World's Record at Nims Park. Sterba stated that according to Jim Wickert, the Park District's insurance agent, if the Park Board were willing to become a sponsor of the event that there would be no additional insurance required by the two recipients trying to set the World Record. Sponsorship not in the financial sense, but in the sense of allowing the Park District Blanket Liability Insurance to oversee what generally happens in any one of our park sites. Jim Wickert said that there would also be no additional premium for that insurance coverage and that he saw no problem with the Park District putting their name on the event. After a short discussion among the Park Board the general consensus was that the Park District would not have any objections to putting our name as a sponsor of the event so that no additional insurance would be required by the two participants.

Director Michael P. Sterba reported that the Rock Falls Chamber of Commerce will host their annual meeting on Thursday, February 27, 2014 at the Rock Falls Days Inn. Anyone interested in attending should please let Sterba know so that he can make the appropriate reservations.

Director Michael P. Sterba presented the Policy Manual Revisions for both the employees and the Commissioner's manuals for the Park Board's review.

Director Michael reported that the Park District has not received a check from the Illinois Department of Revenue in regards to our Personal Property Replacement Tax Distribution for this month.

Director Michael P. Sterba presented a letter from IMRF stating the investment return that they have received from calendar year 2013. As you can see by the letter, IMRF investment return was 20.1%. Sterba thinks that this is an outstanding return on the money entrusted to them through the pension fund. This also translates into the Park District receiving additional credits towards our Employer Reserve Balances, which ultimately means a lower rate for the Park District to have to pay for its employees.

Director Michael P. Sterba presented copies of three checks, one being \$1,108.00, one being \$260.00, and the third being \$5,298.00 from IPARK respectively. The checks represent the insurance payment sent for damage to the Little Red School House Windows, the wall lights at Sieglinger Park, and the bleacher damage also at Sieglinger Park respectively.

Director Michael. P Sterba presented a letter from the City of Rock Falls stating that they would hold a public hearing with the rezoning Board of Appeals for the City of Rock Falls on February 13, 2014 at 5:30 PM at the Rock Falls City Council Chambers. The purpose of the hearing is to receive comment on the City of Rock Falls rezoning virtually the entire down town area as part of the TIF District.

Director Michael P. Sterba presented a letter from Dana Nelson, the Whiteside County Clerk. Dana is requesting the use of the Little Red School House for two elections in 2014. First will be the primary election, which will be held on March 18, 2014 and then the general election on November 4, 2014. Dana appreciates the use of the Little Red School House for the elections to take place. Commissioner Bubbers motioned to allow the County to use the Little Red School House for two elections in 2014. The two dates March 18th for the primary election and also November 4th for the general election. Commissioner Walker seconded the motion. Roll call vote, all ayes, motion carried. The Park Board also requested Director Michael P. Sterba to talk to Dana Nelson, the Whiteside County Clerk about insurance coverage for the use of the School House on election dates. They are seeking this information for their own curiosity and not necessarily asking the County to provide any insurance.

Director Michael P. Sterba presented a letter from the Rock Falls Tourism Committee from Tim Wilson, the Executive Director. Tim is asking for an initial meeting of all the various museum related organizations in both, Sterling and Rock Falls as well as the surrounding area to see if he might instigate a Museum Alliance in our communities. Sterba will be attending that meeting to hear what everyone has to say.

Director Michael P. Sterba presented a letter from the Rock Falls Tourism Committee through Tim Wilson, the Executive Director. As you can see by the letter, The Rock Falls Tourism Committee believes that they have completed phase one of their mission and now they plan on beginning phase two of their mission. Apparently as you can see by the letter, they plan on spending some additional dollars within the community to make all of our lives better. Sterba believes the Park District was the first organization that was really able to acquire substantial funding for our local project. Sterba hopes that the committee in the future will share some of those tourism dollars with a number of other worthy projects in our community. Sterba believes that the Park District should also present future projects that we may have for funding consideration.

Director Michael. P. Sterba reported that the Park District has received a 2013 annual report from IAPD. The report is quite lengthy so he did not copy it for everyone. But if anyone would like to review it please let Sterba know so that he can make the Park District's copy available to them.

Director Michael P. Sterba presented the current Park District Maintenance Equipment and Vehicle Analysis Report for the Park Board's review. The Park Board discussed at some length the current condition of the Park District Maintenance Equipment and vehicles for future reference. Sterba recommended that the Park District replace the 1991 GMC 1 Ton Maintenance Truck this year. The decision to purchase the new truck was tabled until a future meeting to see if funding would be available for such a purchase.

Director Michael P. Sterba presented copies of the Park District's proposed 5 year Capital Development Plan for the Park Board's review. Sterba stated that this plan was very fluid and could be revised as the Board feels appropriate. The Board discussed at some length the various projects listed on the 5 year plan and when and how the funds might become available to complete them. Currently the projects at the top of the list to be completed in 2014 include the new restroom and storage facility at Dillon Park, the possible installation of the new underground secondary wiring system in Centennial Park, and the purchase of required street lights, and the needed repairs to the tennis courts. The Park Board also entered into discussion about the repairs needed at the tennis courts. Director Sterba stated that the courts had not had any work done to them for the last 7 years and that they are in dire need of the cracks being filled and the courts being color coated to protect them from the elements. The Park Board agreed with the work that needs to be done at the tennis courts but was concerned about the overall cost estimate of between \$25,000.00 and \$30,000.00 to complete the project. The Board directed Sterba to contact Mr. Mike Papoccia, the Athletic Director at Newman High, to discuss the possible contribution on behalf of Newman High School to help repair the tennis courts at

Centennial Park. Newman High School has used the tennis courts for many years for their boys and girls tennis teams and the Park Board felt it was appropriate that Newman High School at least make a good faith gesture in helping with the repairs needed to the courts. Director Sterba stated that he has already talked with Mr. Papoccia earlier as requested by the Park Board but he has not received an answer. Sterba stated that he will contact Mr. Papoccia again to see if Newman is willing to help with the project.

Director Michael P. Sterba stated that he will contact Mr. Dick Simon, the Director of the Rock Falls Electric Department to try to secure an estimate on installation of the new secondary electric system in Centennial Park. The city has agreed to install the underground electric wires but the Park District would have to pay for any and all materials. Sterba hopes to have an estimate back by the March Park Board Meeting.

President Sigel then stated that he would like to see the Dillon Park Restroom/Storage Facility put back out for bid. As the Park Board may recall, this project was bid in the fall but we received only one bidder and that bid was not acceptable to the Board. Thus they decided to throw out the bid and rebid it in the spring of 2014. Commissioner Sigel is asking the Board to rebid the project. After a short discussion among the Park Board Members, Commissioner Bubbers motioned to put the new restroom/storage facility at Dillon Park out for bid and to have those bids due on Tuesday, March 11, 2014 at 1:00 PM in the Park District office. Results of the bid opening will be then read at the Board Meeting on Tuesday, March 11, 2014 at 6:30 PM. Commissioner Stindt seconded the motion. Roll call vote, all ayes, motion carried.

Director Michael P. Sterba presented a letter from the City of Rock Falls containing information on their Broadband Strategic Plan. The city plans to expand the use of the Fiber Optic System throughout the city and wants to have input from government, local businesses, and citizens about what the appropriate use of the Fiber Optic System could be in the future. Obviously they want as many people on board using this system as possible to help defray the cost of operating and maintaining the system. Additional information about the Broadband Strategic Plan will be coming out in the electric bills sent out by the city of Rock Falls in the very near future.

The Park Board then held a discussion in regards to employees conducting private business on Park District Time. Specifically, they addressed Director Michael Sterba's Rental Properties and that no employee including himself should conduct any type of outside private business on Park District time. The Park Board presented a letter stating some of the objections that they have in regards to Sterba conducting business about his rentals on Park District time. The Park Board signed the letter and asked that Director Michael Sterba also sign the letter. After reading the letter Sterba stated that he would sign the letter but did not agree with everything that was contained in the letter.

Director Michael P. Sterba presented his monthly Director's report to the Board.

IPRA also sent us their monthly Board Meeting Minutes for our review.

The Park District has received their weekly newsletter from the Rock Falls Chamber of Commerce for our review.

Director Michael P. Sterba stated that he would be on vacation starting Wednesday afternoon February 19th through Sunday March 2nd. His first day back at work would be Monday, March 3rd.

Commissioner Bubbers motioned to adjourn the Regular Board Meeting. Commissioner Stindt seconded the motion. Roll call vote, all ayes, motion carried.

Next meeting is scheduled for Tuesday, March 11, 2014 at 6:30 PM at the Park District office located at 508 E. 11th Street Rock Falls, Illinois 61071.

Adjournment at 9:00 PM

Minutes Submitted by
Michael P. Sterba
Director of Parks & Recreation

Date _____ Donald E. Stindt, Secretary
Coloma Township Park District
Board of Commissioners